



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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August 30, 2005

MEMORANDUM

TO: Honorable Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Purchase Order 60002331 and 60004015
Carrier Rental Systems/HVAC - Dollar Approval
Emergency Purchase Order for Chiller rental @ F.K. Marchman Technical Center

The attached emergency purchase orders with Carrier Rental Systems/HVAC are being forwarded for your consideration and subsequent approval. This emergency request is from the Maintenance Department for rental of a temporary chiller for the HVAC system at F.K. Marchman Technical Center, as a result of the current chiller's casting being repaired and leaving the school with no air conditioning.

At this time, the Maintenance Department is working with the factory to have the castings refurbished. The factory has advised Maintenance that it will take an additional 2-3 weeks for the repair. The repair to the chiller's casting is taking longer than initially thought and therefore the Maintenance Department has requested to continue renting the temporary chiller. Therefore, at this time, it is my recommendation that the Board approve the attached purchase orders for dollar approval to Carrier Rental Systems/HVAC in the amount of \$26,924 under the declared emergency memos (attached) dated July 27 and August 25, 2005.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

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Attachments (2)