



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
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February 21, 2012

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *KDG/mv*

RE: Memorandum of Understanding
Metropolitan Ministries, Holiday FL

The attached Memorandum of Understanding (MOU) is being forwarded for your review and subsequent approval in order to provide additional sites and educational services for the District's adult education programs. Funding will be made available through the Adult General Education Grant. Please reference the attached memo from Mr. Rob Aguis, Director of Community, Career & Technical Education, for further information regarding this MOU.

At this time, we respectfully request your approval of the attached MOU with the above-referenced facility. The services are outlined in the memorandum and are attached for your perusal. The agreement will cover the period of February 21, 2012 through June 30, 2012.

Should you have any questions regarding this matter, please contact Mr. Aguis or me at your earliest convenience.

KDG/mv

Attachments

District Wide Accreditation • Southern Association of Colleges and Schools

Date/Time: February 15, 2012 08:28:00



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent

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Department of Community, Career and Technical Education
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MEMORANDUM CCTE-099-11/12

February 21, 2012

To: Kendra Goodman, Purchasing Agent

From: Rob Aguis, Director of Community, Career & Technical Education *RA*

Subject: **Memorandum of Understanding with Metropolitan Ministries, Holiday, Florida**

Description:

Approval is requested for a Memorandum of Understanding with Metropolitan Ministries, Holiday, Florida to provide additional sites and educational services for District School Board of Pasco County adult education programs. Staff and instructional materials needed to ensure the provision of these services will be allocated from 2011-2012 Adult General Education grant funds.

Strategic Focus: Engage Families, Communities and Businesses

Strategic Plan Goal: Communicate with and engage all stakeholders in the educational process.

Action Requested:

School Board approval of the Memorandum of Understanding with Metropolitan Ministries, Holiday, Florida on February 21, 2012.

Recommendations:

The staff respectfully requests approval of the Memorandum of Understanding with Metropolitan Ministries, Holiday, Florida.

RA:rmh

Attachment(s)



RECEIVED
2/1/12 Pam

MEMORANDUM OF UNDERSTANDING
Between
District School Board of Pasco County
And
Metropolitan Ministries,
Holiday, Florida

This Memorandum of Understanding is made between the District School Board of Pasco County, Community, Career and Technical Education Department and Metropolitan Ministries, Holiday, Florida.

This Memorandum covers the period beginning February ²¹ 2012, and ending June 30, 2012.

Metropolitan Ministries agrees to provide the following to supplement the District School Board of Pasco County's adult education programs within the Pasco service area:

- Classroom space, utilities, and existing telecommunication support services within Metropolitan Ministries for the provision of District School Board of Pasco County adult education classes made possible through funding from the 2011-12 Adult General Education grant.
- Promote District School Board of Pasco County adult education classes to eligible clients and their families through individual client counseling and through the display of brochures, flyers, and special publications.


The District School Board of Pasco County agrees to provide the following services:


- Part-time adult education classes taught by certified teachers, with intake and progress monitoring services facilitated by District School Board of Pasco County staff, according to a weekly schedule agreed upon by both parties.
- All instructional materials and supplies, textbooks, and software to be used by adult students on computers located at Metropolitan Ministries.
- Professional development opportunities for Metropolitan Ministries' staff related to literacy tutoring services, educational and career assessment and advisement.
- Adult education staff will participate in scheduled meetings and events at Metropolitan Ministries on a needs basis.

Either party may cancel this Memorandum of Understanding with thirty (30) days written notice.

Metropolitan Ministries, Holiday, Florida

District School Board of Pasco County


Christine Long, Senior Programs Officer


Heather Fiorentino, Superintendent

1/25/12
Date

January 30, 2012
Date

Board Chairperson _____ Date _____

CONTRACT REVIEWED
AND APPROVED:
KCDG/fuw. 2-14-12