

# District School Board of Pasco County

## Bid Recommendation

<b>Bid Title</b>	Yearbooks – Sunlake High School		<b>Number of Vendors Notified</b>	236
<b>Bid Number</b>	11-015-VJ		<b>Number of Bids Distributed</b>	13
<b>Date Solicited</b>	May 21, 2010		<b>Number of Vendors Bidding</b>	4
<b>Date Opened</b>	June 16, 2010		<b>Number of Formal “No Bid” Responses</b>	0
<b>Date Board Presentation</b>	July 6, 2010		<b>Funding Source</b>	Internal Funds
<b>Total Savings</b>	*N/A		<b>Grand Total of Bid</b>	\$30,656.00

**Recommendation:**

Recommend acceptance of the proposal from Jostens as noted on the attached tabulation sheet as the highest scoring, responsive, responsible proposer meeting written specifications and evaluation criteria.

**Term of Contract:**

This is a three-year contract, renewable annually by mutual agreement of both parties. The first year of the contract will commence on July 7, 2010 and continue through July 6, 2011.

**Notations and Exceptions:**

This RFP was awarded upon a weighted points system. The weighted points criteria were based upon the following weights: Quality of Samples (4), Base Price (3), References (2), Workshop Options (2), Support Services (7), and Online Customer Service (2). Points were assigned on a scale of 1 (Low) to 5 (High) in each of the above entries and force ranked depending on the number of respondents and then multiplied by the weighted point factor.

\*An estimated savings could not be calculated as this RFP was based on the above-referenced point system and recommended award to the vendor with the highest points.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

**Bids Evaluated By:**

Kim Davis, Assistant Principal, Sunlake High School  
 Wayne Grumet, Yearbook Advisor, Sunlake High School  
 3 Members of the Student Body (names on file in the Purchasing Department)

**Bid Prepared By:**

Vickie Jones, Buyer Assistant, Purchasing Department

**Reviewed and Authorized By:**

Kendra Goodman, CPPO, CPPB, Purchasing Agent

TABULATION SHEET  
YEARBOOKS-SLHS

<b>DATE OF OPENING:</b> June 16, 2010 @ 2:30pm	Herff-Jones	Jostens	Taylor	Walsworth
<b>BID NAME:</b> Yearbooks - Sunlake High School	305 Church St.	3601 Minnesota Dr.	10707 66th St. N. #9	430 Chimney Rock Dr.
<b>BID #:</b> 11-015-VJ	Safety Harbor, FL 34695	Minneapolis, MN 55435	Pinellas Park, FL 33782	Ruskin, FL 33570
	727-410-9757	800-325-4774	727-204-7379	813-465-3390
<b>DESCRIPTION:</b>	<b>TOTAL PRICE</b>	<b>TOTAL PRICE</b>	<b>TOTAL PRICE</b>	<b>TOTAL PRICE</b>
<b>Sunlake High School</b>				
Base Price:	\$28,849.00	\$30,656.00	\$30,132.00	\$26,389.00
<b>TOTAL POINTS:</b>	<b>47.50</b>	<b>88.75</b>	<b>54</b>	<b>65</b>