



# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent


[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPO, CPPB, Purchasing Agent  
813/ 794-2221 Fax: 813/ 794-2111  
727/ 774-2221 TDD: 813/ 794-2484  
352/ 524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

January 24, 2012

## MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

SUBJECT: One year Extension  
Bid 09-079-AZ, Symantec Licenses

On January 20, 2009, official action (attached) was taken to award the above-referenced bid to SHI. The bid covers anti-virus software to be used on computers throughout the District, and is renewable annually at the mutual agreement of the parties. The third year of this agreement will expire on February 6, 2012. The bid document allows the District to extend this contract for an additional period of 365 day with the mutual consent of both parties.

The Information Services Department is satisfied with the service provided by this vendor and is requesting an extension of this service (attached). SHI has agreed in writing (attached) to extend the bid under existing terms and conditions, and pricing. We are asking for permission to extend the bid to cover the period from February 7, 2012 – February 6, 2013, and to issue a purchase order in the amount of \$67,085.96 to SHI. Capital funds are being used for this expenditure.

If you have any questions or concerns, please feel free to contact Mr. Ed Mutell, Supervisor of Information Services, or me at your earliest convenience.

KDG/mw  
Attachments



## District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

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To: Kendra Goodman, Purchasing Agent

From: Edward B. Mutell, Supervisor of Information Services *EBM*  
John Simon, Director of Information Services *JS*

Date: January 9, 2012

Subject: District Licensing for Symantec AntiVirus Software

The District School Board of Pasco County currently maintains a licensing agreement with Symantec, Inc. for Symantec AntiVirus Endpoint Protection software. The current renewable agreement for this software is through SHI. I am asking for your assistance in obtaining the School Board's approval to extend the District's Symantec Endpoint Protection software for an additional year under the identical terms and conditions of the current agreement.

The annual cost for the software renewal for a period of one year (February 7, 2012 – February 6, 2013) would be \$67,085.96. This cost covers the current 16,283 licenses for the district at a deeply discounted cost of \$4.12 per copy. This cost per copy is identical to last year.

Thank you very much for submitting this request for approval to the School Board. If any additional information is needed, please contact me at 42912.

# District School Board of Pasco County Bid Recommendation

Bid Title	Symantec License Renewal	Number of Vendors Notified	228
Bid Number	09-079-AZ	Number of Bids Distributed	26
Date Solicited	November 12, 2008	Number of Vendors Bidding	9
Date Opened	December 17, 2008	Number of Formal "No Bid" Responses	0
Date Board Presentation	January 20, 2009	Funding Source	Capital
Total Savings	\$38,942.55	Grand Total of Bid	\$ 66,471.33

## **Recommendation:**

Recommend acceptance of bid from SHI International, Corp. (Software House International), as noted on the attached bid tabulation sheet, as lowest and best, responsive and responsible "all-or-none" bid meeting written specifications for all licenses indicated.

## **Term of Contract:**

The intent of this bid is to establish pricing for one (1) year license renewal for Symantec, Anti-virus software, release 10/11 to be used throughout the District. The District requested pricing for both the Basic Option and the Essential (Enhanced) Option. Information Services has decided that the Basic Option is the best choice for the District at this time. This is a three-year bid renewable annually based upon mutual agreement of the parties. The first year of this contract is effective from February 7, 2009 through February 6, 2010.

## **Notations and Exceptions:**

Offers from the vendors listed herein are the only offers received on a timely basis as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Savings were determined by taking the difference between the highest bid and lowest bids for the Basic Option.


## **Bids Evaluated By:**

Amy Flack, Buyer Assistant, Purchasing Department

## **Bid Prepared By:**

Arlene Zimney, CPPB, C.P.M., Buyer

## **Reviewed and Authorized By:**

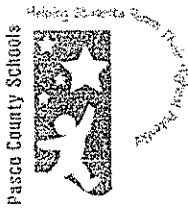
Kendra Goodman, CPPB, Purchasing Agent 

District School Board  
of Pasco County

JAN 20 2009

Board Approved

Date/Time:



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### BID EXTENSION REQUEST

**BID 09-079-AZ**

**BID TITLE: SYMANTEC LICENSE RENEWAL**

✓

Yes, I agree to extend Bid #09-079-AZ under the same terms and conditions as the existing bid. The period shall be from February 8, 2012 through February 7, 2013.

\_\_\_\_\_

No, I do not agree to extend Bid #09-079-AZ

COMPANY NAME: SHI International Corp.  
SIGNATURE: Lorraine Kennedy  
TYPED NAME AND TITLE: LORRAINE KENNEDY, SENIOR ACCOUNT EXECUTIVE  
TELEPHONE (WITH AREA CODE): 561-883-2344  
FAX NUMBER (WITH AREA CODE): 732-868-6055 (FLORIDA TEAM)  
E-MAIL: lorraine.kennedy@shi.com  
DATE: 1-10-12

The prospective bidder certifies, by submission and signature of this bid extension form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY  
ATTENTION: Michael J. Woodall  
PURCHASING DEPARTMENT  
20430 GATOR LANE  
LAND O' LAKES, FL 34638  
(813) 794-2504 (PHONE)  
(813) 794-2111 (FAX)