



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent


www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/794-2222 Fax: 813/794-2111
727/774-2222 TDD: 813/794-2484
352/524-2222 email: kgoodman@pasco.k12.fl.us

May 1, 2012

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

SUBJECT: RFP 09-141-SN Pictures
Anclote High School
One-Year Extension
Bryn-Alan/Lifetouch

On June 16, 2009, official action (attached) was taken to award the above-referenced RFP to Bryn-Alan/Lifetouch for the student direct purchase of pictures. This RFP is a three-year contract, renewable annually at the mutual agreement of both parties with the option of extending for up to a year. The first year expired on June 16, 2010. The second year was board approved on June 1, 2010 and expired on June 16, 2011. The third year of the contract was board approved on May 17, 2011 and is due to expire on June 16, 2012.

Considering services have been satisfactory, the vendor was contacted to verify their willingness to extend this contract for one year. They have indicated in writing (attached) that they are willing to do so.

Therefore, it is my recommendation to enter into a one-year extension of the contract with the vendor noted above. The contract period will be June 17, 2012 through June 16, 2013. Should you have any questions regarding this matter, please feel free to me at your earliest convenience.

KDG/sb

Attachments



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March 29, 2012

RFP EXTENSION REQUEST

TITLE: AHS Pictures

RFP#: 09-141-SN

X Yes, I agree to extend RFP 09-141-SN for AHS Pictures for an additional year under the same terms and conditions. The fourth year of the contract period will begin June 17, 2012 and expire June 16, 2013.

No, I do not agree to extend 09-141-SN for AHS Pictures.

COMPANY NAME: Lifetouch

SIGNATURE: Eddie Ocasio

PRINTED NAME/TITLE: Eddie Ocasio DATE: March 30, 2012

TELEPHONE W/AREA CODE: 813-918-3134 FAX W/AREA CODE:

By agreeing to allow this piggyback, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business with the District School Board of Pasco County who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds must be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you must have those individuals Level 2 fingerprinted and screened by the District's Human Resources Department prior to commencement of services or work and must provide a list of employees with renewal. Please contact (813) 794-2521 to arrange for an appointment. Costs associated with this background screening are to be borne by the vendor. You may access information regarding this law through the internet link: http://laws.flrules.org/files/Ch_2005-028.pdf. This law is effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this piggyback request form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO:
DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Stephanie Bunford
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2225 (PHONE)
(813) 794-2111 (FAX)

District School Board of Pasco County

Bid Recommendation

RFP Title	Anclote High School Pictures		Number of Vendors Notified	49
RFP Number	09-141-SN		Number of Bids Distributed	5
Date Solicited	May 4, 2009		Number of Vendors Bidding	1
Date Opened	May 26, 2009		Number of Formal "No Bid" Responses	0
Date Board Presentation	June 16, 2009		Funding Source	Internal Funds
Total Savings	N/A*		Grand Total of Bid	\$48,000 est.

Recommendation:

Recommend acceptance of RFP from Bryn-Alan Photography as noted on the attached tabulation sheet as lowest and best, responsive, responsible proposal receiving the highest points.

Term of Contract:

This is a three year contract, renewable annually by mutual agreement of all parties. The first year of the contract will commence on June 17, 2009 and continue through June 16, 2010.

Notations and Exceptions:

This RFP was awarded upon a weighted points system. The weighted point criteria were based upon the following weights: Quality (6), Total Price (3), and References (3), Vendor Location (2), Support Services (6) and Prior Satisfactory District experience (2) point maximum. Points were assigned on a scale of 5 (High) to 1 (Low) in each of the above entries, then multiplied by the weighted points factor.

As only one proposal was received, this RFP was deemed competitive after a comparison of similar previously awarded picture proposals. *An estimated savings could not be calculated as this RFP was based on the above-referenced point system and recommended award to the vendor with the highest points.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By:

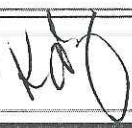
Ms. Monica Ilse, Principal and Kim Saavedra, Yearbook Advisor
 3 Members of the student body (names on file in the Purchasing Department)
 1 Parent (name on file in the Purchasing Department)

Bids Prepared By:

Stephanie Noble, Buyer

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent



District School Board
of Pasco County

District School Board
of Pasco County

MAY 17 2011

JUN 16 2009

DATE/TIME:

Board Approved

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: May 29, 2009 @ 2:30 p.m.		Bryn-Alan Photography 502 Grand Central Ave. Tampa, FL 33606	Gigante Productions	Leonard's Reckut Photographic Inc.
RFP TITLE: Pictures-River Ridge High School			19046 Bruce B. Downs #132	147 San Marco Ave. PO Box 1928
RFP # 09-143-SN			Tampa, FL 33647	St. Augustine, FL 32085-1928
ITEM#	DESCRIPTION			
Group I -	Underclass Packages			
	Package A:	\$35.00	\$60.00	\$40.00
	Package B:	\$20.00	\$35.00	\$21.00
	Package C:	\$15.00	\$20.00	\$16.00
	Package D:	\$9.00	\$10.00	\$11.00
	Add Ons			
	1 - 8 x 10	\$9.00	\$10.00	\$10.00
	2 - 5 x 7	\$8.00	\$10.00	\$10.00
	16 - Wallets	\$9.00	\$10.00	\$10.00
	8 - Wallets	\$8.00	\$10.00	\$10.00
	Background Choices	\$4.00	\$10.00	\$4.00
Group II -	Senior Portraits & Grad. Pkgs			
	Package A:	\$60.00	\$65.00	\$60.00
	Package B:	\$85.00	\$85.00	\$85.00
	Package C:	\$135.00	\$135.00	\$125.00
	Commission:	0%	10%	10%
	Individual Priced Portraits:			
	8 - 2x3 Wallets	\$18.00	\$20.00	\$35.00
	1 - 8x10	\$30.00	\$30.00	\$35.00
	4 - 3x5	\$35.00	\$30.00	\$35.00
	2 - 5x7	\$34.00	\$30.00	\$35.00
	1 - 11x14	\$40.00	\$65.00	\$60.00
	Add Ons			
	16 - 2x3 Wallets	\$20.00	\$38.00	\$30.00
	24 - 2x3 Wallets	\$25.00	\$55.00	\$50.00
	48 - 2x3 Wallets	\$35.00	\$70.00	\$90.00
	4 - 3x5	\$25.00	\$30.00	\$25.00
	2 - 5x7	\$25.00	\$30.00	\$25.00
	1 - 8x10	\$25.00	\$30.00	\$25.00
	1 - 11x14	\$40.00	\$65.00	\$50.00
	1 - 16x20	\$60.00	\$85.00	\$90.00
	Commission:	0%	0%	0%

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RFP # 09-143-SN		Tampa, FL 33606	Tampa, FL 33647	St. Augustine, FL 32085-1928
ITEM#	DESCRIPTION			
Group III -	Cap & Gown			
	Package A:	\$60.00	\$60.00	\$65.00
	Package B:	\$35.00	\$45.00	\$40.00
	Package C:	\$30.00	\$35.00	\$30.00
	Package D:	\$15.00	\$15.00	\$20.00
	Add Ons			
	1 - 8 x 10	\$30.00	\$20.00	\$20.00
	2 - 5 x 7	\$20.00	\$20.00	\$20.00
	16 - Wallets	\$15.00	\$20.00	\$30.00
	8 - Wallets	\$10.00	\$20.00	\$20.00
Group IV-	Personality & Friend			
	Package A:	\$15.00	\$15.00	\$15.00
	Package B:	\$17.00	\$19.00	\$19.00
	Package C:	\$25.00	\$25.00	\$26.00
	Package D:	\$30.00	\$34.00	\$31.00
	Package E:	\$35.00	\$52.00	\$37.00
	Package F:	\$40.00	\$34.00	\$43.00
	Package G:	\$48.00	\$52.00	\$55.00
	Commission:	40%	30%	25%
	Add Ons			
	1-8x10	\$6.00	\$15.00	\$9.00
	16-Wallets	\$6.00	\$15.00	\$9.00
	Commssion:	40%	30%	0%
Group V-	Panaramic Group Photo	\$15.00	\$15.00	\$15.00
	Commission:	40%	20%	20%
GroupVI-	Graducation Commencement			
	1 - 8 x 10	\$15.95	\$20.00	\$16.00
	3 - 8 x 10	\$37.00	\$45.00	\$38.00
	4 - 8 x 10	\$47.00	\$60.00	\$45.00
	1 - 5 x 7	\$9.50	\$15.00	\$10.00
	2 - 5 x 7	\$13.95	\$25.00	\$16.00
	4 - 5 x 7	\$27.95	\$45.00	\$25.00

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RFP # 09-143-SN			Tampa, FL 33647	St. Augustine, FL 32085-1928
ITEM#	DESCRIPTION			
	Commission:	\$1.00 per graduating senior	0%	10%
Group VII-	Homecoming, Prom, Dance			
	Package A:	\$45.00	\$65.00	\$60.00
	Package B:	\$50.00	\$85.00	\$65.00
	Package C:	\$40.00	\$45.00	\$40.00
	Package D:	\$21.00	\$35.00	\$25.00
	Package E:	\$17.00	\$25.00	\$20.00
	Package F:	\$12.00	\$20.00	\$15.00
	Package G:	\$18.00	\$30.00	\$24.00
	Package H:	\$10.00	\$10.00	N/A
	Commission:	25%	10%	10%
	Add Ons			
	1 - 8x10	\$9.00	\$15.00	\$10.00
	1 - 5x7	\$6.00	\$15.00	\$10.00
	16 - Wallets	\$9.00	\$15.00	\$10.00
	8 - Wallets	\$6.00	\$15.00	\$10.00
	Commission:	25%	10%	0%
Group VIII-	Special Events/Activities			
	Package A:	\$25.00	\$45.00	\$35.00
	Package B:	\$20.00	\$35.00	\$26.00
	Package C:	\$15.00	\$25.00	\$21.00
	Package D:	\$10.00	\$20.00	\$15.00
	Package G:	\$15.00	\$25.00	\$24.00
	Package H:	\$10.00	\$10.00	N/A
	Commission:	25%	20%	10%
	Add Ons			
	1 - 8x10	\$9.00	\$15.00	\$10.00
	1 - 5x7	\$6.00	\$15.00	\$10.00
	16 - Wallets	\$9.00	\$15.00	\$10.00
	8 - Wallets	\$6.00	\$15.00	\$10.00
	Commission:	30%	20%	0%
Group IX-	Sports & Activity Packages			

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RFP # 09-143-SN		Tampa, FL 33606	Tampa, FL 33647	St. Augustine, FL 32085-1928
ITEM#	DESCRIPTION			
	1 - 8x10	\$10.00	\$18.00	\$11.00
	Commission:	25%	10%	10%
Group X-	Individual Team Member			
	Package A:	\$35.00	\$40.00	\$40.00
	Package B:	\$20.00	\$30.00	\$21.00
	Package C:	\$15.00	\$20.00	\$17.00
	Package D:	\$10.00	\$10.00	\$13.00
	Commision:	25%	10%	20%
	Add Ons			
	1 - 8x10	\$9.00	\$13.00	\$10.00
	2 - 5x7	\$8.00	\$13.00	\$10.00
	16 - Wallets	\$9.00	\$13.00	\$16.00
	8 - Wallets	\$7.00	\$13.00	\$10.00
	Backgroud Choice	\$4.00	\$13.00	\$4.00
	Commission:	25%	10%	10%
	Total Points:	98.33	41.69	49.98