



# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPO, CPPB, Purchasing Agent  
813/794-2221 Fax: 813/794-2111  
727/774-2221 TDD: 813/794-2484  
352/524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

April 5, 2011

## MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPO, CPPB, Purchasing Agent *Kdg/az*

**SUBJECT:** Third-Year Renewal of Three-Year Contract  
RFP 10-005-AZ, Civil Engineering and Land Surveying  
Coastal Design Consultants, Kisinger Campo, & Spring Engineering

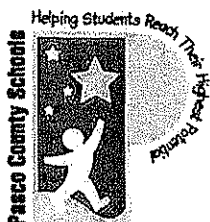
On April 20, 2010, official action (attached) was taken to award the above-referenced RFP to the vendors noted. The RFP encompasses consultation, design, specification preparation, site suitability analysis and all related services for projects estimated at under \$2 million (statutory limit per F.S. 287.055). It is used on an as-needed basis, and is renewable annually at the mutual agreement of the parties. Services of the firms are used on a rotational basis by the Construction Services & Code Compliance Department.

Considering services have been satisfactory, the three vendors were contacted to renew the RFP under existing terms and conditions. All have agreed in writing (attached) to do so. Capital funds will be used for these expenditures, as required. The third-year term will be May 18, 2011 – May 17, 2012.

If you have any questions or concerns, please feel free to contact Mr. John Petrashek, Director of Construction Services & Code Compliance, or me at your earliest convenience.

KDG/az  
Attachments

Date/Time: March 30, 2011 07:52:00



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## RFP #10-005-AZ RENEWAL REQUEST CIVIL ENGINEERING & LAND SURVEYING

Yes, I agree to renew the above-referenced RFP, under existing terms and conditions, with the District School Board of Pasco County. The contract term will be May 18, 2011 through May 17, 2012.

No, I do not agree to renew the above-referenced RFP with the District School Board of Pasco County.

COMPANY NAME: Coastal Design Consultants Inc.

SIGNATURE: \_\_\_\_\_

DATE: 3/24/11

PRINTED NAME/TITLE: Paul A. Manvel, P.E.  
President

E-MAIL: paul@coastaldesignconsultants.com

TELEPHONE W/AREA CODE: 727-849-8010

FAX W/AREA CODE: 727-849-8020

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act." Vendors conducting business with the District School Board of Pasco County (DSBPC) who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds, must be Level 2 fingerprinted by DSBPC Human Resources. If any of the above criteria apply to this contract, you must have those individuals Level 2 fingerprinted and screened by the DSBPC Human Resources Department prior to commencement of services or work, and must provide a list of employees with renewal. Please contact (813) 794-2521 to arrange for a fingerprinting appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law, which became effective September 1, 2005, by reviewing Sections 1012.32 and 1012.465, Florida Statutes.

The contracting company certifies, by submission and signature of this form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

Vendor shall comply with all applicable laws, ordinances, codes and statutes of any and all local, state, or national governing bodies included within this section. Vendor shall comply with the regulations of the Civil Rights Act of 1964, in which no person in the United States shall on the grounds of race, creed, color, or national origin be excluded from participation in or be denied the proceeds of, or be subject to discrimination in the performance of this contract.

**PLEASE RETURN TO:**  
**DISTRICT SCHOOL BOARD OF PASCO COUNTY**  
**ATTENTION: ARLENE ZIMNEY, CPPB, C.P.M., BUYER**  
**PURCHASING DEPARTMENT**  
20430 GATOR LANE, LAND O' LAKES, FL 34638  
(813) 794-2504 (PHONE)  
(813) 794-2111 (FAX)  
[azimney@pasco.k12.fl.us](mailto:azimney@pasco.k12.fl.us)



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  X  

Yes, I agree to renew the above-referenced RFP, under existing terms and conditions, with the District School Board of Pasco County. The contract term will be May 18, 2011 through May 17, 2012.

No, I do not agree to renew the above-referenced RFP with the District School Board of Pasco County.

COMPANY NAME: Kisinger Campo & Associates

SIGNATURE:  DATE: MARCH 24, 2011

PRINTED NAME/TITLE: PAUL G. FOLEY, P.E., PRESIDENT E-MAIL: PAUL.FOLEY@KISINGERCAMPO.COM

TELEPHONE W/AREA CODE: 813/871-5931 FAX W/AREA CODE: 813/871-5135

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No, I do not agree to renew the above-referenced RFP with the District School Board of Pasco County.

COMPANY NAME: Spring Engineering

SIGNATURE:  DATE: March 24, 2011

PRINTED NAME/TITLE: Richard M. Bekesh, AIA, President E-MAIL: sei2@verizon.net

TELEPHONE W/AREA CODE: 727-938-1516 FAX W/AREA CODE: 727-942-4174

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April 20, 2010

## MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPO, CPPB, Purchasing Agent 

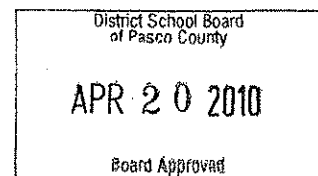
**SUBJECT:** Second-Year Renewal of Three-Year Contract  
RFP 10-005-AZ, Civil Engineering and Land Surveying  
Coastal Design Consultants, Kisinger Campo, & Spring Engineering

On May 5, 2009, official action (attached) was taken to award the above-referenced RFP to the vendors noted. The RFP encompasses consultation, design, specification preparation, site suitability analysis and all related services for projects estimated at under \$2 million (revised statutory limit per F.S. 287.055). It is renewable annually at the mutual agreement of the parties. Services of the firms are used on a rotational basis as needed by the Construction Services & Code Compliance Department. The second-year term will be May 18, 2010 – May 17, 2011.

Considering services have been satisfactory, the three vendors were contacted to renew the RFP under existing terms and conditions. All have agreed in writing (attached) to do so. Capital funds will be used for these expenditures, as required.

If you have any questions or concerns, please feel free to contact Mr. John Petrashek, Director of Construction Services & Code Compliance, or me at your earliest convenience.

KDG/az  
Attachments



# District School Board of Pasco County

## Bid Recommendation

|                                |                                    |  |  |
|--------------------------------|------------------------------------|--|--|
| <b>RFP Title</b>               | Civil Engineering & Land Surveying | <b>Number of Vendors Notified</b>          | 1322   |
| <b>RFP Number</b>              | 10-005-AZ                          | <b>Number of Proposals Distributed</b>     | 92   |
| <b>Date Solicited</b>          | February 17, 2009                  | <b>Number of Vendors Proposing</b>         | 29   |
| <b>Date Opened</b>             | March 18, 2009                     | <b>Number of Formal "No Bid" Responses</b> | 0  |
| <b>Date Board Presentation</b> | May 2, 2009                        | <b>Funding Source</b>                      | Capital funds                                |
| <b>Total Savings</b>           | N/A                                | <b>Grand Total of Proposal</b>             | Estimated \$1.5 million 1 <sup>st</sup> year |

**Recommendation:** Recommend acceptance of RFP per the attached tabulation. Per the terms of the RFP, acceptance of the three highest-ranked firms will enable the Construction Services & Code Compliance Department to negotiate the price for specific projects in accordance with F.S. 287.055. The scope of the RFP encompasses consultation, design, specification preparation, site suitability analysis, and all related services for projects estimated at under \$1 million. The services of the firms will be used on a rotational basis, with the initial rotation schedule established by the final ranking order. We are also requesting permission to insert firms ranked 4<sup>th</sup> and lower into the rotational schedule, should it be deemed by the Construction Services & Code Compliance Department to be in the best interest of the District to do so.

**Term of Contract:** This RFP is a three-year contract, renewable annually at the mutual agreement of the parties. The term will be 5/18/2009 – 5/17/2010.

**Notations and Exceptions:** RFP responses were independently evaluated by the committee members noted below, with all scores being averaged. In order, from highest to lowest, the ranking was: 1) Coastal Design Consultants, 2) Spring Engineering, 3) Kisinger Campo, 4) Florida Design Consultants, 5) Heidt & Assoc., 6) Campo Engineering, 7) George F. Young, 8) Wilson Miller, 9) Bayside Engineering, 10) Cumbe & Fair, 11) King Engineering, 12) Avid Group, 13) Johnson Engineering, 14) Ash Engineering, 15) PBS&J, 16) EMK Consultants, 17) CPH Eng., 18) Volkert & Assoc., 19) Parra & Karami, 20) Perez Engineering, 21) KCI Technologies, 22) Hamilton Engineering, 23) Genesis Group, 24) Land & Water Eng., 25) IBI Group, 26) Gulf Coast Consulting, 27) Landon Moree, 28) Coastal Engineering, 29) MACTEC. The Committee therefore recommends acceptance of Coastal Design Consultants as the first-ranked firm, Spring Engineering as the second-ranked firm, and Kisinger Campo & Assoc. as the third-ranked firm.

District School Board  
of Pasco County

MAY 05 2009

Board Approved

District School Board  
of Pasco County

APR 20 2010

Board Approved

**Proposal 10-005-AZ**  
**Page 2**

**Proposals Evaluated By:**

John Boucher, Facilities Operations & Safety Manager  
Mike Gude, Project Coordinator  
Bill Hemphill, Project Coordinator  
John Letvin, Supervisor of Planning  
Mike Woodall, Facility Specialist  
John Petrashek, Director of Construction Services & Code Compliance, served as a non-voting member of the Evaluation Committee

**Proposal Prepared By:**

Arlene Zimney, CPPB, C.P.M., Buyer

**Reviewed and Authorized By:**

Kendra Goodman, CPPB, Purchasing Agent *KG*

District School Board  
of Pasco County

APR 20 2010

District School Board  
of Pasco County

MAY 05 2009

Board Approved









