



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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March 29, 2006

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Three-Year Contract
Bid #05-111-LR, Carrier Factory Chiller Service and OEM Parts - Maintenance
Department
Carrier Commercial Systems

On May 17, 2005, official action (attached) was taken to award the above-referenced bid to Carrier Commercial Systems. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on May 17, 2006.

Considering services have been satisfactory, Kevin Lynch, Territory Service Manager, Carrier Commercial Systems was contacted to verify their willingness to enter into the second year of the agreement. As such, Kevin Lynch has agreed, in writing (attached), to enter into the second year of the contract.

Therefore, at this time, it is my recommendation to enter into the second year of the agreement with Carrier Commercial Systems. The second year of the contract will cover the period of May 18, 2006 through May 17, 2007. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lmr

Attachments (3)