



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2221
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

July 20, 2010

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent

RE: Third Year Renewal of Three-Year Contract
Bid 09-039-SN Bottled Drinking Water – School System
Crystal Springs

On September 16, 2008, official action (attached) was taken to award the above-referenced bid to Crystal Springs. This is a three-year bid renewable annually at the mutual agreement of the parties. The second year of the agreement will expire on September 16, 2010.

Considering services have been satisfactory, Crystal Springs was contacted to verify their willingness to enter into the third year of the agreement. As such, Crystal Springs has agreed in writing to enter into the third year of the contract. The third year of the contract will cover the period of September 17, 2010 through September 16, 2011. At this time, it is my recommendation to enter into the third year of the contract.

If you have any questions, please feel free to contact me at your earliest convenience.

KDG/vj

Attachments



District School Board of Pasco County

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July 2, 2010

BID RENEWAL REQUEST

BID #: 09-039-SN

BID TITLE: Bottled Drinking Water

VENDOR: Crystal Springs

Yes, I agree to renew 09-039-SN, for the third year under the same terms and conditions as the existing bid. The third year will begin on September 17, 2010 and expire on September 16, 2011.

No, I do not agree to renew 09-039-SN.

Company Name: Crystal Springs

Signature: Charles D. Fogg Date: 7/2/10

Typed Name and Title: Charles D. Fogg VP and General Manager

Telephone (w/area code): 407-491-7461 Fax Number (w/area code): 407-294-9716

DATE DUE: PLEASE FAX TO PURCHASING NO LATER THAN JULY 9, 2010

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department **prior** to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law by reviewing Sections 1012.32 and 1012.465, Florida Statutes. This law became effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE RETURN TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTN: Vickie Jones, Buyer Assistant
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2226 (PHONE) (813) 794-2713 (FAX)



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August 18, 2009

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent 

RE: Second Year Renewal of Three-Year Contract
Bid 09-039-SN Bottled Drinking Water – School System
Crystal Springs

On September 16, 2008, official action (attached) was taken to award the above-referenced bid to Crystal Springs. This is a three-year bid renewable annually at the mutual agreement of the parties. The first year of the agreement will expire on September 16, 2009.

Considering services have been satisfactory, Crystal Springs was contacted to verify their willingness to enter into the second year of the agreement. As such, Crystal Springs has agreed in writing to enter into the second year of the contract. The second year of the contract will cover the period of September 17, 2009 through September 16, 2010. At this time, it is my recommendation to enter into the second year of the contract.

If you have any questions, please feel free to contact me at your earliest convenience.

District School Board
of Pasco County

AUG 18 2009

Board Approved

KDG/vj

Attachments (2)

DATE/TIME:

District School Board of Pasco County Bid Recommendation

Bid Title	Bottled Drinking Water-School System	Number of Vendors Notified	99
Bid Number	09-039-SN	Number of Bids Distributed	17
Date Solicited	August 11, 2008	Number of Vendors Bidding	2
Date Opened	September 3, 2008	Number of Formal "No Bid" Responses	0
Date Board Presentation	September 16, 2008	Funding Source	General Funds
Total Savings	Estimated \$3,906	Grand Total of Bid	Estimated \$165,000

Recommendation:

Recommend acceptance of bid from Crystal Springs as noted on the attached tabulation sheet as lowest and best, responsive, responsible bid meeting written specifications.

Term of Contract:

The bottled drinking water will be purchased by various schools and departments throughout the District on an "as-needed" basis. This is a three-year bid renewable annually by the mutual agreement of both parties. The first year will commence on September 17, 2008 and continue through September 16, 2009.

Notations and Exceptions:

The savings was determined by averaging the "All-or-none" total bid price for both companies and subtracting from the recommended companies' pricing.

Offers from vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By:

Bill Amon, Distribution Services Coordinator
Rick Kurtz, Director, Food and Nutrition and Distribution Services

Bids Prepared By:

Stephanie Noble, Buyer

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent

Date/Time:

District School Board
of Pasco County

AUG 18 2009

Board Approved

07/22/2009 18:42 FAX 4072949716
07/22/2009 17:43 813-794-2713

CRYSTAL SPRINGS
PURCHASING

TAMPA

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July 22, 2009

BID RENEWAL REQUEST

BID #: 09-039-SN

BID TITLE: Bottled Drinking Water

VENDOR: Crystal Springs

Yes, I agree to renew 09-039-SN, for the second year under the same terms and conditions as the existing bid. The second year will begin on September 17, 2009 and expire on September 16, 2010.

No, I do not agree to renew 09-039-SN.

Company Name: Crystal Springs

Signature: [Signature] Date: 7/23/09

Typed Name and Title: Eric Van Cleef Area Manager

Telephone (w/area code): 407-491-7461 Fax Number (w/area code): 407-294-9716

DATE DUE: **PLEASE FAX TO PURCHASING NO LATER THAN JULY 29, 2009**

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds must be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you must have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department prior to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law by reviewing Sections 1012.32 and 1012.465, Florida Statutes. This law became effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

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District Wide Accreditation • Southern Association of Colleges and Schools

District School Board
of Pasco County

AUG 18 2009

Board Approved

TABULATION SHEET
09-039-SN Bottled Water

DATE OF OPENING: September 3, 2008 @ 2:30pm		Nestle Waters dba-Zephyrhills Water	
BID NAME: Bottled Drinking Water		13000 Automobile Blvd. Unit 400	
BID #: 09-039-SN		Clearwater, FL 33762	
DS Waters dba-Crystal Springs		Nestle Waters dba-Zephyrhills Water	
3866 Shader Road		13000 Automobile Blvd. Unit 400	
Orlando, FL 32808		Clearwater, FL 33762	
UNITS:	DESCRIPTION:	UNIT PRICE	TOTAL PRICE
6,300	5-Gallon Bottles (per bottle)	\$2.79	\$17,577.00
	Bottle Deposit (per bottle)	\$6.00	\$0.00
	4.25 oz Cone Cup Dispenser (per dispenser)	\$0.00	\$0.00
2,500	Sleeves 4.25 Cone Cups (per sleeve)	\$2.09	\$5,225.00
	** 5 oz cone cups		
175	1-Gallon Plastic Bottles (6 per Case)	\$6.99	\$1,223.25
	Filtration Water Dispensers (Room		
10	Temp./Cold) (per unit/month)	\$19.99	\$199.90
	Installation of Filtration Unit (per unit)	\$0.00	\$0.00
	Bottled Water Dispensers (Room		
200	Temp./Cold) for 5-Gallon Bottles (per	\$1.00	\$200.00
	Installation of Dispenser Unit (per unit)	\$0.00	\$0.00
	TOTAL PRICE:		\$24,425.15

District School Board
of Pasco County

AUG 18 2009

Board Approved