



## District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

### Department of Purchasing

Kendra Goodman, CPPO, CPPB, Purchasing Agent

813/794-2222 Fax: 813/794-2111

727/774-2222 TDD: 813/794-2484

352/524-2222 email: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

April 17, 2012

### MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPO, CPPB, Purchasing Agent *KDG*

**SUBJECT:** RFP 09-134-VJ School Pictures-Wesley Chapel High School  
One-Year Extension  
Gigante Productions

On June 2, 2009, official action (attached) was taken to award the above-referenced RFP to Gigante Productions. This RFP is a three-year contract, renewable annually at the mutual agreement of both parties with the option to extend for up to one year. The first year of the contract expired on June 30, 2010. The second year of the contract was Board approved on May 18, 2010 and expired on June 30, 2011. The third year was awarded on April 19, 2011 and will expire on June 30, 2012.

Considering services have been satisfactory, Paul Gigante, President of Gigante Productions, was contacted to verify his willingness to enter into the one-year extension. As such, Gigante Productions has agreed in writing (attached) to do so.

Therefore, it is my recommendation to enter into the one-year extension with the vendor noted above. The contract period will be July 1, 2012 through June 30, 2013. Should you have any questions regarding this matter, please feel free to me at your earliest convenience.

KDG/sb

Attachments

Date/Time: April 11, 2012 09:12:00

**District School Board of Pasco County**

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

## Department of Purchasing

Kendra Goodman, CPPO, CPPB, Purchasing Agent

813/794-2221 Fax: 813/794-2111

727/774-2221 TDD: 813/794-2484

352/524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

March 8, 2012

**RFP RENEWAL REQUEST****TITLE: WCHS Pictures****RFP #: 09-134-VJ**

✓  
Yes, I agree to extend RFP 09-134-VJ for pictures at WCHS for and additional year under the same terms and conditions. The fourth year of the contract period will begin **July 1, 2012** and expire **June 30, 2013**.

\_\_\_\_\_  
No, I do not agree to renew RFP 09-134-VJ for WCHS Pictures.

**COMPANY NAME:** Gigante Productions**SIGNATURE:** Paul Gigante**PRINTED NAME/TITLE:** Paul Gigante - Producer **DATE:** 3-9-12**TELEPHONE W/AREA CODE:** 813-907-1078 **FAX W/AREA CODE:** 813-333-1313

By agreeing to allow this piggyback, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business with the District School Board of Pasco County who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you must have those individuals Level 2 fingerprinted and screened by the District's Human Resources Department prior to commencement of services or work and must provide a list of employees with renewal. Please contact (813) 794-2521 to arrange for an appointment. Costs associated with this background screening are to be borne by the vendor. You may access information regarding this law through the internet link: [http://laws.flrules.org/files/Ch\\_2005-028.pdf](http://laws.flrules.org/files/Ch_2005-028.pdf). This law is effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this piggyback request form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

**PLEASE FAX BACK TO:****DISTRICT SCHOOL BOARD OF PASCO COUNTY****ATTENTION: Stephanie Bunford****PURCHASING DEPARTMENT****20430 GATOR LANE****LAND O' LAKES, FL 34638****(813) 794-2225 (PHONE)****(813) 794-2111 (FAX)**

District Wide Accreditation • Southern Association of Colleges and Schools

# District School Board of Pasco County

## Bid Recommendation

<b>RFP Title</b>	Pictures – Wesley Chapel High School		<b>Number of Vendors Notified</b>	57
<b>RFP Number</b>	09-134-VJ		<b>Number of Proposers Distributed</b>	18
<b>Date Solicited</b>	April 27, 2009		<b>Number of Vendors Proposing</b>	2
<b>Date Opened</b>	May 18, 2009		<b>Number of Formal “No Bid” Responses</b>	0
<b>Date Board Presentation</b>	June 2, 2009		<b>Funding Source</b>	School Internal Funds
<b>Total Savings</b>	N/A*		<b>Grand Total of RFP</b>	\$59,268.75

### **Recommendation:**

Recommend acceptance of RFP from Gigante Productions as noted on the attached tabulation sheet as best, responsive, responsible proposal receiving the highest points.

### **Term of Contract:**

This is a three year contract, renewable annually by mutual agreement of all parties. The first year of the contract will commence on July 1, 2009 and continue through June 30, 2010.

### **Notations and Exceptions:**

This RFP was awarded based upon the following weighted point factor: Quality (5), Support Services (5), Total Price (2), References (3), Vendor Location (3), Commission (2), and Prior Satisfactory District Experience (2 point maximum). Points were assigned on a scale of 5 (High) to 1 (Low) in each of the above entries, forced ranked by the number of submittals, then multiplied by the weighted points factor.

The estimated total cost was based on the average picture price multiplied by the anticipated number of students purchasing pictures. \*An estimated savings could not be calculated as this RFP was based on the above-referenced point system and recommended award to the vendor with the highest points.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

### **Proposals Evaluated By:**

Mr. Andy Frelick, Principal  
2 Faculty members  
2 Members of the student body

### **Bids Prepared By:**

Vickie Jones, Buyer Assistant

### **Reviewed and Authorized By:**

Kendra Goodman, CPPB, Purchasing Agent

## DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

<b>DATE OF OPENING:</b> May 18, 2009 @ 2:30 p.m.		Bryn-Alan	Gigante Productions
<b>RFP TITLE:</b> Pictures-Wesley Chapel High School		606 W. Kennedy Blvd.	19046 Bruce B. Downs Blvd. # 132
<b>RFP #</b> 09-134-VJ		Tampa, Florida	Tampa, Florida 33647
		813-918-3134	813-907-1078
		813-251-6548	813-907-1078
<b>ITEM#</b>	<b>DESCRIPTION</b>		
<b>Group I -</b>	<b>Underclass Packages</b>		
	Package A:	\$38.00	\$60.00
	Package B:	\$21.00	\$35.00
	Package C:	\$16.00	\$20.00
	Package D:	\$11.00	\$10.00
	<b>Add Ons</b>		
	1 - 8 x 10	\$9.00	\$10.00
	2 - 5 x 7	\$8.00	\$10.00
	16 - Wallets	\$9.00	\$10.00
	8 - Wallets	\$8.00	\$10.00
	Background Choices	\$4.00	N/A
	Commission:	30%	30%
<b>Group II -</b>	<b>Senior Portraits &amp; Grad. Pkgs</b>		
	Package A:	\$60.00	\$65.00
	Package B:	\$85.00	\$85.00
	Package C:	\$135.00	\$135.00
	Commission:	0%	10%
	<b>Individual Priced Portraits:</b>		
	8 - 2x3 Wallets	\$18.00	\$20.00
	1 - 8x10	\$30.00	\$30.00
	4 - 3x5	\$35.00	\$30.00
	2 - 5x7	\$34.00	\$30.00
	1 - 11x14	\$40.00	\$65.00
	<b>Add Ons</b>		
	16 - 2x3 Wallets	\$20.00	\$38.00
	24 - 2x3 Wallets	\$25.00	\$55.00
	48 - 2x3 Wallets	\$35.00	\$70.00
	4 - 3x5	\$25.00	\$30.00
	2 - 5x7	\$25.00	\$30.00
	1 - 8x10	\$25.00	\$30.00
	1 - 11x14	\$40.00	\$65.00
	1 - 16x20	\$60.00	\$85.00

## DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

<b>DATE OF OPENING:</b> May 18, 2009 @ 2:30 p.m.		Bryn-Alan	Gigante Productions
<b>RFP TITLE:</b> Pictures-Wesley Chapel High School		606 W. Kennedy Blvd.	19046 Bruce B. Downs Blvd. # 132
<b>RFP #</b> 09-134-VJ		Tampa, Florida	Tampa, Florida 33647
		813-918-3134	813-907-1078
		813-251-6548	813-907-1078
<b>ITEM#</b>	<b>DESCRIPTION</b>		
	Commission:	0%	10%
<b>Group III - Cap &amp; Gown</b>			
	Package A:	\$60.00	\$60.00
	Package B:	\$35.00	\$45.00
	Package C:	\$30.00	\$35.00
	Package D:	\$15.00	\$15.00
	<b>Add Ons</b>		
	1 - 8 x 10	\$30.00	\$20.00
	2 - 5 x 7	\$20.00	\$20.00
	16 - Wallets	\$15.00	\$20.00
	8 - Wallets	\$10.00	\$20.00
	Commission:	40%	30%
<b>Group IV- Personality &amp; Friend</b>			
	Package A:	\$15.00	\$15.00
	Package B:	\$17.00	\$19.00
	Package C:	\$25.00	\$25.00
	Package D:	\$30.00	\$34.00
	Package E:	\$35.00	\$52.00
	Package F:	\$40.00	\$34.00
	Package G:	\$48.00	\$52.00
	Commission:	40%	30%
	<b>Add Ons</b>		
	1-8x10	\$6.00	\$15.00
	16-Wallets	\$6.00	\$15.00
	Commssion:	40%	30%
<b>Group V- Panaramic Group Photo</b>		\$15.00	\$15.00
	Commission:	40%	20%
<b>GroupVI- Graduation Commencement</b>			
	1 - 8 x 10	\$15.95	\$20.00
	3 - 8 x 10	\$37.00	\$45.00
	4 - 8 x 10	\$47.00	\$60.00



## DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

<b>DATE OF OPENING:</b> May 18, 2009 @ 2:30 p.m.		Bryn-Alan	Gigante Productions
<b>RFP TITLE:</b> Pictures-Wesley Chapel High School		606 W. Kennedy Blvd.	19046 Bruce B. Downs Blvd. # 132
<b>RFP #</b> 09-134-VJ		Tampa, Florida	Tampa, Florida 33647
		813-918-3134	813-907-1078
		813-251-6548	813-907-1078
<b>ITEM#</b>	<b>DESCRIPTION</b>		
	1 - 5 x 7	\$9.50	\$15.00
	2 - 5 x 7	\$13.95	\$25.00
	4 - 5 x 7	\$27.95	\$45.00
	Commission:	1.00 per senior	10%
<b>Group VII-</b>	<b>Homecoming, Prom, Dance</b>		
	Package A:	\$45.00	\$65.00
	Package B:	\$50.00	\$85.00
	Package C:	\$40.00	\$45.00
	Package D:	\$21.00	\$35.00
	Package E:	\$17.00	\$25.00
	Package F:	\$12.00	\$20.00
	Package G:	\$18.00	\$30.00
	Package H:	\$10.00	\$10.00
	Commission:	25%	10%
	<b>Add Ons</b>		
	1 - 8x10	\$9.00	\$15.00
	1 - 5x7	\$6.00	\$15.00
	16 - Wallets	\$9.00	\$15.00
	8 - Wallets	\$6.00	\$15.00
	Commission:	25%	10%
<b>Group VIII-</b>	<b>Special Events/Activities</b>		
	Package A:	\$25.00	\$45.00
	Package B:	\$20.00	\$35.00
	Package C:	\$15.00	\$25.00
	Package D:	\$10.00	\$20.00
	Package G:	\$15.00	\$25.00
	Package H:	\$10.00	\$10.00
	Commission:	30%	20%
	<b>Add Ons</b>		
	1 - 8x10	\$9.00	\$15.00
	1 - 5x7	\$6.00	\$15.00
	16 - Wallets	\$9.00	\$15.00

## DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

<b>DATE OF OPENING:</b> May 18, 2009 @ 2:30 p.m.		Bryn-Alan	Gigante Productions	
<b>RFP TITLE:</b> Pictures-Wesley Chapel High School		606 W. Kennedy Blvd.	19046 Bruce B. Downs Blvd. # 132	
<b>RFP #</b> 09-134-VJ		Tampa, Florida	Tampa, Florida 33647	
		813-918-3134	813-907-1078	
		813-251-6548	813-907-1078	
<b>ITEM#</b>	<b>DESCRIPTION</b>			
	8 - Wallets	\$6.00	\$15.00	
	Commission:	30%	20%	
<b>Group iX-</b>	<b>Sports &amp; Activity Packages</b>			
	1 - 8x10	\$10.00	\$18.00	
	Commission:	25%	10%	
<b>Group X-</b>	<b>Individual Team Member</b>			
	Package A:	\$35.00	\$40.00	
	Package B:	\$20.00	\$30.00	
	Package C:	\$15.00	\$20.00	
	Package D:	\$10.00	\$10.00	
	Commision:	25%	10%	
	<b>Add Ons</b>			
	1 - 8x10	\$9.00	\$13.00	
	2 - 5x7	\$8.00	\$13.00	
	16 - Wallets	\$9.00	\$13.00	
	8 - Wallets	\$7.00	\$13.00	
	Backgroud Choice	\$4.00	\$13.00	
	Commission:	25%	10%	
	<b>Total Points:</b>	<b>68.5</b>	<b>81.5</b>	