



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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April 26, 2006

MEMORANDUM

TO: Honorable Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Emergency Purchase Order 60014493 Air Masters of Tampa Bay, Inc.
Maintenance Department

The attached emergency purchase order with Air Masters of Tampa Bay, Inc. is being forwarded for your consideration and subsequent approval. This emergency request is from the Maintenance Department for removal and replacement of single wall spiral ductwork at Ridgewood High School.

In order to verify the District was receiving a fair and reasonable price under this emergency condition, the Maintenance Department received two written quotes. After the comparison of the two quotes, it was determined that the quote from Air Masters of Tampa Bay, Inc. is a fair and reasonable price and is in the best interest of the School Board. Therefore, at this time, it is my request that The Board retroactively approve the attached purchase order to Air Masters of Tampa Bay, Inc. for \$60,876 under the declared emergency memo (attached) dated April 4, 2006.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

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Attachments (8)