



# District School Board of Pasco County

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Heather Fiorentino, Superintendent

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September 6, 2005

## **MEMORANDUM**

TO: Honorable Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: RFQ 06-024-AZ, Construction Management, Capital Facilities Work Plan  
Request Permission to Poll Board on September 26, 2005

As you may know, the District has solicited a Request for Qualification (RFQ) for Construction Managers for the District's Capital Facilities Work Plan. The RFQ has been on a "fast track" process at the request of John Petrashek, Director of New Construction, Energy & Code Compliance, because the Capital Facilities Work Plan contains many critical projects, including those funded by "Penny for Pasco" dollars.

The RFQ proposals (Phase I of the process) are due to Purchasing on September 8, 2005 at 9:00 am, with immediate distribution to the Evaluation Committee members. Evaluation and scoring will take place through September 18, 2005, with scores due back to Purchasing by 9:00 am September 19, 2005. Purchasing will quickly tally the scores to determine the eight (8) highest-ranked proposers, to whom the Committee hopes to issue RFPs and then interview on October 5 – 6, 2005 (Phase II of the process).

In order to comply with the Florida Administrative Procedures Act, I am requesting permission to post the bid tabulations for Phase I on the morning of September 21, 2005. Subsequently, on September 26, 2005 at 10:30 am, I am requesting permission to individually poll Board Members for their approval of the eight (8) short-listed proposers. If permission is granted, during the afternoon of September 26 Purchasing will issue four (4) RFPs for individual work groups of schools, with corresponding interview invitations, to the Board-approved short-list. Final recommendations regarding the Committee's final choices for the four (4) Phase II work groups of schools will be submitted to the Board on October 18, 2005. Should you have any questions or wish to discuss this matter further, please contact me at your earliest convenience.

KDG/az