



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing

Kendra Goodman, CPPO, CPPB, Purchasing Agent

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727/ 774-2221 TDD: 813/ 794-2484

352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

June 5, 2012

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Summer Youth Program Agreement
Goodwill Industries-Suncoast, Inc.

The attached agreement is being forwarded for your review and subsequent approval in order to allow career academy students to participate in hands-on training. Please reference the attached memo from Mr. Rob Aguis, Director of Community, Career and Technical Education, for further information regarding this agreement.

At this time, we respectfully request your approval to enter into this agreement with the above-referenced entity. The services are outlined in the agreement and are attached for your perusal. The attached agreement has been reviewed and approved by the District School Board's Attorney, Ms. Nancy Alfonso. The agreement will commence upon execution by both parties and shall continue through July 16, 2012.

Should you have any questions regarding this matter, please contact Mr. Aguis or me at your earliest convenience.

KDG/acf

Attachments

Date/Time: May 30, 2012 09:10:00



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent

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Department of Community, Career and Technical Education
Robert J. Aguis, Director
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(727) 774-2204 TDD: (813) 794-2484
(352) 524-2204 E-mail: raguis@pasco.k12.fl.us

MEMORANDUM CCTE-160-11/12

June 5, 2012

To: Kendra Goodman, Purchasing Agent

From: Rob Aguis, Director of Community, Career & Technical Education *RA*

Subject: **2012 Summer Youth Program with Goodwill Industries-Suncoast, Inc. and Pasco-Hernando Workforce Board**

Introduction:

The District School Board of Pasco County has been selected to partner with Pasco Hernando Workforce Board and Goodwill Industries-Suncoast Inc. to offer a Summer Youth Program.

Description:

The purpose of a Summer Youth Program allows a total of thirty career academy seniors and 10th graders to participate in a STEM Program. The 10th graders will be exposed to hands on training program, which targets four separate industry clusters. The graduating seniors will pursue a track aimed at employment or enrollment in post-secondary education.

Action Requested:

The staff requests Board approval of the 2012 Summer Youth Program with Goodwill Industries-Suncoast, Inc. and Pasco-Hernando Workforce Board to provide Summer Youth Services to eligible youth age 16 through 21.

Recommendations:

The staff requests School Board approval of the 2012 Summer Youth with Goodwill Industries-Suncoast, Inc. and Pasco Hernando Workforce Board for the 2012 Summer.

RA:rmh

Attachment(s)



RECEIVED

5/11/12 Dawn Revised

**Memorandum of Sub-Agreement
2012 Summer Youth Program**

Goodwill Industries-Suncoast, Inc. will assume the lead role in the provision of services for the 2012 Summer Youth Program on behalf of the Pasco-Hernando Workforce Board, and hold a sub-contract Agreement with the District School Board of Pasco County for the use of classroom space and transportation services.

- A. Parties-** This agreement is between *Goodwill Industries-Suncoast, Inc., (herein after referred to as "Goodwill")*, and the *District School Board of Pasco County (herein after referred to as "School Board")*. Goodwill-Suncoast enters into this Agreement under the authority as the Grant Awardee under contract with the Pasco Hernando Workforce Board to provide Summer Youth Services to eligible youth age 16 through 21.
- B. Terms of Agreement-** Agreement Term: Date of Execution – through – July 16, 2012. Maximum Dollar Value to Agreement: Not to exceed \$10, 000.00.
- C. Program Content-** Goodwill is enrolling 30 eligible Pasco County youth into a STEM related Summer Youth Program. The 30 youth will be comprised of two groups: one, graduating career academy seniors and two, 10th graders. The program will include a STEM kick-off event to be held at the Spring Hill campus of Pasco-Hernando Community College after which the Summer Youth Program will have two distinct tracks. Track one is for 10th graders wherein 15 participants will be exposed, via an experiential, hands-on training program which targets four separate industry clusters; Applied Medicine & Human Performance, High Tech Electronics & Instruments, Business, Financial & Data Services and Marine & Environmental Activities. Each targeted cluster will be taught by School Board instructors during a one week, 30 hour class. The classes would run consecutively from June 18, 2012 through July 16, 2012 thereby exposing School Board 10th graders to all four industry clusters. The graduating seniors will pursue a track aimed at employment, enrollment into post-secondary education or entrance into the armed services. It is only the 10th graders who will be involved in the Sub-Agreement and the following is needed:
- 1. Classroom Space-**at a School Board location determined in conjunction with Goodwill and the School Board's Community, Career and Technical Education department.
 - 2. Transportation Services-**to include a round trip from Career Central located at 4440 Grand Blvd., New Port Richey, Florida to the Spring Hill campus of Pasco-Hernando Community College located at 450 Beverly Court, Spring Hill, Florida. Additionally, it is anticipated each of the four instructors will have a Field Trip or Industry Tour as part of their week's program and round trip transportation provided by the School Board would be needed from the School Board classroom location to the Field Trip/Industry Tour site.

CONTRACT REVIEWED
AND APPROVED:

Kay 5-14-12

Instructor wages, supplies and materials needed for the classroom instruction will be contracted separately between Goodwill and the individual instructors.

- D. Invoicing and Payment**-Goodwill-Suncoast will verify billings and process these within 30 days of receipt. Discrepancies may be disallowed and discussed with the School Board by the Director of Workforce and Community Development or appropriate designee. The School Board may resubmit corrected invoice once discrepancy is resolved, should this be determined to be necessary. All inquiries and billing paperwork should be submitted to the point of contact as specified in this Agreement.
- E. Release of Information**-It is the intent of Goodwill Industries-Suncoast, Inc., as the primary provider under contract with Career Central, to ensure that information released in conjunction with or attendant to Career Central conducted by Goodwill Industries-Suncoast, Inc. is done so in an appropriate, consistent, and legal manner. Therefore, it is agreed that any and all information generated or recorded during the course of performing any function under this agreement is the exclusive property of Goodwill Industries-Suncoast, Inc. and the Pasco Hernando Workforce Board. This includes all information related to staff and/or participants in the Career Central program, which may be released by all sub-contractors and vendors only to Goodwill Industries-Suncoast, Inc. and the Pasco Hernando Workforce Board. All requests for such information made of any and all sub-contractors and/or vendors by any third party, including the general public, and any agency representing the State of Florida, news agencies, partner agencies and other community based organizations, must be forwarded to the designated contract manager of Goodwill Industries-Suncoast, Inc., who shall maintain the sole authority as to the release of said information. Information covered under this section includes, but is not limited to; specific and general participant status, all program statistics, financial information, contract information and information that is in any manner indicative of the program policies, procedures and status. Release of any information in contravention of this section shall be deemed a breach of agreement and will immediately terminate this agreement.
- F. Revisions**-This agreement is subject to periodic revision based on experience and legislative change. Input of the School Board will be considered as well as that of Goodwill-Suncoast, however, Goodwill-Suncoast will retain the right of final decision to modifications. This agreement is subject to review and approval by the Pasco Hernando Workforce Board and is subject to change at the recommendation of the Pasco Hernando Workforce Board.
- G. Termination**-This agreement may be terminated by either party at any time with 14 calendar days' notice. Appropriate arrangements must be made by each party to transfer pertinent info and status reports to Goodwill-Suncoast, without a break in services, prior to the termination of this Agreement. This notification should be provided, in writing to the agency representative noted below at the address indicated:

CONTRACT REVIEWED
AND APPROVED:
WJ 5-14-12

Kris Rawson
Director of Workforce and Program Development
Goodwill Industries-Suncoast, Inc.
10596 Gandy Blvd.
St. Petersburg, Florida 33702

Telephone #727-523-1512 ext. 1251 TDD #727-576-0882

H. Court Venue-Venue for any and all legal action regarding or arising out of the transaction covered herein shall be solely in the appropriate Court in and for Pasco County, State of Florida.

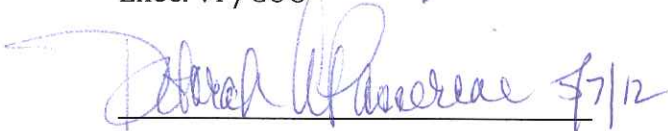
I. Employment/Employee Background Checks-

1. Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, (2) have direct contact with students, or (3) have access to or control of school funds must be Level 2 fingerprinted by the District's Human Resources Department. If any of the above applies to this contract, you must have those individuals Level 2 fingerprinted and screened by the District's Human Resource Department prior to commencement of services or work.
2. The Company/Consultant shall be fully and solely responsible (the liabilities of the employees are not eliminated) for all matters regarding the personal safety of school personnel and students. By signing this document you are attesting to the fact that your employees working on School Board property, have been properly screened, Level 2 (criminal background checks, fingerprinting, etc.) in accordance with Florida State Statute 1012.32(2)(a) and 1012.465(1) and have not been found guilty or pled guilty or nolo contedere (no contest) regardless of adjudication, to any crime listed in State Statute 435.04, including but not limited to; murder, rape, molestation, aggravated assault, aggravated battery, kidnapping, sexual battery, lewdness and indecent exposure, incest, child abuse, negligent treatment of children, etc. Any costs associated with the screening are the sole responsibility of the Company/Consultant.

This agreement is subject to funding availability and shall otherwise terminate on July 16, 2012. All billables yet to be invoiced through this date are required to be submitted no later than 10 business days following this date.

Goodwill Industries-Suncoast, Inc.
Deborah A. Passerini
Exec. VP/COO

District School Board of Pasco County

 \$7/12

CONTRACT REVIEWED
AND APPROVED:
 5/14/12