



# District School Board of Pasco County

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Heather Fiorentino, Superintendent

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July 19, 2005

## MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Three-Year Contract  
Bid #05-031-LR, Solid Core Wood Doors – Maintenance Department  
RTK Group, Inc.

On August 10, 2004, official action (attached) was taken to award the above-referenced bid to RTK Group, Inc. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on August 10, 2005.

Considering services have been satisfactory, Bob Kesterson, President, RTK Group, Inc., was contacted to verify their willingness to enter into the second year of the agreement. As such, Bob Kesterson has agreed, in writing (attached), to enter into the second year of the contract.

At this time, it is my recommendation to enter into the second year of the agreement with RTK Group, Inc. The second year of the contract will cover the period of August 11, 2005 through August 10, 2006. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lmr

Attachments (4)