



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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May 16, 2006

MEMORANDUM

TO: Honorable Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: TSA Consulting Group, Inc.
Request Permission to “Piggy-Back” Seminole County School Board RFP
Fifth Year of a Five-Year Agreement for Tax Sheltered Annuity Consulting

On July 26, 2005, official action (attached) was taken to allow the District’s Employee Benefits & Risk Management Department (EBARM) to “piggy-back” the Seminole County School Board RFP for tax sheltered annuity consulting. The fourth year of the contract will expire on June 30, 2006.

This RFP was awarded by the Seminole County School District on July 16, 2001, resulting in a five-year contract. Services are provided at \$4.00 per employee for the life of the contract; therefore, the total amount of the contract will vary, depending on the actual number of District employees at the time services are conducted. As reference, the purchase order covering fiscal year 2005-06 was \$32,800.

Under DOE Rule 6A-1.012(5), the Board may make purchases at the unit prices in contracts awarded by other governmental agencies. Considering services have been satisfactory, EBARM has asked that the contract be renewed for the upcoming fiscal year. TSA has agreed in writing (attached) to extend the terms of the RFP to the District.

It is therefore my recommendation to approve the fifth year of the five-year contract with TSA Consulting Group. We are also requesting permission to place a purchase order with TSA Consulting for services in the 2006-07 fiscal year. Should you have any questions regarding this request, please feel free to contact Mary Tillman, Director of EBARM, or me at your earliest convenience.

KDG/az
Attachments