

# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent


[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPO, CPPB, Purchasing Agent  
813/ 794-2221 Fax: 813/ 794-2111  
727/ 774-2221 TDD: 813/ 794-2484  
352/ 524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

June 21, 2011

## MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Dollar Approval for Follett Library Resources

The Department of Instructional Media & Technology Services is anticipating expenditures in the amount of \$1,000,000 for Follett Library Resources on an "as-needed" basis. Items from Follett Library Resources are being purchased using State Contract # 715-001-07-01. These expenditures are necessary to update existing library material collections.

At this time it is my recommendation to allow purchase orders to be processed to Follett Library Resources not to exceed \$1,000,000 for the period of June 22, 2011 through June 21, 2012. The Purchasing Department will monitor orders to make sure purchases do not exceed the requested amount.

Should you have any questions regarding this matter, or if I can be of further assistance, please contact me at your earliest convenience.

KDG/sb

Date/Time: June 14, 2011 @ 08:48:00