



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent


www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

May 1, 2012

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

SUBJECT: Third Year of Three-Year Agreement
RFP 10-078-AZ, Architect Work Groups – East
Fleischman Garcia Architecture, Reynolds, Smith & Hills, Holmes Hepner & Assoc.

On May 18, 2010, official action (attached) was taken to award the above-referenced RFP to Fleischman Garcia Architecture, Reynolds, Smith & Hills and Holmes Hepner & Assoc. The terms of the RFP, and its foundation document, RFQ 10-061-AZ, permit the Construction Services Department to negotiate with that firm for architectural services. The scope of the Work Group includes identified and funded projects per the Planning Guide for Construction Services Work Projects and any declared "emergency" work for District-owned facilities on the east side of Pasco County.

Negotiations with Fleischman Garcia are held in accordance with the provisions of F.S. 287.055. We have the ability to negotiate, in turn, with Reynolds, Smith & Hills and Holmes Hepner, if we cannot reach accord with Fleischman Garcia on any particular project.

All firms have been contacted to verify their willingness to enter into the third year of the RFP, for the term May 18, 2012 – May 17, 2013. They have agreed in writing (attached) to do so. We are requesting Board approval of this contract term, and permission to issue purchase orders to these firms using capital funding on an as-needed basis, with prior Board approval based upon funding as approved in the Planning Guide for Construction Services Work Projects.

Please feel free to contact me or Mr. John Petrashek, Director of Construction Services & Code Compliance, if you have any questions or concerns.

KDG/mw
Attachments



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RFP #10-078-AZ ARCHITECTURAL WORK GROUPS EAST 1ST RANKED FIRM

Yes, I agree to renew RFP #10-078-AZ under the same terms and conditions, with the District School Board of Pasco County. The third year period shall be from **May 18, 2012 – May 17, 2013**.

No, I do not agree to renew RFP #10-078-AZ

COMPANY NAME: Fleischman Garcia

SIGNATURE: _____

John Cutler Kelly

TYPED NAME AND TITLE: John Cutler Kelly, President

TELEPHONE (WITH AREA CODE): 813-251-4400

FAX NUMBER (WITH AREA CODE): 813-251-1994

E-MAIL: j.kelly@fleischmangarcia.com

DATE: 4/18/12

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds must be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you must have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department prior to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link:

http://election.dos.state.fl.us/laws/0511laws/ch_2005-028.pdf. This law is effective September 1, 2005.

PLEASE EMAIL BACK TO: mwoodall@pasco.k12.fl.us

DISTRICT SCHOOL BOARD OF PASCO COUNTY

ATTENTION: Michael J. Woodall

PURCHASING DEPARTMENT

20430 GATOR LANE

LAND O' LAKES, FL 34638

(813) 794-2504 (PHONE)

(813) 794-2111 (FAX)



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RFP #10-078-AZ ARCHITECTURAL WORK GROUPS EAST 2nd RANKED FIRM

 X

Yes, I agree to renew RFP #10-078-AZ under the same terms and conditions, with the District School Board of Pasco County. The third year period shall be from **May 18, 2012 – May 17, 2013**.

No, I do not agree to renew RFP #10-078-AZ

COMPANY NAME: Reynolds, Smith & Hills, Inc.

SIGNATURE: _____

TYPED NAME AND TITLE: John Pehling, AIA, Vice President

TELEPHONE (WITH AREA CODE): 813-289-5550

FAX NUMBER (WITH AREA CODE): 813-289-0263

E-MAIL: john.pehling@rsandh.com

DATE: 04-18-12

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

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RFP #10-078-AZ ARCHITECTURAL WORK GROUPS EAST 3rd RANKED FIRM

XXX _____

Yes, I agree to renew RFP #10-078-AZ under the same terms and conditions, with the District School Board of Pasco County. The third year period shall be from **May 18, 2012 – May 17, 2013**.

No, I do not agree to renew RFP #10-078-AZ

COMPANY NAME: Holmes Hepner

SIGNATURE: _____

TYPED NAME AND TITLE: Jerry R. Miller, AIA (Associate Principal)

TELEPHONE (WITH AREA CODE): 813-229-0614

FAX NUMBER (WITH AREA CODE): 813-229-0714

E-MAIL: jmillier@holmeshepner.com

DATE: April 18, 2012

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department **prior** to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: http://election.dos.state.fl.us/laws/0511laws/ch_2005-028.pdf. This law is effective September 1, 2005.

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District School Board of Pasco County

Bid Recommendation

RFP Title	Architect Work Groups – East	Number of Vendors Notified	6
RFP Number	10-078-AZ	Number of Proposals Distributed	6
Date Solicited	April 21, 2010	Number of Vendors Bidding	6
Date Opened	April 28, 2010	Number of Formal “No Bid” Responses	0
Date Board Presentation	May 18, 2010	Funding Source	Capital
Total Savings	N/A	Grand Total of Proposal (subject to availability of funding)	Estimated construction cost \$7.6 million over 3 years

Recommendation: Recommend acceptance of Request for Proposal per the attached tabulation, with FleischmanGarcia as the 1st-ranked firm, Reynolds, Smith & Hills as the 2nd, and Holmes Hepner as the 3rd. Per the terms of the RFP and its foundation document, Request for Qualification 10-061-AZ, acceptance of these firms will enable the Construction Services & Code Compliance Dept. to negotiate with FleischmanGarcia in accordance with the provisions of that RFQ and F.S. 287.055. We have the ability to negotiate, in turn, with the 2nd and 3rd ranked firms if we cannot reach accord with the 1st ranked firm, and we are requesting permission to do so, should the need arise. Per the RFP criteria, once an Architect was chosen for a Work Group, they were not eligible to be ranked #1 on the other Work Group.

Term of Contract: The RFP is a three-year contract, renewable annually based on the mutual consent of the parties. The first year of the contract will be May 19, 2010 – May 18, 2011.

Notations and Exceptions: The qualification process began with RFQ 10-061-AZ, which was approved by the Board on April 20, 2010. The highest-ranked six (6) firms from that RFQ were invited to interview with the Evaluation Committee on May 5, 2010. Based upon independent scoring by each Committee member, and an averaging of their scores on each identified criteria, FleischmanGarcia was ranked 2nd-highest by the Committee. FleischmanGarcia’s first choice of Work Group, the West Group, had already been chosen by the highest ranked firm (Williamson Dacar, per RFP 10-079-AZ), FleischmanGarcia was therefore offered the East Work Group, as contained in this RFP. The scope of the Work Group includes identified and funded projects per the Planning Guide for Construction Services Work Projects, approved by the Board on January 19, 2010, and any declared “emergency” work for the District-owned facilities in the East Work Group.

District School Board
of Pasco County

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MAY 18 2010

APR 19 2011

Board Approved

Board Approved

Notations and Exceptions, continued:

The Construction Services and Code Compliance Dept. will negotiate umbrella terms and conditions on projects which have been Board approved with the top-ranked firm, using the current AIA contract as a template. RFQ 10-061-AZ and this RFP will be incorporated by reference. Per F.S. 287.055, prices for individual projects within the Work Group will be negotiated project by project. Any emergency work exceeding \$50,000 will be presented to the School Board for ratification after the fact.

Offers from other vendors listed herein are the only offers received per the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Proposals Evaluated By:

Joanne Hurley, Board Member
Michael Gude, Project Coordinator, Construction Services & Code Compliance
William Hemphill, Project Coordinator, Construction Services & Code Compliance
Patricia Penabade, Project Planner, Maintenance & Facilities
Joseph Scudiero, Chief Building Official, Construction Services & Code Compliance
Richard Tonello, Supervisor of Planning
Michael Williams, Staff Accountant, Construction Services & Code Compliance
John Petrashek, Director of Construction Services & Code Compliance, served as Chair and non-voting member of the Committee

Proposal Prepared By:

Arlene Zimney, CPPB, C.P.M., Buyer

Reviewed and Authorized By:

Kendra Goodman, CPPO, CPPB, Purchasing Agent



DISTRICT SCHOOL BOARD OF PASCO COUNTY RFP
TABULATION

Date of Opening: April 28, 2010 @ 1:30 pm								
Proposal Title: Architectural Services for Work Groups East	FleischmanGarcia Architecture	Holmes Hepner & Associates	Renker Eich Parks	Reynolds, Smith & Hillis Inc.	Schenkel & Shultz	Williamson Dacar Assoc.		
RFP 10-078-AZ	324 Hyde Park Ave., Ste 300	109 N. Brush St., Ste 100	1609 Dr. MLK St. N.	1715 N. Westshore Blvd., Ste 500	4890 W. Kennedy Blvd., Ste 930	15500 Lightwave Dr., Ste. 106		
BOARD MEETING MAY 18, 2010	Tampa, FL 33606	Tampa, FL 33602	St. Petersburg, FL 33704	Tampa, FL 33607	Tampa, FL 33609	Clearwater, FL 33760		
								RANKING ORDER FOR WORK GROUP CHOICES
Design Process (max. 10 pts.)	9.07	8.43	8.14	9.07	8.29	9.64	1)	Williamson Dacar Assoc.
							2)	FleischmanGarcia Architecture
Contract Management (max. 10 pts.)	8.50	8.14	7.86	8.43	7.71	9.14	3)	Reynolds, Smith & Hillis Inc.
							4)	Holmes Hepner & Assoc.
Quality Assurance (max. 10 pts.)	8.79	8.36	8.14	8.57	7.86	9.29	5)	Renker Eich Parks
Questions Generated from RFQ 10-061-AZ (max. 10 pts.)	9.29	8.29	7.86	8.43	8.07	9.14	6)	Schenkel & Shultz
Overall Evaluation of Firm's Qualifications (max. 10 pts.)	9.29	8.50	7.93	9.07	7.71	9.71		
TOTAL	44.93	41.71	39.93	43.57	39.64	46.93		

District School Board of Pasco County

MAY 18 2010

Board Approved

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APR 19 2011

Board Approved