



# District School Board of Pasco County

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Heather Fiorentino, Superintendent

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July 27, 2005

## MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Three-Year Contract  
Bid #05-051-LR, Cylindrical Knob Locksets – Maintenance Department  
Majestic Lock Company

On October 5, 2004, official action (attached) was taken to award the above-referenced bid to Majestic Lock Company. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on October 7, 2005.

Considering services have been satisfactory, Stephanie MacFarlane, Vice President, Majestic Lock Company was contacted to verify their willingness to enter into the second year of the agreement. As such, Stephanie MacFarlane has agreed, in writing (attached), to enter into the second year of the contract.

At this time, the Maintenance Department has determined that an additional \$12,985 is required for the second year annual expenditures. The total estimated yearly expenditures for the second year would be increased to \$25,970.

Therefore, at this time, it is my recommendation to enter into the second year of the agreement with Majestic Lock Company. The second year of the contract will cover the period of October 8, 2005 through October 7, 2006. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lmr

Attachments (6)