



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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March 1, 2006

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Three-Year Contract
Bid #05-101-LR, Emergency Generator Maintenance - Maintenance Department
Cummins Southeastern Power, Inc.

On April 5, 2005, official action (attached) was taken to award the above-referenced bid to Cummins Southeastern Power, Inc. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on April 5, 2006.

Considering services have been satisfactory, Rhonda Stephens, Planned Maintenance Administrator, Cummins Southeastern Power, Inc. was contacted to verify their willingness to enter into the second year of the agreement. As such, Rhonda Stephens has agreed, in writing (attached), to enter into the second year of the contract.

Therefore, at this time, it is my recommendation to enter into the second year of the agreement with Cummins Southeastern Power, Inc. The second year of the contract will cover the period of April 6, 2006 through April 5, 2007. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lmr

Attachments (5)