

# District School Board of Pasco County

## Bid Recommendation

<b>Bid Title</b>	<b>Yearbooks – RRMS</b>		<b>Number of Vendors Notified</b>	<b>132</b>
<b>Bid Number</b>	<b>06-083-SW</b>		<b>Number of Bids Distributed</b>	<b>8</b>
<b>Date Solicited</b>	<b>9/9/2005</b>		<b>Number of Vendors Responding</b>	<b>2</b>
<b>Date Opened</b>	<b>10/3/2005</b>		<b>Number of Vendors Not Bidding</b>	<b>6</b>
<b>Date Board Presentation</b>	<b>10/18/2005</b>		<b>Number of Vendors Bidding</b>	<b>2</b>
<b>Total Savings</b>	<b>\$ 11,518.75</b>		<b>Grand Total of Bid</b>	<b>\$ 14,885.00</b>

**Recommendation:** Recommend acceptance of bid from Walsworth Publishing as noted on attached tabulation sheet as “lowest and best”, “responsive and responsible” bid meeting written specifications to be utilized by River Ridge Middle School.

**Term of Contract:** This is a three year contract renewable annually by mutual agreement of both parties. The first year of the contract will begin on October 19, 2005 and expire on October 18, 2006.

**Notations and Exceptions:** This bid was awarded upon a weighted point system. The weighted point criteria were based upon the following weights: Quality (10); Base Price (7); Past Services (2) and References (1). Points was assigned on a scale of 5 (High) to 1 (Low) in each of the above entries, then multiplied by the weighted factor.

Bid from Herff Jones was disqualified as vendor did not meet amenities bid specifications, and could not be considered. Total savings was based upon the retail price of the yearbooks.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

**Bids Evaluated By:**

Abigail Doucette, RRMS, Advisor  
Melinda Hull, RRMS, Secretary  
Jason Joens, RRMS, Principal

Faith Brooks, RRMS, Parent  
Debbie Hawks, RRMS, Bookkeeper  
One Student

**Bids Prepared By:**

Sherry Wooten, Buyer Assistant

**Reviewed and Authorized By:**

Kendra Goodman, CPPB, Purchasing Agent

