



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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January 11, 2006

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Three-Year Contract
Bid #05-089-LR, Manitowac Ice Machine Equipment - Maintenance Department
Beltram Edge Tool Supply, Inc.

On February 1, 2005, official action (attached) was taken to award the above-referenced bid to Beltram Edge Tool Supply, Inc. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on February 22, 2006.

Considering services have been satisfactory, Rita K. Nurdin, Institutional Sales Coordinator, Beltram Edge Tool Supply, Inc. was contacted to verify their willingness to enter into the second year of the agreement. As such, Rita K. Nurdin has agreed, in writing (attached), to enter into the second year of the contract.

Therefore, at this time, it is my recommendation to enter into the second year of the agreement with Beltram Edge Tool Supply, Inc. The second year of the contract will cover the period of February 23, 2006 through February 22, 2007. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lmr

Attachments (6)