



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent


www.pasco.k12.fl.us

Department of Purchasing
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June 5, 2012

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Early Head Start Program
Healthy Families Pasco-Hernando Partnership Agreement 2012-2013 School Year

The Early Head Start Program is requesting approval of the attached agreement with the Healthy Families Pasco-Hernando Partnership. The intent is to ensure the provision of required health services. To do so, the Early Head Start Program must partner with existing agencies to deliver services to enrolled families.

Nancy Alfonso, School Board Attorney, and Ruth Reilly, Assistant Superintendent of Curriculum and Instructional Services have reviewed and approved the contract via email on April 25, 2012.

DOE Rule 6A-1.012(11)(a) exempts governmental agencies from the competitive bidding process for professional services which include health services.

At this time, we respectfully request your approval of this agreement which will be effective July 1, 2012 through June 30, 2013.

KDG/vj
Attachments

Date/Time: May 30, 2012 09:11:00



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Memo # PRK-047-11/12

Contact: Beth E. Rawls *BER*

Ext.# 42732

DATE: May 15, 2012

TO: HONORABLE SCHOOL BOARD MEMBERS

FROM: Heather Fiorentino, Superintendent
Ruth B. Reilly, Assistant Superintendent for Curriculum and Instructional Services

SUBJECT: **Healthy Families Pasco-Hernando Partnership Agreement 2012-2013 School Year**

History

The Early Head Start Program must partner with existing community agencies to deliver necessary health services to enrolled families. An agreement with the Healthy Families Program is necessary in order to ensure the provision of needed services.

Description

The agreement has been updated and approved by the Policy Council on April 11, 2012.

Strategic Focus: Engage Families, Communities and Businesses

Strategic Plan Goal: Communicate with and engage all stakeholders in the educational process.

Action Requested

Approval of the updated partnership agreement is needed in order to satisfy program health services requirements.

Conclusion

The staff respectfully requests the approval of the 2012-13 Healthy Families Pasco-Hernando Partnership Agreement with the Pasco County Prekindergarten Services Early Head Start Program.

CONTRACT REVIEWED
AND APPROVED:

May 4 2012



RECEIVED

4/24/12 *Sen*

**DISTRICT SCHOOL BOARD OF PASCO COUNTY
EARLY HEAD START AND HEALTHY FAMILIES PASCO-HERNANDO
PARTNERSHIP AGREEMENT**

I. PURPOSE

Healthy Families Pasco-Hernando, hereinafter referred to as HFPH and the Early Head Start (EHS) Program of District School Board of Pasco County, enter into this mutual Partnership Agreement, including all attachments referred to herein, for the period commencing August 1, 2012 and extending through July 31, 2013, in order to implement the Healthy Families Pasco program.

The purpose of this agreement is to work collaboratively to implement the Healthy Families program (HFPH), a positive parent support program providing intensive home visiting services to expectant parents and families of newborns.

II. SERVICES

HFPH and the Early Head Start, District School Board of Pasco County agree to work collaboratively toward the achievement of the HFPH overall objective to support families of newborns residing in a contracted area of Pasco county to prevent poor childhood outcomes.

III. RESPONSIBILITIES

A. As part of this collaboration, Early Head Start agrees to provide the following services to HFPH:

- Referrals to HFPH- Early Head Start agrees to initiate referral to HFPH for assessment of identified overburdened families.
- Staff Training- EHS agrees to share ongoing staff training opportunities with HFPH regarding services offered through Early Head Start and any other pertinent subjects.
- Meeting Space- EHS agrees to provide meeting space, as available, to HFPH.
- Collaborative Support- Early Head Start agrees to collaborate with HFPH on community events and activities.
- Advisory Committee- EHS agrees to send a representative to HFPH Advisory Committee meetings to serve in an advisory capacity.
- Services- EHS agrees to provide services, as appropriate, to eligible HFPH participants.
- Additional Services-EHS agrees to provide the following additional services/resources to HFPH.
 - a. Telephone case management will occur between Resource Moms and Early Head Start Home Services Workers on common families.
 - b. Provide a copy of the Family Support Plan to HFPH for common families.
 - c. EHS Participates in coordination meetings with HFPH monthly to recommend most appropriate services for families.
 - d. Provide a copy of Ages & Stages information to Early Head Start common families.

CONTRACT REVIEWED
AND APPROVED:
Kdy 4-30-12

B. As part of this collaboration, HFPH agrees to provide the following services to Early Head Start:

- Referrals-HFPH agrees to refer HFPH participants to Early Head Start as appropriate.
- Training-HFPH agrees to share staff training opportunities related to the HFP program to Early Head Start as requested.
- Collaborative Support- HFPH agrees to collaborate with Early Head Start on community events and activities.
- Advisory Services- HFPH agrees to participate in advisory committees, focus groups, etc. with Early Head Start as requested.
- Additional Services- HFPH agrees to provide the following additional services/resources to Early Head Start:
 - a. Provide a copy of Ages & Stages information to Early Head Start on common families
 - b. Telephone case management will occur between Resource Moms and Early Head Start Home Services Workers on common families.
 - c. Screen families for participation in Early Head Start Assessment Meeting.
 - d. Provide a copy of the Family Support Plan to Early Head Start common families.
 - e. EHS participates in coordination meetings with HFPH monthly to recommend most appropriate services for families.

IV. FUNDS

No financial transactions will occur between HFP and Early Head Start as a result of this Partnership Agreement, unless otherwise specified herein:

V. TERMINATION

This Working Agreement may be terminated by either party upon no less than (30) days written notice. Said notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.

VI. AUTHORIZATION

BY: Rebecca L. Bennett 3/28/12 BY: Beth E. Rawls
Rebecca Bennett, MHA Date Beth E. Rawls, Director Date
Program Manager Prekindergarten Services
Healthy Families Pasco-Hernando

BY: Kendra Goodman BY: Bailey McGoldrick
Kendra Goodman, Purchasing Agent Date Bailey McGoldrick Date
4-30-12 Head Start/Early Head Start Policy Council

BY: _____
Joanne Hurley, Chairwoman Date
District School Board of Pasco County

Attachment A – Healthy Families Pasco-Hernando

A) This contract is subject to Act of God or government regulation, disaster, strikes, civil disorder, or other emergency making it illegal or impossible to provide facilities or hold the events. Should Healthy Families Pasco -Hernando cancel this contract for reasons other than Act of God, etc., and another date time cannot be mutually agreed upon, Healthy Families Pasco -Hernando shall refund all monies (including deposits) to the School Board.

In addition, when the Department of Homeland Security issues a "Red Alert Status," the District School Board of Pasco County has the right to cancel this agreement without penalty and Healthy Families Pasco -Hernando shall refund all monies (including deposits) to the School Board within thirty (30) calendar days.

- B) As provided for under common law, and to the extent specifically authorized by Section 768.28, Florida Statutes, Healthy Families Pasco -Hernando hereby agrees to indemnify and hold the District harmless from and against all damages of any nature whatsoever which are caused or materially contributed to by the negligent acts of any officer, employee, and agent or other representative of (vendor name) and which are not caused or materially contributed to by any officer, employee, agent or other representative of the District.
- C) Termination of Contract: This contract may be terminated when it is in the best interest of the District within 30 days notice. Contracts cancelled by the vendor because of non-performance may result in exclusion from participating on any other similar contracts offered by any public school in Pasco County, FL. Contracts cancelled because of non-performance will be excluded from future business with the District for the full term of the contract plus one year.
- D) Venue for any and all legal action regarding or arising out of the transaction covered herein shall be solely in the appropriate Court in and for Pasco County, State of Florida.
- E) This contract is governed by the laws put forth by the State of Florida.
- F) The School Board normally issues payment for services within 30 days from receipt of invoices, provided the services have been received in a satisfactory and proper manner. No advance payments will be made.
- G) The company and/or individual shall remain independent and not an employee or agent of the Board for the purpose of providing services not otherwise available to the Board.
- H) Healthy Families Pasco -Hernando shall not assign, sublet, or otherwise dispose of, without first obtaining the written consent of the Board, any portion of services to be performed under this Contract.
- I) Healthy Families Pasco -Hernando shall comply with all applicable laws, ordinances, codes, and statutes of any and all local, state, or national governing bodies included within this section. Healthy Families Pasco -Hernando shall comply with the regulations of the Civil Rights Act of 1964, in which no person in the United States shall on the grounds of race, creed, color, or national origin be excluded from participation in or be denied the proceeds of, or be subject to discrimination in the performance of this Contract.
- J) **Children receiving treatment at Healthy Families Pasco-Hernando will be accompanied at all times by a parent or by a level II screened employee of the District School Board of Pasco County.**

Rebecca L Bennett 3/28/12
Healthy Families Pasco -Hernando Date

Kendra Goodman Date
Kendra Goodman, CPPB
Purchasing Agent
District School Board of Pasco County 5/25/12

Joanne Hurley, Chairman Date
District School Board of Pasco County

Up-dated 10/13/09