



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2111
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

May 1, 2012

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

SUBJECT: Third Year of Three-Year Agreement
RFP 10-079-AZ, Architect Work Groups – West
Williamson Dacar, Fleischman Garcia Architecture, Reynolds, Smith & Hills

On May 18, 2010, official action (attached) was taken to award the above-referenced RFP to Williamson Dacar, Fleischman Garcia Architecture and Reynolds, Smith & Hills. The terms of the RFP, and its foundation document, RFQ 10-061-AZ, permit the Construction Services Department to negotiate with that firm for architectural services. The scope of the Work Group includes identified and funded projects per the Planning Guide for Construction Services Work Projects and any declared "emergency" work for District-owned facilities on the west side of Pasco County.

Negotiations with Williamson Dacar are held in accordance with the provisions of F.S. 287.055. We have the ability to negotiate, in turn, with Fleischman Garcia and Reynolds, Smith & Hills, if we cannot reach accord with Williamson Dacar on any particular project.

All firms have been contacted to verify their willingness to enter into the third year of the RFP, for the term May 18, 2012 – May 17, 2013. They have agreed in writing (attached) to do so. We are requesting Board approval of this contract term, and permission to issue purchase orders to these firms using capital funding on an as-needed basis, with prior Board approval based upon funding as approved in the Planning Guide for Construction Services Work Projects.

Please feel free to contact me or Mr. John Petrashek, Director of Construction Services & Code Compliance, if you have any questions or concerns.

KDG/mw
Attachments



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RFP #10-079-AZ ARCHITECTURAL WORK GROUPS WEST 1ST RANKED FIRM

Yes, I agree to renew RFP #10-079-AZ under the same terms and conditions, with the District School Board of Pasco County. The third year period shall be from **May 18, 2012 – May 17, 2013.**

No, I do not agree to renew RFP #10-079-AZ

COMPANY NAME: Williamson Dacar

SIGNATURE: 

TYPED NAME AND TITLE: Ted Williamson/President

TELEPHONE (WITH AREA CODE): (727) 725-0951

FAX NUMBER (WITH AREA CODE): (727) 725-9894

E-MAIL: twilliamson@williamsondacar.biz

DATE: April 20, 2012

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department **prior** to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link:
http://election.dos.state.fl.us/laws/051laws/ch_2005-028.pdf. This law is effective September 1, 2005.

PLEASE EMAIL BACK TO: mwoodall@pasco.k12.fl.us

DISTRICT SCHOOL BOARD OF PASCO COUNTY

ATTENTION: Michael J. Woodall

PURCHASING DEPARTMENT

20430 GATOR LANE

LAND O' LAKES, FL 34638

(813) 794-2504 (PHONE)

(813) 794-2111 (FAX)



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RFP #10-079-AZ ARCHITECTURAL WORK GROUPS WEST 2nd RANKED FIRM



Yes, I agree to renew RFP #10-079-AZ under the same terms and conditions, with the District School Board of Pasco County. The third year period shall be from **May 18, 2012 – May 17, 2013**.

No, I do not agree to renew RFP #10-079-AZ

COMPANY NAME: Fleischman Garcia

SIGNATURE: John Cutter Kelly

TYPED NAME AND TITLE: John Cutter Kelly, President

TELEPHONE (WITH AREA CODE): 813-251-4400

FAX NUMBER (WITH AREA CODE): 813-251-1994

E-MAIL: j.kelly@fleischmangarcia.com

DATE: 4/18/12

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department **prior** to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: http://election.dos.state.fl.us/laws/051laws/ch_2005-028.pdf. This law is effective September 1, 2005.

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DISTRICT SCHOOL BOARD OF PASCO COUNTY

ATTENTION: **Michael J. Woodall**

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RFP #10-079-AZ ARCHITECTURAL WORK GROUPS WEST 3rd RANKED FIRM

 X Yes, I agree to renew RFP #10-079-AZ under the same terms and conditions, with the District School Board of Pasco County. The third year period shall be from **May 18, 2012 – May 17, 2013.**

 No, I do not agree to renew RFP #10-079-AZ

COMPANY NAME: Reynolds, Smith & Hills, Inc.

SIGNATURE: _____

TYPED NAME AND TITLE: John Pehling, AIA, Vice President

TELEPHONE (WITH AREA CODE): 813-289-5550

FAX NUMBER (WITH AREA CODE): 813-289-0263

E-MAIL: john.pehling@rsandh.com

DATE: April 18, 2012

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department **prior** to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: http://election.dos.state.fl.us/laws/0511laws/ch_2005-028.pdf. This law is effective September 1, 2005.

PLEASE EMAIL BACK TO: mwoodall@pasco.k12.fl.us

DISTRICT SCHOOL BOARD OF PASCO COUNTY

ATTENTION: **Michael J. Woodall**

PURCHASING DEPARTMENT

20430 GATOR LANE

LAND O' LAKES, FL 34638

(813) 794-2504 (PHONE)

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District School Board of Pasco County

Bid Recommendation

| | | | | |
|--------------------------------|------------------------------|--|---|--|
| RFP Title | Architect Work Groups – West | | Number of Vendors Notified | 6 |
| RFP Number | 10-079-AZ | | Number of Proposals Distributed | 6 |
| Date Solicited | April 21, 2010 | | Number of Vendors Bidding | 6 |
| Date Opened | April 28, 2010 | | Number of Formal “No Bid” Responses | 0 |
| Date Board Presentation | May 18, 2010 | | Funding Source | Capital |
| Total Savings | N/A | | Grand Total of Proposal (subject to availability of funding) | Estimated construction cost \$15.02 million over 3 years |

Recommendation: Recommend acceptance of Request for Proposal per the attached tabulation, with Williamson Dacar as the 1st-ranked firm, FleischmanGarcia as the 2nd, and Reynolds, Smith & Hills as the 3rd. Per the terms of the RFP and its foundation document, Request for Qualification 10-061-AZ, acceptance of these firms will enable the Construction Services & Code Compliance Dept. to negotiate with Williamson Dacar in accordance with the provisions of that RFQ and F.S. 287.055. We have the ability to negotiate, in turn, with the 2nd and 3rd ranked firms if we cannot reach accord with the 1st ranked firm, and we are requesting permission to do so, should the need arise. Per the RFP criteria, once an Architect was chosen for a Work Group, they were not eligible to be ranked #1 on the other Work Group.

Term of Contract: The RFP is a three-year contract, renewable annually based on the mutual consent of the parties. The first year of the contract will be May 19, 2010 – May 18, 2011.

Notations and Exceptions: The qualification process began with RFQ 10-061-AZ, which was approved by the Board on April 20, 2010. The highest-ranked six (6) firms from that RFQ were invited to interview with the Evaluation Committee on May 5, 2010. Based upon independent scoring by each Committee member, and an averaging of their scores on each identified criteria, the highest-ranked firm, Williamson Dacar, was offered its first choice of Work Groups (their choice was the West Group, contained in this RFP.) The scope of the Work Group includes identified and funded projects per the Planning Guide for Construction Services Work Group Projects, approved by the Board on January 19, 2010, and any declared “emergency” work for the District-owned facilities in the West Work Group.

District School Board
of Pasco County

MAY 18 2010

Board Approved

District School Board
of Pasco County

APR 19 2011

Board Approved

Notations and Exceptions, continued:

The Construction Services and Code Compliance Dept. will negotiate umbrella terms and conditions on projects which have been Board approved with the top-ranked firm, using the current AIA contract as a template. RFQ 10-061-AZ and this RFP will be incorporated by reference. Per F.S. 287.055, prices for individual projects within the Work Group will be negotiated project by project. Any emergency work exceeding \$50,000 will be presented to the School Board for ratification after the fact.

Offers from other vendors listed herein are the only offers received per the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Proposals Evaluated By:

Joanne Hurley, Board Member
Michael Gude, Project Coordinator, Construction Services & Code Compliance
William Hemphill, Project Coordinator, Construction Services & Code Compliance
Patricia Penabade, Project Planner, Maintenance & Facilities
Joseph Scudiero, Chief Building Official, Construction Services & Code Compliance
Richard Tonello, Supervisor of Planning
Michael Williams, Staff Accountant, Construction Services & Code Compliance
John Petrashek, Director of Construction Services & Code Compliance, served as Chair and non-voting member of the Committee

Proposal Prepared By:

Arlene Zimney, CPPB, C.P.M., Buyer

Reviewed and Authorized By:

Kendra Goodman, CPPO, CPPB, Purchasing Agent



District School Board
of Pasco County

MAY 18 2010

Board Approved

District School Board
of Pasco County

APR 19 2011

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY RFP
TABULATION

| | | | | | | | | |
|---|-------------------------------|----------------------------|--------------------------|----------------------------------|--------------------------------|-------------------------------|---|-------------------------------|
| Date of Opening: April 28, 2010 @ 1:30 pm | | | | | | | | |
| Proposal Title: Architectural Services for Work Groups West | FleischmanGarcia Architecture | Holmes Hepner & Associates | Renker Eich Parks | Reynolds, Smith & Hills Inc. | Schenkel & Shultz | Williamson Dacar Assoc. | | |
| RFP 10-079-AZ | 324 Hyde Park Ave., Ste 300 | 109 N. Brush St., Ste 100 | 1609 Dr. MLK St. N. | 1715 N. Westshore Blvd., Ste 500 | 4890 W. Kennedy Blvd., Ste 930 | 15500 Lightwave Dr., Ste. 106 | | |
| **BOARD MEETING MAY 18, 2010** | Tampa, FL 33606 | Tampa, FL 33602 | St. Petersburg, FL 33704 | Tampa, FL 33607 | Tampa, FL 33609 | Clearwater, FL 33760 | | |
| | | | | | | | RANKING ORDER FOR WORK GROUP CHOICES | |
| Design Process (max. 10 pts.) | 9.07 | 8.43 | 8.14 | 9.07 | 8.29 | 9.64 | 1) | Williamson Dacar Assoc. |
| Contract Management (max. 10 pts.) | 8.50 | 8.14 | 7.86 | 8.43 | 7.71 | 9.14 | 2) | FleischmanGarcia Architecture |
| Quality Assurance (max. 10 pts.) | 8.79 | 8.36 | 8.14 | 8.57 | 7.86 | 9.29 | 3) | Reynolds, Smith & Hills Inc. |
| Questions Generated from RFQ 10-061-AZ (max. 10 pts.) | 9.29 | 8.29 | 7.86 | 8.43 | 8.07 | 9.14 | 4) | Holmes Hepner & Assoc. |
| Overall Evaluation of Firm's Qualifications (max. 10 pts.) | 9.29 | 8.50 | 7.93 | 9.07 | 7.71 | 9.71 | 5) | Renker Eich Parks |
| | | | | | | | 6) | Schenkel & Shultz |
| TOTAL | 44.93 | 41.71 | 39.93 | 43.57 | 39.64 | 46.93 | | |

District School Board
of Pasco County

MAY 18 2010

Board Approved