



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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May 2, 2006

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Third Year Renewal of Three-Year Contract
Bid #05-016-SW, Cost Per copy Copiers
Xerox Corporation

On June 1, 2004, official action (attached) was taken to award the above-referenced bid to Xerox Corporation. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The second year of the agreement will expire on June 30, 2006.

At this time, it is my recommendation to enter into the third year of the agreement. Gail McCracken, National Accounts Manager for Xerox Corporation has agreed in writing to enter into the third year of the contract (see attached). The third year of the contract will cover the period of July 1, 2006 through June 20, 2007.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/mk

Attachments (5)