



## District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

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### Department of Purchasing

Kendra Goodman, CPPO, CPPB, Purchasing Agent

813/ 794-2221 Fax: 813/ 794-2111

727/ 774-2221 TDD: 813/ 794-2484

352/ 524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

April 17, 2012

### MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Community, Career & Technical Education Articulation Agreement  
**Hillsborough Community College**  
Culinary Management  
Dietetic Technician  
Hospitality and Tourism Management  
Restaurant Management

The School District has maintained articulation agreements with various Colleges throughout in order to provide opportunities for students to receive college credit toward Career and Technical Education courses and programs. There are no costs to the District. Please reference the attached memo from Mr. Rob Aguis, Director of Community, Career & Technical Education, for further information regarding this agreement.

At this time, we respectfully request your approval to enter into this agreement with the above-referenced facility. The services are outlined in the agreements and are attached for your perusal. The agreements will cover the period of April 17, 2012 through April 16, 2013.

This agreement was previously reviewed & approved by Nancy Alfonso, School Board Attorney on February 10, 2012.

Should you have any questions regarding this matter, please contact Mr. Aguis or me at your earliest convenience.

KDG/dam

Attachments

Date/Time: April 11, 2012 09:40:00

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# District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Community, Career and Technical Education  
Robert J. Aguis, Director  
(813) 794-2204 Fax: (813) 794-2794  
(727) 774-2204 TDD: (813) 794-2484  
(352) 524-2204 E-mail: [raguis@pasco.k12.fl.us](mailto:raguis@pasco.k12.fl.us)

## MEMORANDUM CCTE-117R-11/12

April 17, 2012

To: Kendra Goodman, Purchasing Agent

From: Rob Aguis, Director of Community, Career & Technical Education *RA*

Subject: **Hillsborough Community College Articulation Agreement**

### Introduction

Articulation agreements allow qualifying high school students the opportunity to earn college credit for specific Career and Technical Education courses and programs. Currently, articulation agreements between the District School Board of Pasco County and numerous postsecondary educational institutions are providing this opportunity to students.

### Description

The Articulation Agreement between the District School Board of Pasco County and Hillsborough Community College must be Board approved to enable qualifying high school students the opportunity to earn college credit for specific courses outlined in the attached agreement once they enroll at Hillsborough Community College. The agreement saves students and parents time and money as it avoids the duplication of course work successfully completed by students.

### Action Requested

The staff requests Board approval of the articulation agreement with Hillsborough Community College.

### Recommendations

The staff respectfully requests the approval of the articulation agreement between the District School Board of Pasco County and Hillsborough Community College.

RA:rmh  
Attachment(s)



**RECEIVED**3/7/12 Dem**RECEIVED**3/19/12 Revised Dem

**CAREER PATHWAYS/TECH –PREP  
ARTICULATION AGREEMENT**

**CULINARY ARTS (8800500)  
AND  
CULINARY MANAGEMENT (AS/AAS)**

In a continuing effort to serve the needs of students in technical programs, Hillsborough Community College agrees to award college credit for the School District of Pasco County's Career Pathway/Tech-Prep Culinary Arts graduates toward an Associate in Science/Associate in Applied Science degree in the Culinary Management program as delineated below:

School District of Pasco County	Hillsborough Community College	Credit
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Completion of the Culinary Arts ID#: 8800500	FSS 1223 Food Prep for Managers	4
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<b>Total credits awarded</b>	<b>4</b>
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This agreement makes it possible for a student who has completed the Culinary Arts program with no less than a cumulative 3.00 GPA (based upon a 4.0) in the program and an overall 2.0 GPA in high school to receive 4 hours of college credit at Hillsborough Community College in the Culinary Management Associate in Science degree programs. The transferring student must furnish an official copy of his/her transcript indicating program completion. The student must satisfactorily complete (i.e., receive a grade of "C" or better) any necessary preparatory work and at least 15 credit hours, excluding general education courses in the AS/AAS Culinary Management degree program at Hillsborough Community College in order to have these credits noted on his/her transcript.

Documentation of competencies will be provided as agreed upon by instructors from Pasco County Public Schools and Hillsborough Community College. Methods of documentation may include portfolio and/or Hillsborough Community College's written final examination and/or performance assessment. Hillsborough Community College will review the contents of the curriculum and the qualifications of instructors in the Culinary Arts program at the School District of Pasco County annually. The purpose of this review is to verify that competencies are being taught and are equivalent to the Hillsborough Community College course(s) which has been designated as equivalent.

Graduates (completers) will be eligible for credit for three (3) years from the date of their program graduation.

Page One of Two

CONTRACT REVIEWED  
AND APPROVED:

Katy 3/8/12

17 (24) KAG  
This agreement is effective as of April 10, 2012 and will be reviewed again on April 9, 2013.

(24) KAG  
This agreement may be terminated by either party upon 60 days written notice.

HILLSBOROUGH COMMUNITY  
COLLEGE

By: [Signature]  
Randall Reid  
Chair, Board of Trustees

Attest: [Signature]  
Dr. Kenneth Atwater  
President

Date: 2/10/12

THE SCHOOL BOARD OF  
PASCO COUNTY, FLORIDA

By: \_\_\_\_\_  
Chair, School Board

Attest: \_\_\_\_\_  
Superintendent

Date: \_\_\_\_\_

[Signature]  
Martha Kaye Koehler  
College Attorney

[Signature]  
Signature Date 3/8/12  
Kendra Goodman, Purchasing Agent  
District School Board of Pasco County

**RECEIVED**3/7/12 Dam**RECEIVED**3/19/12 Revised  
Dam

**CAREER PATHWAYS/TECH –PREP  
ARTICULATION AGREEMENT**

**CULINARY ARTS (8800500)  
AND  
DIETETIC TECHNICIAN (AS)**

In a continuing effort to serve the needs of students in technical programs, Hillsborough Community College agrees to award college credit for the School District of Pasco County's Career Pathway/Tech-Prep Culinary Arts graduates toward an Associate in Science degree in the Dietetic Technician program as delineated below:

School District of Pasco County	Hillsborough Community College	Credit
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Completion of the Culinary Arts ID#: 8800500	FSS 1223 Food Prep for Managers	4
--	---------------------------------	---

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<b>Total credits awarded</b>	<b>4</b>
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This agreement makes it possible for a student who has completed the Culinary Arts program with no less than a cumulative 3.00 GPA (based upon a 4.0) in the program and an overall 2.0 GPA in high school to receive 4 hours of college credit at Hillsborough Community College in the Culinary Management Associate in Science degree programs. The transferring student must furnish an official copy of his/her transcript indicating program completion. The student must satisfactorily complete (i.e., receive a grade of "C" or better) any necessary preparatory work and at least 15 credit hours, excluding general education courses in the AS Dietetic Technician degree program at Hillsborough Community College in order to have these credits noted on his/her transcript.

Documentation of competencies will be provided as agreed upon by instructors from Pasco County Public Schools and Hillsborough Community College. Methods of documentation may include portfolio and/or Hillsborough Community College's written final examination and/or performance assessment. Hillsborough Community College will review the contents of the curriculum and the qualifications of instructors in the Culinary Arts program at the School District of Pasco County annually. The purpose of this review is to verify that competencies are being taught and are equivalent to the Hillsborough Community College course(s) which has been designated as equivalent.

Graduates (completers) will be eligible for credit for three (3) years from the date of their program graduation.

CONTRACT REVIEWED  
AND APPROVED:

*Kah* 3/8/12



17 (S) KOB

This agreement is effective as of April 10, 2012 and will be reviewed again on April 19, 2013. (S) KOB

This agreement may be terminated by either party upon 60 days written notice.

HILLSBOROUGH COMMUNITY  
COLLEGE

By: [Signature]  
Randall Reid  
Chair, Board of Trustees

Attest: [Signature]  
Dr. Kenneth Atwater  
President

Date: 2/16/12

[Signature]  
Martha Kaye Kochler  
College Attorney

THE SCHOOL BOARD OF  
PASCO COUNTY, FLORIDA

By: \_\_\_\_\_  
Chair, School Board

Attest: \_\_\_\_\_  
Superintendent

Date: \_\_\_\_\_

[Signature]  
Signature \_\_\_\_\_ Date 3/8/12  
Kendra Goodman, Purchasing Agent  
District School Board of Pasco County

**RECEIVED**3/7/12 *DM***RECEIVED**3/9/12 Revised  
*DM*

**CAREER PATHWAYS/TECH –PREP  
ARTICULATION AGREEMENT**

**CULINARY ARTS (8800500)  
AND  
HOSPITALITY AND TOURISM MANAGEMENT (AS)**

In a continuing effort to serve the needs of students in technical programs, Hillsborough Community College agrees to award college credit for the School District of Pasco County's Career Pathway/Tech-Prep Culinary Arts graduates toward an Associate in Science degree in the Hospitality & Tourism Management program as delineated below:

School District of Pasco County	Hillsborough Community College	Credit
Completion of the Culinary Arts ID#: 8800500	FSS 1223 Food Prep for Managers	4
<b>Total credits awarded</b>		<b>4</b>

This agreement makes it possible for a student who has completed the Culinary Arts program with no less than a cumulative 3.00 GPA (based upon a 4.0) in the program and an overall 2.0 GPA in high school to receive 4 hours of college credit at Hillsborough Community College in the Culinary Management Associate in Science degree programs. The transferring student must furnish an official copy of his/her transcript indicating program completion. The student must satisfactorily complete (i.e., receive a grade of "C" or better) any necessary preparatory work and at least 15 credit hours, excluding general education courses in the AS Hospitality & Tourism Management degree program at Hillsborough Community College in order to have these credits noted on his/her transcript.

Documentation of competencies will be provided as agreed upon by instructors from Pasco County Public Schools and Hillsborough Community College. Methods of documentation may include portfolio and/or Hillsborough Community College's written final examination and/or performance assessment. Hillsborough Community College will review the contents of the curriculum and the qualifications of instructors in the Culinary Arts program at the School District of Pasco County annually. The purpose of this review is to verify that competencies are being taught and are equivalent to the Hillsborough Community College course(s) which has been designated as equivalent.

Graduates (completers) will be eligible for credit for three (3) years from the date of their program graduation.

17 (RA) WJ  
This agreement is effective as of April 10, 2012 and will be reviewed again on April 10, 2013

(RA) WJ  
This agreement may be terminated by either party upon 60 days written notice.

HILLSBOROUGH COMMUNITY  
COLLEGE

By: [Signature]

Randall Reid  
Chair, Board of Trustees

Attest: [Signature]

Dr. Kenneth Atwater  
President

Date: 2/16/12

THE SCHOOL BOARD OF  
PASCO COUNTY, FLORIDA

By: \_\_\_\_\_

Chair, School Board

Attest: \_\_\_\_\_

Superintendent

Date: \_\_\_\_\_

[Signature]  
Martha Kaye Koehler  
College Attorney

[Signature]  
Signature Date  
Kendra Goodman, Purchasing Agent  
District School Board of Pasco County

3/8/12



**RECEIVED**3/7/12 Dan**RECEIVED**3/19/12 Revised Dan

**CAREER PATHWAYS/TECH -PREP  
ARTICULATION AGREEMENT**

**CULINARY ARTS (8800500)  
AND  
RESTAURANT MANAGEMENT (AS/AAS)**

In a continuing effort to serve the needs of students in technical programs, Hillsborough Community College agrees to award college credit for the School District of Pasco County's Career Pathway/Tech-Prep Culinary Arts graduates toward an Associate in Science/Associate in Applied Science degree in the Restaurant Management program as delineated below:

School District of Pasco County	Hillsborough Community College	Credit
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Completion of the Culinary Arts ID#: 8800500	FSS 1223 Food Prep for Managers	4
--	---------------------------------	---

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<b>Total credits awarded</b>	<b>4</b>
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This agreement makes it possible for a student who has completed the Culinary Arts program with no less than a cumulative 3.00 GPA (based upon a 4.0) in the program and an overall 2.0 GPA in high school to receive 4 hours of college credit at Hillsborough Community College in the Culinary Management Associate in Science degree programs. The transferring student must furnish an official copy of his/her transcript indicating program completion. The student must satisfactorily complete (i.e., receive a grade of "C" or better) any necessary preparatory work and at least 15 credit hours, excluding general education courses in the AS/AAS Restaurant Management degree program at Hillsborough Community College in order to have these credits noted on his/her transcript.

Documentation of competencies will be provided as agreed upon by instructors from Pasco County Public Schools and Hillsborough Community College. Methods of documentation may include portfolio and/or Hillsborough Community College's written final examination and/or performance assessment. Hillsborough Community College will review the contents of the curriculum and the qualifications of instructors in the Culinary Arts program at the School District of Pasco County annually. The purpose of this review is to verify that competencies are being taught and are equivalent to the Hillsborough Community College course(s) which has been designated as equivalent.

Graduates (completers) will be eligible for credit for three (3) years from the date of their program graduation.

CONTRACT REVIEWED  
AND APPROVED:

Kelly 3/8/12

This agreement is effective as of April 10, 2012 and will be reviewed again on April 9, 2013

This agreement may be terminated by either party upon 60 days written notice.

HILLSBOROUGH COMMUNITY  
COLLEGE

By: [Signature]  
Randall Reid  
Chair, Board of Trustees

Attest: [Signature]  
Dr. Kenneth Atwater  
President

Date: 2/10/12

THE SCHOOL BOARD OF  
PASCO COUNTY, FLORIDA

By: \_\_\_\_\_  
Chair, School Board

Attest: \_\_\_\_\_  
Superintendent

Date: \_\_\_\_\_

[Signature]  
Martha Kaye Koehler  
College Attorney

[Signature]  
Signature  
Kendra Goodman, Purchasing Agent  
District School Board of Pasco County  
Date 3/8/12