



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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March 29, 2006

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Third Year Renewal of Three-Year Contract
Bid #04-118-LR, HVAC Factory Chiller Service and OEM Parts – Maintenance
Department
Tampa Bay Trane

On May 4, 2004, official action (attached) was taken to award the above-referenced bid to Carrier Corporation and Tampa Bay Trane. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement expired on May 4, 2005. Subsequently, the second year of the agreement was awarded on April 19, 2005 and covers the period of May 5, 2005 through May 4, 2006.

Considering services have been satisfactory, Jay Allison, President, Tampa Bay Trane was contacted to verify their willingness to enter into the third year of the agreement. As such, Jay Allison has agreed, in writing (attached), to enter into the third year of the contract.

At this time, it is my recommendation to enter into the third year of the agreement with Tampa Bay Trane. The third year of the contract will cover the period of May 5, 2006 through May 4, 2007. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lmr

Attachments (7)