

District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing

Kendra Goodman, CPPO, CPPB, Purchasing Agent

813/794-2221 727/774-2221 Fax: 813/794-2221 TDD: 813/794-2484

352/524-2221

e-mail: kgoodman@pasco.k12.fl.us

July 20, 2010

MEMORANDUM

TO:

Honorable School Board Members

FROM:

Kendra Goodman, CPPO, CPPB, Purchasing Agent \

RE:

Mail Services – Postage Food & Nutrition Services

Purchase Order 10000396

Rick Kurtz, Director of Food & Nutrition Services, is requesting approval for postage for the 2010-2011 school year in the amount of \$345,000.

Per DOE Rule 6A-1.012(7), the requirement for requesting quotes from three (3) or more sources is hereby waived as the services are being purchased directly from a governmental agency.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/vi

Attachments

Date/Time: July 14, 2010 09:03:00



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Food and Nutrition Services Richard P. Kurtz, Director

813/794-2440 Fax: 813/794-2118 727/774-2440 TDD: 813/794-2484 352/524-2440 rkurtz@pasco.k12.fl.us MEMORANDUM FNS-001-11

July 6, 2010

TO:

Kendra Goodman, Purchasing Agent

FROM:

Richard P. Kurtz, Director

Food, Nutrition and Distribution Services

SUBJECT: MAIL SERVICES - POSTAGE

Please authorize the approval for the 2010-2011 school years' postage in the amount of \$350,000.

Per DOE Rule 6A-1.102 (7), the requirement for requesting bids from three (3) or more sources is hereby waived as the services are being purchased directly from a governmental agency.

Should you have any questions or concerns, please feel free to contact me at extension 42436.

RPK/jch

DISTRICT SCHOOL BOARD OF PASCO COUNTY PURCHASING DEPARTMENT

LAND O' LAKES, FL 34638 20430 GATOR LANE

PHONE: 813.794.2221

FAX: 813.794.2111

PURCHASE ORDER NUMBER

10000396

A TAXPAYER IDENTIFICATION NUMBER CERTIFICATION FORM WITH

SOCIAL SECURITY NUMBER MUST BE ON FILE WITH THE

THE VENDOR'S CURRENT EMPLOYER INDENTIFICATION NUMBER OR

PURCHASING DEPARTMENT OR THE PAYMENT WILL NOT BE ISSUED.

Reasonable cost changes may be permitted, provided they are not on a blanket purchase order, bid, quote or contracted item, but must not exceed 5% of the total order without prior approval in writing from the Purchasing Department. We reserve the right to retain any and all shipped merchandise and to deny payment for any charges that are contrary to an awarded contract of this or another governmental agency, or that are beyond the aforementioned 5%.

PAGE ___ 1_ OF _

INVOICE IN TRIPLICATE

INCLUDING THIS PURCHASE ORDER NUMBER TO:

District School Board of Pasco County Accounts Payable

7227 Land O Lakes Blvd

Land O Lakes

FL 34638

Telephone

813/794-2290

SHIP TO F.O.B. DESTINATION

Mail Services

7227 Land O' Lakes Blvd

Land O' Lakes

FL 34638

VENDOR

U S POST OFFICE

DATE PRINTED		ORDERED BY/DEPARTMENT			CLASS ITEM NO.	FEDERAL EMPLOYER ID NO.	SALES TAX EXEMPTION NO.
07	7/07/10 RICK BARTZ/MAB				96224	59-6000792	85-8013921275C-1
SEC		DESCRIPTION	PCSB ITEM	QTY	UNIT	UNIT PRICE	EXTENDED AMOUNT
001	POSTAGE	010 - JUNE 30, 2011		1.	EACH	345,000.0000	345,000.00
	SOLE SO rule re * * * * Equipme *PASO 110.909 * * * *	TERMS & CONDITIONS * * * DURCE - RULE DOE 6A-1.012 eference number changed to * NOTES * * * ent ID #A1349 CO SCHOOL BOARD USE ONLY* 52.0202.0370.7760.0000 ACCT TOTAL * * R: 9052 10001 BR: V0000002592	o 6A-1.012(:	2009		345,000.00 345,000.00

INFORMATION ON REVERSE

1 - VENDOR COPY

PURCHASING/AGENT/S/