



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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February 1, 2006

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Third Year Renewal of Three-Year Contract
Bid #04-113-LR, Exit Devices – Maintenance Department
Majestic Lock Company, Inc.

On May 4, 2004, official action (attached) was taken to award the above-referenced bid to Majestic Lock Company, Inc. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement expired on April 22, 2005. Subsequently, the second year of the agreement was awarded on March 1, 2005 and covers the period of April 23, 2005 through April 22, 2006.

Considering services have been satisfactory, Stephanie MacFarlane, Secretary, Majestic Lock Company, Inc. was contacted to verify their willingness to enter into the third year of the agreement. As such, Stephanie MacFarlane has agreed, in writing (attached), to enter into the third year of the contract.

At this time, it is my recommendation to enter into the third year of the agreement with Majestic Lock Company, Inc. The third year of the contract will cover the period of April 23, 2006 through April 22, 2007. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lmr

Attachments (7)