



# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent


[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPO, CPPB, Purchasing Agent  
813/794-2221 Fax: 813/794-2111  
727/774-2221 TDD: 813/794-2484  
352/524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

June 5, 2012

## MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Requesting Permission to Piggyback  
RFP 09-134-VJ Wesley Chapel High School  
School Pictures for Sunlake High School  
Gigante Productions

The attached piggyback request for Sunlake High School is being forwarded for your consideration and subsequent approval. This request is for the student-direct purchase of school pictures. Wesley Chapel High School Pictures RFP 09-134-VJ was board approved on May 18, 2010 and the term date for this contract is July 1, 2012 through June 30, 2013. Anticipated expenditures for school pictures will be approximately \$50,000 paid by students/parents.

Gigante Productions was contacted to verify their willingness to enter into the above-referenced piggyback. As such, Gigante Productions has agreed in writing (attached) to enter into the contract.

Should you have any questions regarding this request, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/sb

Attachments

Date/Time: May 30, 2012 08:40:00



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## Department of Purchasing

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e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

May 22, 2012

### PIGGYBACK REQUEST

**TITLE: Wesley Chapel High School Pictures**

**RFP#: 09-134-VJ**

Yes, I agree to allow Sunlake High School to Piggyback RFP 09-134-VJ Wesley Chapel High School Pictures under the same terms and conditions. The one year piggyback period will begin July 1, 2012 and expire June 30, 2013.

No, I do not agree to allow Sunlake High School to Piggyback RFP 09-134-VJ Wesley Chapel High School Pictures under the same terms and conditions.

**COMPANY NAME:** Gigante Productions

**SIGNATURE:** *Paul Gigante*

**PRINTED NAME/TITLE:** Paul Gigante - President

**DATE:** 5-22-12

**TELEPHONE W/AREA CODE:** 813-907-1078

**FAX W/AREA CODE:** 813-333-1313

By agreeing to allow this piggyback, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business with the District School Board of Pasco County who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the District's Human Resources Department **prior** to commencement of services or work and must provide a list of employees with renewal. Please contact (813) 794-2521 to arrange for an appointment. Costs associated with this background screening are to be borne by the vendor. You may access information regarding this law through the internet link: [http://laws.flrules.org/files/Ch\\_2005-028.pdf](http://laws.flrules.org/files/Ch_2005-028.pdf). This law is effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this piggyback request form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

**PLEASE FAX BACK TO:**

**DISTRICT SCHOOL BOARD OF PASCO COUNTY**

**ATTENTION: Stephanie Bunford**

**PURCHASING DEPARTMENT**

**20430 GATOR LANE**

**LAND O' LAKES, FL 34638**

**(813) 794-2225 (PHONE)**

**(813) 794-2111 (FAX)**

District Wide Accreditation • Southern Association of Colleges and Schools



3023 Sunlake Blvd • Land O Lakes, Florida 34638

Voice: 813.346.1000 • 727.246.1000

Fax: 813.346.1091 • <http://slhs.pasco.k12.fl.us>

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**Garry Walthall**, *Principal*

**Shawn Hohenthauer** *Asst. Principal* • **Deborah Lepley** *Asst. Principal*

**Ryan Brady** *Asst. Principal* • **Heather Ochs** *Asst. Principal*

**DATE:** May 22, 2012

**TO:** To Whom It May Concern

**FROM:** Garry Walthall, Principal, Sunlake High School

**SUBJECT:** Photography Contract, Piggy Back

Sunlake High School requests to piggy-back on the Wesley Chapel photography bid number 09-134-VJ. We would like to work with Gigante Photography next year. Thank you.

## District School Board of Pasco County Bid Recommendation

<b>RFP Title</b>	Pictures – Wesley Chapel High School	<b>Number of Vendors Notified</b>	57
<b>RFP Number</b>	09-134-VJ	<b>Number of Proposers Distributed</b>	18
<b>Date Solicited</b>	April 27, 2009	<b>Number of Vendors Proposing</b>	2
<b>Date Opened</b>	May 18, 2009	<b>Number of Formal “No Bid” Responses</b>	0
<b>Date Board Presentation</b>	June 2, 2009	<b>Funding Source</b>	School Internal Funds
<b>Total Savings</b>	N/A*	<b>Grand Total of RFP</b>	\$59,268.75

**Recommendation:**

Recommend acceptance of RFP from Gigante Productions as noted on the attached tabulation sheet as best, responsive, responsible proposal receiving the highest points.

**Term of Contract:**

This is a three year contract, renewable annually by mutual agreement of all parties. The first year of the contract will commence on July 1, 2009 and continue through June 30, 2010.

**Notations and Exceptions:**

This RFP was awarded based upon the following weighted point factor: Quality (5), Support Services (5), Total Price (2), References (3), Vendor Location (3), Commission (2), and Prior Satisfactory District Experience (2 point maximum). Points were assigned on a scale of 5 (High) to 1 (Low) in each of the above entries, forced ranked by the number of submittals, then multiplied by the weighted points factor.

The estimated total cost was based on the average picture price multiplied by the anticipated number of students purchasing pictures. \*An estimated savings could not be calculated as this RFP was based on the above-referenced point system and recommended award to the vendor with the highest points.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.


**Proposals Evaluated By:**

Mr. Andy Frelick, Principal  
2 Faculty members  
2 Members of the student body

**Bids Prepared By:**

Vickie Jones, Buyer Assistant

**Reviewed and Authorized By:**

Kendra Goodman, CPPB, Purchasing Agent 

District School Board  
of Pasco County

District School Board  
of Pasco County JUN 02 2009

APR 17 2012 Board Approved

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

<b>DATE OF OPENING:</b> May 18, 2009 @ 2:30 p.m.		Bryn-Alan	Gigante Productions
<b>RFP TITLE:</b> Pictures-Wesley Chapel High School		606 W. Kennedy Blvd.	19046 Bruce B. Downs Blvd. # 132
<b>RFP #</b> 09-134-VJ		Tampa, Florida	Tampa, Florida 33647
		813-918-3134	813-907-1078
		813-251-6548	813-907-1078
<b>ITEM#</b>	<b>DESCRIPTION</b>		
<b>Group I -</b>	<b>Underclass Packages</b>		
	Package A:	\$38.00	\$60.00
	Package B:	\$21.00	\$35.00
	Package C:	\$16.00	\$20.00
	Package D:	\$11.00	\$10.00
	<b>Add Ons</b>		
	1 - 8 x 10	\$9.00	\$10.00
	2 - 5 x 7	\$8.00	\$10.00
	16 - Wallets	\$9.00	\$10.00
	8 - Wallets	\$8.00	\$10.00
	Background Choices	\$4.00	N/A
	Commission:	30%	30%
<b>Group II -</b>	<b>Senior Portraits &amp; Grad. Pkgs</b>		
	Package A:	\$60.00	\$65.00
	Package B:	\$85.00	\$85.00
	Package C:	\$135.00	\$135.00
	Commission:	0%	10%
	<b>Individual Priced Portraits:</b>		
	8 - 2x3 Wallets	\$18.00	\$20.00
	1 - 8x10	\$30.00	\$30.00
	4 - 3x5	\$35.00	\$30.00
	2 - 5x7	\$34.00	\$30.00
	1 - 11x14	\$40.00	\$65.00
	<b>Add Ons</b>		
	16 - 2x3 Wallets	\$20.00	\$38.00
	24 - 2x3 Wallets	\$25.00	\$55.00
	48 - 2x3 Wallets	\$35.00	\$70.00
	4 - 3x5	\$25.00	\$30.00
	2 - 5x7	\$25.00	\$30.00
	1 - 8x10	\$25.00	\$30.00
	1 - 11x14	\$40.00	\$65.00
	1 - 16x20	\$60.00	\$85.00

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		813-918-3134	813-907-1078
		813-251-6548	813-907-1078
<b>ITEM#</b>	<b>DESCRIPTION</b>		
	Commission:	0%	10%
<b>Group III -</b>	<b>Cap &amp; Gown</b>		
	Package A:	\$60.00	\$60.00
	Package B:	\$35.00	\$45.00
	Package C:	\$30.00	\$35.00
	Package D:	\$15.00	\$15.00
	<b>Add Ons</b>		
	1 - 8 x 10	\$30.00	\$20.00
	2 - 5 x 7	\$20.00	\$20.00
	16 - Wallets	\$15.00	\$20.00
	8 - Wallets	\$10.00	\$20.00
	Commission:	40%	30%
<b>Group IV-</b>	<b>Personality &amp; Friend</b>		
	Package A:	\$15.00	\$15.00
	Package B:	\$17.00	\$19.00
	Package C:	\$25.00	\$25.00
	Package D:	\$30.00	\$34.00
	Package E:	\$35.00	\$52.00
	Package F:	\$40.00	\$34.00
	Package G:	\$48.00	\$52.00
	Commission:	40%	30%
	<b>Add Ons</b>		
	1-8x10	\$6.00	\$15.00
	16-Wallets	\$6.00	\$15.00
	Commssion:	40%	30%
<b>Group V-</b>	<b>Panaramic Group Photo</b>	\$15.00	\$15.00
	Commission:	40%	20%
<b>GroupVI-</b>	<b>Graduation Commencement</b>		
	1 - 8 x 10	\$15.95	\$20.00
	3 - 8 x 10	\$37.00	\$45.00
	4 - 8 x 10	\$47.00	\$60.00

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		813-918-3134	813-907-1078
		813-251-6548	813-907-1078
<b>ITEM#</b>	<b>DESCRIPTION</b>		
	1 - 5 x 7	\$9.50	\$15.00
	2 - 5 x 7	\$13.95	\$25.00
	4 - 5 x 7	\$27.95	\$45.00
	Commission:	1.00 per senior	10%
<b>Group VII-</b>	<b>Homecoming, Prom, Dance</b>		
	Package A:	\$45.00	\$65.00
	Package B:	\$50.00	\$85.00
	Package C:	\$40.00	\$45.00
	Package D:	\$21.00	\$35.00
	Package E:	\$17.00	\$25.00
	Package F:	\$12.00	\$20.00
	Package G:	\$18.00	\$30.00
	Package H:	\$10.00	\$10.00
	Commission:	25%	10%
	<b>Add Ons</b>		
	1 - 8x10	\$9.00	\$15.00
	1 - 5x7	\$6.00	\$15.00
	16 - Wallets	\$9.00	\$15.00
	8 - Wallets	\$6.00	\$15.00
	Commission:	25%	10%
<b>Group VIII-</b>	<b>Special Events/Activities</b>		
	Package A:	\$25.00	\$45.00
	Package B:	\$20.00	\$35.00
	Package C:	\$15.00	\$25.00
	Package D:	\$10.00	\$20.00
	Package G:	\$15.00	\$25.00
	Package H:	\$10.00	\$10.00
	Commission:	30%	20%
	<b>Add Ons</b>		
	1 - 8x10	\$9.00	\$15.00
	1 - 5x7	\$6.00	\$15.00
	16 - Wallets	\$9.00	\$15.00

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		813-918-3134	813-907-1078
		813-251-6548	813-907-1078
<b>ITEM#</b>	<b>DESCRIPTION</b>		
	8 - Wallets	\$6.00	\$15.00
	Commission:	30%	20%
<b>Group iX-</b>	<b>Sports &amp; Activity Packages</b>		
	1 - 8x10	\$10.00	\$18.00
	Commission:	25%	10%
<b>Group X-</b>	<b>Individual Team Member</b>		
	Package A:	\$35.00	\$40.00
	Package B:	\$20.00	\$30.00
	Package C:	\$15.00	\$20.00
	Package D:	\$10.00	\$10.00
	Commision:	25%	10%
	<b>Add Ons</b>		
	1 - 8x10	\$9.00	\$13.00
	2 - 5x7	\$8.00	\$13.00
	16 - Wallets	\$9.00	\$13.00
	8 - Wallets	\$7.00	\$13.00
	Backgroud Choice	\$4.00	\$13.00
	Commission:	25%	10%
	<b>Total Points:</b>	<b>68.5</b>	<b>81.5</b>