



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPB, Purchasing Agent
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October 7, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Third Year Renewal of Three-Year Bid
Bid #07-049-MK Science Supplies – Catalog Discount
Carolina Biological Supply, Fisher Science Education, Delta Education dba Frey Scientific,
Nasco, Science Kit, Ward's Natural Science

On November 21, 2006, official action was taken to award the above-referenced bid to Carolina Biological Supply, Fisher Science Education, Delta Education dba Frey Scientific, Nasco, Science Kit, and Ward's Natural Science. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The second year of the contract will expire on November 7, 2008.

At this time, it is my recommendation to enter into the third year of the agreement. Considering services have been satisfactory all vendors were contacted to verify their willingness to enter into the third year of the agreement. The companies have indicated in writing (attached) that they are willing to do so. The third year of the agreement will commence on November 8, 2008 and expire on November 7, 2009.

Should you have any questions regarding this matter, or if I can be of further assistance, please contact me at your earliest convenience.

KDG/vj

Attachments (27)

DATE/TIME:

October 1, 2008;

08:56:00



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August 29, 2007

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Three-Year Contract
Bid #07-049-MK Science Supplies – Catalog Discount
Carolina Biological Supply, Fisher Science Education, Delta Education dba Frey Scientific, Nasco,
Science Kit, Wards Natural Science

On November 21, 2006, official action was taken to award the above-referenced bid to Carolina Biological Supply, Fisher Science Education, Delta Education dba Frey Scientific, Nasco, Science Kit, and Wards Natural Science. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the contract will expire on November 7, 2007.

At this time, it is my recommendation to enter into the second year of the agreement. Considering services have been satisfactory all vendors were contacted to verify their willingness to enter into the second year of the agreement. The companies have indicated in writing (attached) that they are willing to do so. The second year of the agreement will commence on November 8, 2007 and expire on November 7, 2008.

Should you have any questions regarding this matter, or if I can be of further assistance, please contact me at your earliest convenience.

KDG/ne

Attachments (13)

Date/Time: September 26, 2007 10:25:00

District School Board of Pasco County

Bid Recommendation

Bid Title	Science Supplies & Equipment		Number of Vendors Notified	103
Bid Number	07-049-MK		Number of Bids Distributed	37
Date Solicited	9/05/2006		Number of Vendors Bidding	20
Date Opened	10/03/2006		Number of Formal "No Bid" Responses	1
Date Board Presentation	11/21/2006		Funding Source	101 General Funds
Total Savings	\$14,790		Grand Total of Bid	\$325,000

Recommendation:

Recommend acceptance of bids as noted on the attached tabulation sheet as lowest and best bids meeting written specifications.

Term of Contract:

This is a three year contract, renewable annually by mutual agreement of all parties. The first year of the contract will commence on November 21, 2006 and expire on November 7, 2007.

Notations and Exceptions:

This is a multi-awarded bid (up to six vendors) based upon a weighted point system. The weighted point criteria, was based upon the following: Discounts (6); Warehouse Inventory (3); Store Inventory (4); Vendor Location (4); References (3). As per bid specifications a maximum of six companies were awarded the bid; Carolina Biological Supply, Fisher Science Education, Frey Scientific, Nasco, Science Kit & Boreal Laboratories and Wards Natural Science. Estimated annual expenditures will vary depending upon need. However, discounts will remain firm for the duration of the contract. Vendors are permitted to provide new catalogs in January and July.

A total of 25 of the most commonly used bid items were selected from various new elementary, middle and high school orders. Vendors who could supply 80% of these items were considered for award. Bids noted with an asterisk (*) were not considered as their catalogs were either not a general science supply catalog or were specific catalogs that are awarded on other District bids.

Bids from Bio-Rad Laboratories and Seo Enterprises were disqualified for failure to enclose a catalog with their bid documents.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By:

Nicole Ellis, Buyer Assistant
Vickie Stephens, Purchasing Assistant

Bids Prepared By:

Mina Kaeding, CPPB, Buyer

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent

