

District School Board of Pasco County

Bid Recommendation

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|--------------------------------|--|--|--------------------------------------|------------------------------------|
| Bid Title | Class Rings, Caps and Gowns, and Graduation Announcements | | Number of Vendors Notified | 3 |
| Bid Number | Ridgewood High School 2005 | | Number of Bids Distributed | 3 |
| Date Solicited | November 1, 2005 | | Number of Vendors Responding | 2 |
| Date Opened | November 18, 2005 | | Number of Vendors Not Bidding | 1 |
| Date Board Presentation | December 6, 2005 | | Number of Vendors Bidding | 2 |
| Total Savings | Estimated Savings \$18,069.55 | | Grand Total of Bid | Estimated Total \$59,915.10 |

Recommendation: Recommend acceptance of bid from Denny Kollmeyer & Associates as the lowest and best, responsive and responsible bid meeting written specifications and evaluation criteria.

Term of Contract: This is the first year of a three-year contract, renewable annually by mutual agreement of all parties for class rings, caps and gowns, and graduation announcements. The first year of the contract will commence on December 3, 2005 and expire on December 2, 2006.

Notations and Exceptions: Ridgewood High solicited three vendors and received prices from Denny Kollmeyer & Associates and Balfour. Jostens did not respond. Denny Kollmeyer was awarded by total points by a committee of administrators, staff, parents and students – see attached tabulation sheet.

Prices begin at \$109.95 for Class Rings, \$21.95 for Caps and Gowns and \$.50 for Graduation Announcements. Unit prices will remain the same throughout the term of the contract. Estimated total savings was based upon the “Actual ADM” (Average Daily Membership). Total dollar amount will vary depending upon the number of actual graduates.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By:

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| Randy Koenigsfeld, Principal | One Student |
| Diane Boise, Bookkeeper | Sherry Beth Virgadamo, Graduation Coordinator |
| D. Leonard, Parent | C. Karaszkievicz, Class Sponsor |

Quotes Prepared By:

Randy Koenigsfeld, Principal

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent

