



# District School Board of Pasco County

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Heather Fiorentino, Superintendent

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June 20, 2006

## MEMORANDUM

**TO:** Honorable Board Members

**FROM:** Kendra Goodman, CPPB, Purchasing Agent

**RE:** CDW Government, Inc.  
Request Permission to “Piggy-Back” Seminole County Public Schools Bid #102895  
Third-Party Computer Equipment and Software

On May 3, 2005, official action (attached) was taken to approve a “blanket” process for computer-related equipment and supplies purchased through CDW-G. The existing blanket order will expire on June 30, 2006.

Seminole County Public Schools currently has a bid in place with CDW-G for these parts and services. Under DOE Rule 6A-1.012(5), the Board may make purchases at the unit prices in contracts awarded by other governmental agencies. Considering services have been satisfactory, Information Services has asked that they be allowed to continue to piggy-back this contract, and place a purchase order, not to exceed \$600,000, for the period July 1, 2006 – June 30, 2007.

It is therefore my recommendation to approve this piggy-back as outlined above, and request permission to place a purchase order not to exceed \$600,000. As always, the Purchasing Department will monitor and calculate all CDW-G requisitions to verify that the dollar limits are not exceeded for the next fiscal year. Should you have any questions, please contact Chris Jackson, Supervisor of Information Services, or me at your earliest convenience.

KDG/az  
Attachments