



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2111
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

July 19, 2005

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Andrews Filter & Supply Corporation
Purchase Order #60000736

The attached purchase order with Andrews Filter & Supply Corporation is being forwarded for your consideration and subsequent approval. This request is for the purchase of pleated air filters to be used throughout the district.

Under the Department of Education Rule 6A-1.012(5), the Board may make purchases at the unit prices in contracts awarded by other governmental agencies. Considering a competitive process was conducted through the Osceola County School Board that resulted in an award for these pleated air filters and the successful vendor, Andrews Filter & Supply Corporation is willing to extend this bid, it is my recommendation to “piggy-back” the Osceola County School Board bid #SDOC04-35-CJ.

Should you have any questions regarding this request, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

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Attachment (8)