



## District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPO, CPPB, Purchasing Agent  
813/ 794-2221 Fax: 813/ 794-2111  
727/ 774-2221 TDD: 813/ 794-2484  
352/ 524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

November 2, 2010

### MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *KDG/KR*

RE: Second-Year, First Semi-Annual Renewal of Three-Year Contract  
Bid #10-060-LR, R22 Refrigerant – Maintenance Department  
United Refrigeration, Inc.

On December 1, 2009, official action (attached) was taken to award the above-referenced bid to United Refrigeration, Inc. This bid is a three-year contract, renewable semi-annually based upon mutual consent of both parties. The first-year, first semi-annual renewal of this agreement expired on June 15, 2010. Subsequently, first year, second semi-annual period of this agreement was renewed on June 15, 2010 and covers the period of June 16, 2010 through December 15, 2010.

Considering services have been satisfactory, Brian Schoffler, Branch Manager was contacted to verify their willingness to enter into the second year, first semi-annual period of the agreement. As such, they have agreed in writing (attached), to enter into the second year, first semi-annual period of the contract.

At this time, it is my recommendation to enter into the second year, first semi-annual period of the agreement with United Refrigeration, Inc. The second year, first semi-annual period of the contract will cover the period December 16, 2010 through June 15, 2011. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/acf  
Attachments



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**BID RENEWAL REQUEST**  
**BID # 10-060-LR**  
**BID TITLE: R22 Refrigerant**

X

Yes, I agree to renew Bid # **10-060-LR** under the same terms and conditions as the existing bid. The second year, first semi-annual period shall be from **December 16, 2010 through June 15, 2011**

\_\_\_\_\_

No, I do not agree to renew Bid # 10-060-LR.

COMPANY NAME: UNITED REFRIGERATION INC.

SIGNATURE: [Signature]

TYPED NAME AND TITLE: Brian Schoppler Branch Manager

TELEPHONE (WITH AREA CODE): 813-910-2700

FAX NUMBER (WITH AREA CODE): 813-910-2745

E-MAIL: Branch 417@uri.com

DATE: 10-22-2010

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY  
**ATTENTION: Andrea Jackson, Purchasing Assistant**  
 PURCHASING DEPARTMENT  
 20430 GATOR LANE  
 LAND O' LAKES, FL 34638  
 (813) 794-2258 (PHONE)  
 (813) 794-2111 (FAX)



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352/524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

June 15, 2010

### MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *KDG/KMP*

RE: First-year, Second Semi-Annual Renewal of Three-year Contract  
Bid #10-060-LR, R22 Refrigerant – Maintenance Department  
United Refrigeration, Inc.

On December 17, 2009, official action (attached) was taken to award the above-referenced bid to United Refrigeration, Inc. This bid is a three-year contract, renewable semi-annually based upon mutual consent of both parties. The first year, first semi-annual period of this agreement will expire on June 19 2010.

Considering services have been satisfactory, Mickey Stebbing, Outside Sales was contacted to verify his willingness to enter into the first-year, second semi-annual agreement. As such, Mickey Stebbing has agreed in writing (attached), to enter into the first year, second semi-annual of the contract.

Therefore, at this time, it is my recommendation to enter into the first year, second semi-annual of the agreement with United Refrigeration, Inc. The first year, second semi-annual of the contract will cover the period of June 16, 2010 through December 15, 2010. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lr

Attachments



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## BID RENEWAL REQUEST BID #10-060-LR BID TITLE: R-22 Refrigerant

Yes, I agree to renew Written Quote #10-060-LR under the same terms and conditions as the existing bid. The first year, second semi-annual period shall be from June 16, 2010 through December 15, 2010.

No, I do not agree to renew #10-060-LR

COMPANY NAME: UNITED REFRIGERATION, INC.  
SIGNATURE: Michael Stebbing  
TYPED NAME AND TITLE: MICHAEL STEBBING - OUTSIDE SALES  
TELEPHONE (WITH AREA CODE): 727-235-1006  
FAX NUMBER (WITH AREA CODE): 727-299-9259  
E-MAIL: mstebbing@aol.com  
DATE: 6/2/10

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY  
ATTENTION: Andrea Jackson, Purchasing Assistant  
PURCHASING DEPARTMENT  
20430 GATOR LANE  
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District Wide Accreditation • Southern Association of Colleges and Schools

District School Board  
of Pasco County

JUN 15 2010

\*\* TOTAL PAGE 01 \*\*

Board Approved

## District School Board of Pasco County Bid Recommendation

<b>Bid Title</b>	R-22 Refrigerant (Virgin/New) for the Maintenance Department	<b>Number of Vendors Notified</b>	128
<b>Bid Number</b>	10-060-LR	<b>Number of Bids Distributed</b>	14
<b>Date Solicited</b>	October 13, 2009	<b>Number of Vendors Bidding</b>	6
<b>Date Opened</b>	November 13, 2009	<b>Number of Formal "No Bid" Responses</b>	0
<b>Date Board Presentation</b>	December 1, 2009	<b>Funding Source</b>	General
<b>Total Savings</b>	\$3,874.34	<b>Grand Total of Bid</b>	\$25,800.00

**Recommendation:**

Recommend acceptance of bid from United Refrigeration, Inc., as noted on the attached bid tabulation sheet, as lowest and best, responsive and responsible "all-or-none" bid meeting written specifications.

**Term of Contract:**

This bid is for R-22 Refrigerant (Virgin/New) "as needed" by the Maintenance Department for use throughout the District. This is a semi-annual bid renewable at six-month intervals for up to two subsequent years based upon mutual agreement of both parties. The first semi-annual term of this contract shall be effective from December 16, 2009 to May 15, 2010. The bid prices are firm and fixed for the first six (6) months of the contract and may be adjusted at the six-month renewal based on the Producer Price Index series ID #WPU06790308.

**Notations and Exceptions:**

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Savings were determined by averaging all bids submitted and subtracting the recommended vendor's price.

**Bids Evaluated By:**

Barbara Laycock, Maintenance Operations Manager, Maintenance Department

District School Board  
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**Bids Prepared By:**

Laurie Roberts, CPPB, Buyer, Purchasing Department

Board Approved

**Reviewed and Authorized By:**

Kendra Goodman, CPPB, Purchasing Agent 

District School Board  
of Pasco County

DEC 01 2009

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DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: November 13 @ 2:30 PM	Quantity	Total Price	Description
BID TITLE: R-22 Refrigerant (Virgin/New)	200		Price per 30lb container
BID # 10-060-LR			Manufacturer / Product #
<b>**Board Meeting 12/1/09**</b>			
Airgas Refrigerants, Inc. 38-18 33rd Street Long Island City, NY 11101	\$ 136.48	\$ 27,296.00	Dupont, Honeywell, Arkema & Refron R22-30
Coolgas, Inc. 30045 FM2978 Magnolia, TX 77354	\$ 145.75	\$ 29,150.00	Honeywell R22-30
Johnstone Supply 6041-9 Siesta Lane Port Richey, FL 34668	\$ 170.00	\$ 34,000.00	Arkema B92-085
RTR Supplies, Inc. 6124 Hanging Moss Road, Suite 360 Orlando, FL 32807	\$ 144.00	\$ 28,800.00	Dupont N/A
Trane HVAC Parts & Supplies 902 N. Himes Avenue Tampa, FL 33609	\$ 165.00	\$ 33,000.00	Honeywell R-22
United Refrigerant (Mickey Stebbing) 11401 Roosevelt Boulevard Philadelphia, PA 19154	\$ 129.00	\$ 25,800.00	Honeywell / Arkema 30R22

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