



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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August 30, 2005

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Third Year Renewal of Three-Year Contract
Bid #04-052-LR, Child Restraint Systems – School System
First Class Coach and Equipment

On November 4, 2003, official action (attached) was taken to award the above-referenced bid to First Class Coach and Equipment. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement expired on October 21, 2004. Subsequently, the second year of the agreement was awarded on August 10, 2004 and covers the period of October 22, 2004 through October 21, 2005.

Considering services have been satisfactory, Tod Chapman, VP Parts/Warehouse, First Class Coach and Equipment, was contacted to verify their willingness to enter into the third year of the agreement. As such, Tod Chapman has agreed, in writing (attached), to enter into the third year of the contract.

At this time, it is my recommendation to enter into the third year of the agreement with First Class Coach and Equipment. The third year of the contract will cover the period of October 22, 2005 through October 21, 2006. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lmr

Attachments (8)