



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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June 14, 2006

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Bid #06-141-LR Combination Locks – Maintenance Department
Southern Lock & Supply Company

On May 2, 2006, official action (attached) was taken to award the above referenced bid to Southern Lock & Supply Company.

On the Bid Recommendation, Independent Hardware, Inc. was listed in error as the recommended vendor, when in fact it should have listed Southern Lock & Supply Company.

Therefore, at this time it is my recommendation that the Board approve the attached corrected Bid Recommendation listing Southern Lock & Supply Company as the recommended vendor.

Should you have any questions regarding this request, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

lr

Attachments (1)

District School Board of Pasco County

Bid Recommendation

Bid Title	Combination Locks Maintenance Department		Number of Vendors Notified	146
Bid Number	06-141-LR		Number of Bids Distributed	63
Date Solicited	March 16, 2006		Number of Vendors Responding	23
Date Opened	April 18, 2006		Number of Formal “No Bid” Responses	0
Date Board Presentation	May 2, 2006		Funding Source	General
Total Savings	\$4,410.38		Grand Total of Bid	\$23,566.20

Recommendation:

Recommend acceptance of bid from **Southern Lock & Supply Company**, as noted on attached bid tabulation sheet, as lowest and best, responsive and responsible “all-or-none” bid meeting written specifications.

Term of Contract:

This bid is for a firm-fixed price for seven thousand six hundred and fifteen (7,615) combination/key control padlocks with a minimum of five master keys per location for immediate delivery to individual secondary schools and for “as needed” quantities, that may be required by the District during the term of this bid. This is a one-year bid. The term shall be effective from May 3, 2006 to May 2, 2007.

Notations and Exceptions:

Grand total of bid may vary with more or less use of the “unit price” for additional keys and for the purchase of “as needed” combination locks.

Southern Lock & Supply Company and Taylor Security & Lock Company, Inc. indicated the cost for master keys (five per location) would be of an additional cost. Therefore Southern Lock & Supply Company’s bid price for locks would be the cost of the lock (\$3.08) plus an additional cost of master keys (5 x \$1.60 = \$8.00) for each of the fourteen locations.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bid #06-141-LR
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Bids Evaluated By:

Laurie Roberts, CPPB, Buyer, Purchasing Department

Bids Prepared By:

Laurie Roberts, CPPB, Buyer, Purchasing Department

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent