



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing

Kendra Goodman, CPPO, CPPB, Purchasing Agent

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June 5, 2012

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *KDG*

RE: Second Year Renewal of a Three-Year, Third-Party Cooperative Arrangement for Community-Based Work Experiences for 2012-2013
Florida Department of Education (DOE) Division of Vocational Rehabilitation

The Exceptional Student Education Department (ESE) is requesting Board approval of the attached renewal agreement for community-based work experiences for the 2012-2013 school year. Please reference the attached memo from Ms. Melissa Musselwhite, Director of Exceptional Student Education, for further information regarding this agreement.

The agreement is permitted under Florida Administrative Rule 6A-1.012(11)(a). The anticipated cost is \$137,963.40, to be funded between the Department of Education and District FTE funding. At this time, we respectfully request your approval to enter into this agreement with the Florida Department of Education, Division of Vocational Rehabilitation. The attached agreement has been reviewed and approved by the District School Board's Attorney, Ms. Nancy Alfonso.

Should you have any questions regarding this matter, please contact Ms. Musselwhite or me at your earliest convenience.

KDG/acf

Attachments

Date/Time: May 30, 2012 09:09:00



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Exceptional Student Education
April Stephenson, Bookkeeper
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352/524-2764 email: astephen@pasco.k12.fl.us

MEMORANDUM ESE-11/12-AS-035

DATE: June 5, 2012

TO: Kendra Goodman, CPPO, CPPB, Purchasing Agent

FROM: April Stephenson, Bookkeeper, Exceptional Student Education
Melissa Musselwhite, Director of Exceptional Student Education *mm*

RE: Renewal of the Florida Department of Education, Division of Vocational Rehabilitation Third Party Cooperative Arrangement for Community Based Work Experiences (2012-2013)

The Florida Department of Education, Division of Vocational Rehabilitation Third Party Cooperative Arrangement for Community Based Work Experiences was originally Board approved on August 17, 2010. On June 7, 2011, the School Board approved the renewal for the time period of July 1, 2011 to June 30, 2012.

On behalf of the Exceptional Student Education Department, please request permission from the School Board to renew for the time period of July 1, 2012 through June 30, 2013 as per the attached FLORIDA DEPARTMENT OF EDUCATION CONTRACT NO. 11-122 AMENDMENT NO. 1/RENEWAL NO. 2 document. The anticipated cost shall not exceed \$137,963.40 for five positions. Each position is funded .90 by this Arrangement and .10 by FTE ESE funding.

The School Board will need to sign both renewal documents.

Please contact Holly Rockhill at extension 42852 if you have any questions. Thank you for your assistance with this request.

MM/as

xc: Ruth B. Reilly, Assistant Superintendent for Curriculum and Instructional Services
Holly Rockhill, ESE Department
Carol Petrashek, Marchman Technical Education Center



RECEIVED
5/15/12 Dan

FLORIDA DEPARTMENT OF EDUCATION
CONTRACT NO. 11-122
AMENDMENT NO. 1/RENEWAL NO. 2

This AMENDMENT NO. 1/RENEWAL NO. 2 to the FLORIDA DEPARTMENT OF EDUCATION CONTRACT Number 11-122 ("Initial Arrangement") is entered into by and between Pasco County School District, a school district of the State of Florida, (the "School District") authorized to do business in the State of Florida, with its principal office at 7227 Land O'Lakes Boulevard, Land O'Lakes, Florida 34638, and the Florida Department of Education, Division of Vocational Rehabilitation ("DOE/DVR"), an agency of the State of Florida with its principal offices in Tallahassee, Florida. Defined terms used herein shall have the meanings set forth in the Contract.

WHEREAS, on August 31, 2010, the DOE/DVR entered into the Initial Arrangement with the School District to provide the service;

WHEREAS, the expiration date of the Initial Arrangement was June 30, 2011;

WHEREAS, the DOE/DVR renewed the Initial Arrangement for the first renewal period beginning July 1, 2011 through June 30, 2012 under Renewal No. 1;

WHEREAS, the DOE/DVR hereto desire to renew the Initial Arrangement for the second renewal period beginning July 1, 2012 through June 30, 2013 under Amendment No. 1/Renewal No. 2;

WHEREAS, the parties hereto desire to amend the Arrangement to increase the number of employment specialists providing employment services under the Arrangement by adding three new positions to the budget, due to more students needing services throughout the district;

WHEREAS, the DOE/DVR hereto desire to amend the Arrangement to ensure compliance of Executive Orders Nos.: 11-02 and 11-116, Contractor is required to utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment of all new employees hired by the Contractor during the contract term; and

NOW, THEREFORE, in consideration of the mutual covenants and conditions hereinafter stated, the DOE/DVR and the School District covenant and agree as follows:

1. The new Budget (Attachment A) for SFY 2012/2013 is attached to this Amendment 1/Renewal 2. The contract amount for SFY 2012/2013 is being increased from \$49,117.37 in SFY 2011/2012 to \$137,963.40 for SFY 2012/2013.
2. Third Party Cooperative Arrangement, Attachment C – Standard Terms and Conditions, Section IV.A.6 is hereby amended as follows.

Cancellation for employment of unauthorized aliens. The employment of unauthorized aliens by any School District/Recipient is considered a violation of Section 274 (e) of the Immigration and Nationality Act. If the School District/Recipient knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of the Agreement.

is hereby amended to read as follows:

Cancellation for employment of unauthorized aliens. The employment of unauthorized aliens by any School District/Recipient is considered a violation of Section 274 (e) of the Immigration and Nationality Act. If the School District/Recipient knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of the Agreement. In addition, pursuant to Executive Order 11-116, the School District/Recipient will utilize the U.S. Department of Homeland Security's E-verify system to verify the employment of all new employees hired by the School District/Recipient during the Agreement term.

The effective date of the Amendment shall be July 1, 2012 or the date that it is signed by both parties, whichever is later.

CONTRACT REVIEWED
AND APPROVED:
Kaj 5/18/12

All provisions in the Agreement and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this amendment are still in full force and effect and are to be performed at the level specified in the contract.

IN WITNESS WHEREOF, the parties hereto have caused this 2 page Amendment to be executed by their proper and duly authorized representatives.

Department of Education

Contractor: Pasco County School District

By: _____ Signature	By: _____ Signature
Name: Gerard Robinson	Name: _____ Typed
Title: Commissioner of Education	Title: _____ Typed
Date: _____	Date: _____

By: _____
Signature

Name: Cathy McEachron

Title: For the Director, Division of Vocational
Rehabilitation

Date: _____

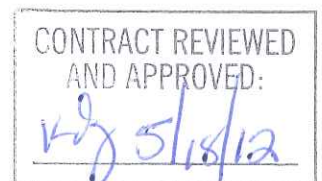
Approved as to form and legality
By DOE/DVR General Counsel's Office

By: _____
Signature

Name: Charles Pellegrini

Title: Senior Attorney

Date: _____



Attachment A – Budget for SFY 2012/2013

Third Party Cooperative Arrangement # 11-122
Pasco County School District

Total COSTS for one year	DOE/DVR Portion (90% of Total Costs)	School District Portion (10% Non-Federal Funds)
\$ 137,963.40	\$ 124,167.06	\$ 13,796.34

Personnel/Salary

This list includes all positions including anticipated new hires. The salary listed is the annual rate of the employee that will occupy the position and the percentage of time to be devoted to the project.

The school district employees assigned to the TPCA Employment Specialist (ES) positions at 100% will not work in any capacity for any other program/activity for the applicable period designated. It is not necessary for the Employment Specialist to work full time (40 hours or equivalent to be considered 100%, so long as the staff is not working for any other program/activity.)

The school district employees assigned to the TPCA Employment Specialist Position at less than 100% will track their time across all programs for which they are assigned daily and can only use the portion specific to the TPCA to calculate the Match component and the DOE/DVR component.

Fringe Benefits

Fringe Benefits are based on actual known costs or an established formula. Fringe benefits are for the personnel (TPCA Employment Specialist positions) listed in the table below and only for the percentage of time devoted to the project.

Positions	Salaries				Fringe Benefits						Total Fringe Benefits	Total Salary & Fringe Benefits
	Annual Salary		% TPCA	TPCA Salary Cost	Retire-ment	Employer's FICA	Medical Ins	Life Ins	Workman's Comp	Unemploy-ment Comp		
ES # 1	19,050.00	x	100%	19,050.00	935.36	1,457.33	6,000.00	150.00	-	-	8,542.68	27,592.68
ES # 2	19,050.00	x	100%	19,050.00	935.36	1,457.33	6,000.00	150.00	-	-	8,542.68	27,592.68
ES # 3	19,050.00	x	100%	19,050.00	935.36	1,457.33	6,000.00	150.00	-	-	8,542.68	27,592.68
ES # 4	19,050.00	x	100%	19,050.00	935.36	1,457.33	6,000.00	150.00	-	-	8,542.68	27,592.68
ES # 5	19,050.00	x	100%	19,050.00	935.36	1,457.33	6,000.00	150.00	-	-	\$ 8,542.68	27,592.68
Totals	95,250.00			95,250.00	4,676.78	7,286.63	30,000.00	750.00	-	-	42,713.40	137,963.40

CONTRACT REVIEWED
 AND APPROVED:
 11/5/12/12