



# District School Board of Pasco County

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Heather Fiorentino, Superintendent

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November 1, 2005

## **MEMORANDUM**

TO: Honorable Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Permission to Negotiate a One-Year Extension to Contract  
Employee Benefits Consultant, Waters Risk Management

On February 15, 2005, official action (attached) was taken to award the third year of a three-year agreement for employee benefits consulting to Waters Risk Management (WRM). The final year of the agreement will expire on March 15, 2006.

Mr. Michael Hudson, Employee Benefits and Risk Manager, has polled the voting members of the Insurance Committee. Given the fact that Ms. Mary Tillman, the new Director of Employee Benefits and Risk Management, has just been appointed, and needs some time to get settled in her new role, the Insurance Committee believes it is in the best interest of the District to negotiate a one-year extension to the existing contract with WRM. An extension will provide Ms. Tillman and her department some continuity of direction for a reasonable period of time. Purchasing has verified that this negotiation falls within the scope of DOE Rule 6A-1.012(11). Should the Board grant permission to negotiate, representatives of the Insurance Committee and the Purchasing Department will meet with Mr. Al Waters, President of WRM, and a recommendation will be brought back to the Board for final approval before the expiration of the current contract.

If you have any questions or wish to discuss this matter further, please feel free to contact Mary Tillman or me at your earliest convenience.

KDG/az  
Attachments