



# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

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May 15, 2012

## MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *KDG*

RE: Sertoma Speech & Hearing Foundation of FL Partnership Agreement

The PreKindergarten Services/Early Head Start Program is requesting approval of the attached partnership agreement with Sertoma Speech & Hearing Foundation of FL, Inc. The intent is to ensure that the provision of services is in keeping with the most current Head Start requirements during the 2012-2013 fiscal school year.

There will be no cost to the District School Board of Pasco County associated with this agreement.

This agreement has been reviewed & approved by Nancy Alfonso, School Board attorney on 4/25/12.

Should you have any questions regarding this matter, please contact Ms. Rawls or me at your earliest convenience.

KDG/dp

Attachments



## District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent

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Memo # PRK-041-11/12

Contact: Beth E. Rawls *BER*

Ext.# 42732

DATE: May 15, 2012

TO: HONORABLE SCHOOL BOARD MEMBERS

FROM: Heather Fiorentino, Superintendent  
Ruth B. Reilly, Assistant Superintendent for Curriculum and Instructional Services

SUBJECT: **Sertoma Speech & Hearing Foundation of FL, Inc., Partnership Agreement for the 2012-13 School Year**

### History

The Head Start Program must partner with existing community agencies to deliver necessary hearing screenings to all enrolled children. An agreement with the Sertoma Speech & Hearing Foundation of FL, Inc. is necessary in order to ensure the provision of needed screenings.

### Description

The agreement with the Sertoma Speech & Hearing Foundation of FL, Inc. has been updated and approved by the Policy Council on April 11, 2012.

Strategic Focus: Engage Families, Communities and Business

Strategic Plan Goal: Communicate with and engage all stakeholders in the educational process.

### Action Requested

Approval of the updated Sertoma Speech & Hearing Foundation of FL, Inc. Partnership Agreement with the Pasco County Prekindergarten Services Head Start Program is needed in order to satisfy Head Start program health services requirements.

### Conclusion

The staff respectfully requests the approval of the updated Sertoma Speech & Hearing Foundation of FL, Inc. Partnership Agreement with the Pasco County Prekindergarten Services Head Start Program.



**RECEIVED**

4/24/12 *Dem*

**Agreement for Services Between  
District School Board of Pasco County  
Prekindergarten Services  
and  
Sertoma Speech & Hearing Foundation of FL, Inc.  
2012-2013**

## **Purpose**

The following agreement has been established between the District School Board of Pasco County Pre-Kindergarten Services Department and Sertoma Speech & Hearing Foundation of FL, Inc. to develop working procedures as to the hearing screening of all children enrolled in the Head Start programs. All procedures will maintain compliance with Federal and State laws and regulations for Improving Head Start for School Readiness Act of 2007.

## **Participants**

This agreement is between the Prekindergarten Services Department- Head Start, and Sertoma Speech & Hearing Foundation of FL, Inc.

It is the intent of this Agreement to:

- Define what services will be provided by each program.
- Ensure that each Agency cooperatively maintains communication and shares leadership responsibility at the local level to ensure that all available resources are utilized in the most effective manner.
- Ensure that cooperative arrangements between Pre-Kindergarten Services Department and Sertoma Speech & Hearing Foundation of FL, Inc. are developed, implemented, preserved, evaluated and revisited annually.
- Establish communication between Head Start staff and all Sertoma employees and Sertoma volunteers.

## **Activities and Responsibilities**

**Prekindergarten Services including Head Start will:**

- Collaborate to develop a schedule for hearing screenings at each site.
- Provide employees and volunteers to assist with the hearing screenings.
- Provide a location, free of distractions, for the hearing screenings.
- Provide a list of students to be screened at each site.
- Maintain ongoing communication between all parties.
- Work with Parent Involvement Coordinators and school-based volunteers to assist with the screenings.



**Sertoma Speech & Hearing Foundation of FL, Inc. will:**

- Provide volunteers to conduct the hearing screenings with a working audiometer.
- Train additional Pre-K staff to conduct the hearing screenings.
- Maintain communication with the Pre-K program in order to adhere to the schedule for hearing screenings.
- Provide each Pre-K contact person with a list of hearing screening results for each class.
- Ensure that all volunteers have complete and cleared background checks.

**Confidentiality**

The parties shall maintain confidentiality of all data, files, and recordings including client records related to the services provided pursuant to this Agreement and shall comply with State and Federal laws including, but not limited to, Sections 384.29, 381.004, 392.65, and 456.057, Florida Statutes. Procedures must be implemented by all parties to ensure the protection and compliance with State and Federal laws.

**Monitoring and Evaluation**

Prekindergarten Services including Head Start and Sertoma personnel will meet on a periodic basis to share information, develop policies and procedures, and evaluate the effectiveness of the current service delivery system for continuous quality improvement. These parties will make recommendations for continuation or change in this Agreement on an annual basis.

**Implementation of the Agreement**

This Agreement becomes effective with the signatures of the following:

- District School Board of Pasco County, Director of Prekindergarten Services including Early Head Start/ Head Start
- Executive Director of Sertoma Speech & Hearing Foundation of FL, Inc.
- Head Start/Early Head Start Policy Council Chairperson
- District School Board of Pasco County School board Chairperson

The contents of this Agreement will be shared with the staff of Prekindergarten Services including Head Start and Sertoma Speech & Hearing Foundation of FL, Inc.



**Duration**

This agreement shall be reviewed on an annual basis and renewed automatically unless changes are proposed by any of the departments. The terms of this Agreement will be effective and may be terminated without cause by any of the departments upon thirty (30) days written notice.

*may be renewed by mutual agreement of the parties*  
*KG*

**Authorizing Signatures**

Each department, by the signature below of its authorized representative, hereby acknowledges that he/she has read this Agreement, understands it and agrees to be bound by its terms.

Signature: *Bailey McGoldrick*  
Bailey McGoldrick, Chairman  
Early Head Start/Head Start Policy Council

Date 4/11/12

Signature: *Beth Rawls*  
Beth Rawls, Director  
Prekindergarten Services

Date 4/10/12

Signature: *Craig McCart*  
Craig McCart, Executive Director  
Sertoma Speech & Hearing Foundation of FL, Inc.

Date 4/10/2012

Signature: \_\_\_\_\_  
Joanne Hurley, Chairman  
District School Board of Pasco County

Date \_\_\_\_\_

*Kendra Goodman*  
Signature \_\_\_\_\_ Date 4-25-12  
Kendra Goodman, Purchasing Agent  
District School Board of Pasco County