



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing

Kendra Goodman, CPPO, CPPB, Purchasing Agent

813/ 794-2221 Fax: 813/ 794-2111


727/ 774-2221 TDD: 813/ 794-2484

352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

June 19, 2012

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Second Year Renewal of Three-Year Contracts
RFP #12-003-DM, Interpreters for Deaf/Hard of Hearing Program
Accessible Communication for the Deaf, Inc. (Renewal)
Accurate Communication, Inc. (Renewal)
Deaf Service Bureau of West Central Florida, Inc. (Renewal)
Jessica Harris Interpreting Services, Inc. (Renewal)
Language Training Center, Inc. (Renewal)
Professional Interpreting Consultants, Inc. (Renewal)

On June 7, 2011, official action (attached) was taken to award the above-referenced RFP to Accessible Communication for the Deaf, Inc., Accurate Communication, Inc., Deaf Services Bureau of West Central Florida, Inc., Jessica Harris Interpreting Services, Inc., Language Training Center, Inc., and Professional Interpreting Consultants, Inc. This RFP is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on June 30, 2012.

Considering services have been satisfactory, Lisa Campbell, President, Accessible Communication for the Deaf, Inc., Nicole Boursiquot, Contract Manager, Accurate Communication, Inc., Wendi A. Herzman, CEO, Deaf Services Bureau of West Central Florida, Inc., Jessica Harris, Owner, Jessica Harris Interpreting Services, Inc., Hannah Perkey, Language Training Center, Inc., and Denise Nurdin, Interpreter Coordinator, Professional Interpreting Consultants, Inc. were contacted to verify their willingness to enter into the second year of the agreement. As such, Lisa Campbell, Nicole Boursiquot, Wendi A. Herzman, Jessica Harris, Hannah Perkey, and Denise Nurdin have agreed in writing (attached), to enter into the second year of the contract.

Therefore, at this time, it is my recommendation to enter into the second year of the agreement with Accessible Communication for the Deaf, Inc., Accurate Communication, Inc., Deaf Services Bureau of West Central Florida, Inc., Jessica Harris Interpreting Services, Inc., Language Training Center, Inc., and Professional Interpreting Consultants, Inc. The second year of the contract will cover the period of July 1, 2012 through June 30, 2013. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/amj
Attachments



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RFP RENEWAL REQUEST

RFP #12-003-DM

RFP TITLE: Interpreters for Deaf/Hard of Hearing Program

Yes, I agree to renew RFP #12-003-DM under the same terms and conditions as the existing RFP. The second year contract term shall be from July 1, 2012 through June 30, 2013.

No, I do not agree to renew RFP #12-003-DM.

COMPANY NAME: Accessible Communication for the Deaf
 SIGNATURE: [Signature]
 TYPED NAME AND TITLE: Lisa Campbell President
 TELEPHONE (WITH AREA CODE): 813 926-0008
 FAX NUMBER (WITH AREA CODE): 954 241-5033
 E-MAIL: lisa.campbell@acotemp.com
 DATE: 6/5/12

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Andrea Jackson, Interim Buyer Assistant
 PURCHASING DEPARTMENT
 20430 GATOR LANE
 LAND O' LAKES, FL 34638
 (813) 794-2258 (PHONE)
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No, I do not agree to renew RFP #12-003-DM.

COMPANY NAME: Accurate Communication, Inc.

SIGNATURE: Nicole Boursiquot

TYPED NAME AND TITLE: Nicole Boursiquot, Contract Manager

TELEPHONE (WITH AREA CODE): (877) 270-5660

FAX NUMBER (WITH AREA CODE): (877) 682-1333

E-MAIL: nicole@accuratecommunication.net

DATE: 5/24/12

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

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No, I do not agree to renew RFP #12-003-DM.

COMPANY NAME: Deaf Service Bureau
SIGNATURE: [Handwritten Signature]
TYPED NAME AND TITLE: WENDI A. Hertzman CEO
TELEPHONE (WITH AREA CODE): 800-616-4293
FAX NUMBER (WITH AREA CODE): 866-566-9848
E-MAIL: wendi@deafservicebureau.org
DATE: May 23, 2012

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

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Att: Andrea Jackson



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RFP RENEWAL REQUEST

RFP #12-003-DM

RFP TITLE: Interpreters for Deaf/Hard of Hearing Program

 X

Yes, I agree to renew RFP #12-003-DM under the same terms and conditions as the existing RFP. The second year contract term shall be from **July 1, 2012 through June 30, 2013.**

No, I do not agree to renew RFP #12-003-DM.

COMPANY NAME: Jessica Harris Interpreting Services, Inc.

SIGNATURE: *J Harris*

TYPED NAME AND TITLE: Jessica Harris, Owner

TELEPHONE (WITH AREA CODE): (727) 271-0160

FAX NUMBER (WITH AREA CODE): (888) 288-7575

E-MAIL: JHarris@JHinterpretingservices.com

DATE: 5/24/12

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

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RFP #12-003-DM

RFP TITLE: Interpreters for Deaf/Hard of Hearing Program

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No, I do not agree to renew RFP #12-003-DM.

COMPANY NAME: Language Training Center, Inc.
SIGNATURE: Hannah Perkey
TYPED NAME AND TITLE: Hannah Perkey
TELEPHONE (WITH AREA CODE): 317-578-4577
FAX NUMBER (WITH AREA CODE): 317-578-11673
E-MAIL: hannah@languagetrainingcenter.com
DATE: 05/25/2012

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

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District Wide Accreditation • Southern Association of Colleges and Schools

Received Fax : May 23 2012 12:40PM Fax Station : PIC

05/23/2012 09:19 FAX 852 588 0945

DSBPC_Purchasing Dept

0001/0001



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RFP RENEWAL REQUEST RFP #12-003-DM

RFP TITLE: Interpreters for Deaf/Hard of Hearing Program

[Handwritten Signature]

Yes, I agree to renew RFP #12-003-DM under the same terms and conditions as the existing RFP. The second year contract term shall be from July 1, 2012 through June 30, 2013.

No, I do not agree to renew RFP #12-003-DM.

COMPANY NAME: PIC

SIGNATURE: *[Handwritten Signature]*

TYPED NAME AND TITLE: IC

TELEPHONE (WITH AREA CODE): 813-504-1185 - 813-615-9225

FAX NUMBER (WITH AREA CODE): 813-631-0137

E-MAIL: pic@pic12aol.com

DATE: 5/24/11

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

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Bid Recommendation

Proposal Title	Interpreters for Deaf/Hard of Hearing Program		Number of Vendors Notified	110
Proposal Number	12-003-DM		Number of Proposals Distributed	31
Date Solicited	April 5, 2011		Number of Vendors Proposals	7
Date Opened	May 5, 2011		Number of Formal "No Bid" Responses	0
Date Board Presentation	June 7, 2011		Funding Source	IDEA Part B Grant Funds
Total Savings	N/A		Grand Total of Proposal (First year estimate)	Estimated \$300,000.00

Recommendation:

Recommend acceptance of proposals from Accurate Communication, Inc., Accessible Communication for the Deaf, Inc., Deaf Service Bureau of West Central Florida, Inc., Jessica Harris Interpreting Services, Inc., Language Training Center, Inc., and Professional Interpreting Consultants, Inc. as the six (6) highest scoring responsive, responsible proposers meeting RFP specifications. Services will be utilized on an "as needed" basis.

Term of Contract:

This is a three-year contract, renewable annually at the mutual agreement of the parties. This is a multi-awarded (up to six vendors) contract as specified in the RFP. The first year of the RFP will commence on July 1, 2011 and continue through June 30, 2012.

Notations and Exceptions:

The Evaluation Committee members independently scored the seven (7) proposals received. All scores were totals and averaged to obtain the suppliers recommended for award.

Proposals Evaluated By:

Teresa Suarez, Supervisor, ESE Department
 Leila Mizer, Supervisor, ESE Department
 Glenda McCallister, Supervisor, ESE Department

Proposal Prepared By: Deb Mateo, Buyer Assistant, Purchasing Department

Reviewed and Authorized By: Kendra D. Goodman, CPPO, CPPB, Purchasing Agent



District School Board
of Pasco County

JUN 07 2011

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY
 BID TABULATION

DATE OF OPENING: May 5, 2011 2:30 PM		Accurate Communication, Inc.	Accessible Communication for the Deaf, Inc.
BID TITLE: Interpreters for Deaf/Hard of Hearing Program		951 Sansburys Way, Suite 206	4846 University Drive #354
Bid #: 12-003-DM	**Board Meeting, June 7, 2011**	West Palm Beach, FL 33411	Lauderhill, FL 33351
ITEM #	DESCRIPTION	Unit Price	Unit Price
	Section A: Hourly Rate: (9 Point Weight Factor):		
	QA Level II, EIE Level I	\$41.00	\$45.00
	QA Level III, EIE Level II, EIPA Levels 3.0 - 3.9	\$44.00	\$55.00
	EIE Level 3, EIPA Level 4.0-5.0, NRID Level	\$47.00	\$65.00
	TOTAL Points Max Points 45	36	9
	Section B: Company qualifications/Available Interpreters (2 Point Weight Factor):		
	Max Points 10	9.33	8.67
	Section C: Previous satisfactory work for District (1 Point Weight Factor):		
	Max Points 5	5	0
	Section D: Qualification of Interpreters (3 Point Weight Factor):		
	Max Points 15	15	14
	Section E: References (5 Point Weight Factor):		
	Max Points 25	23.5	23.6
	GRAND TOTAL Points	88.83	55.27

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DISTRICT SCHOOL BOARD OF PASCO COUNTY
BID TABULATION

DATE OF OPENING: May 5, 2011 2:30 PM		Absolute Quality Interpreting Services, LLC	Deaf Service Bureau of West Central Florida, Inc.
BID TITLE: Interpreters for Deaf/Hard of Hearing Program		P.O. Box 339	11441 Osceola Drive
Bid #: 12-003-DM	**Board Meeting, June 7, 2011**	Land O' Lakes, FL 34639	New Port Richey, FL 34654
ITEM #	DESCRIPTION	Unit Price	Unit Price
	Section A: Hourly Rate: (9 Point Weight Factor):		
	QA Level II, EIE Level I	\$60.00	\$40.00
	QA Level III, EIE Level II, EIPA Levels 3.0 - 3.9	\$60.00	\$45.00
	EIE Level 3, EIPA Level 4.0-5.0, NRID Level	\$60.00	\$50.00
	TOTAL Points Max Points 45	0	27
	Section B: Company qualifications/Available Interpreters (2 Point Weight Factor):		
	Max Points 10	7.33	7.33
	Section C: Previous satisfactory work for District (1 Point Weight Factor):		
	Max Points 5	0	0
	Section D: Qualification of Interpreters (3 Point Weight Factor):		
	Max Points 15	7	0
	Section E: References (5 Point Weight Factor):		
	Max Points 25	24.6	20.6
	GRAND TOTAL Points	38.93	54.93

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DISTRICT SCHOOL BOARD OF PASCO COUNTY
BID TABULATION

DATE OF OPENING: May 5, 2011 2:30 PM		Jessica Harris Interpreting Services, Inc.	Language Training Center, Inc.
BID TITLE: Interpreters for Deaf/Hard of Hearing Program		9113 Ridge Road, #40	5750 Castle Creek Parkway, Suite 387
Bid #: 12-003-DM	**Board Meeting, June 7, 2011**	New Port Richey, FL 34654	Indianapolis, IN 46250
ITEM #	DESCRIPTION	Unit Price	Unit Price
	Section A: Hourly Rate: (9 Point Weight Factor):		
	QA Level II, EIE Level I	\$37.00	\$45.00
	QA Level III, EIE Level II, EIPA Levels 3.0 - 3.9	\$42.00	\$50.00
	EIE Level 3, EIPA Level 4.0-5.0, NRID Level	\$47.00	\$55.00
	TOTAL Points Max Points 45	45	18
	Section B: Company qualifications/Available Interpreters (2 Point Weight Factor):		
	Max Points 10	8	4
	Section C: Previous satisfactory work for District (1 Point Weight Factor):		
	Max Points 5	3	0
	Section D: Qualification of Interpreters (3 Point Weight Factor):		
	Max Points 15	11	0
	Section E: References (5 Point Weight Factor):		
	Max Points 25	25	25
	GRAND TOTAL Points	92	47

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BID TABULATION

DATE OF OPENING: May 5, 2011 2:30 PM		Professional Interpreting Consultants, Inc.			
BID TITLE: Interpreters for Deaf/Hard of Hearing Program		P.O. Box 62			
Bid #: 12-003-DM	**Board Meeting, June 7, 2011**		Lutz, FL 33548-0062		
ITEM #	DESCRIPTION	Unit Price	RANKING		
	Section A: Hourly Rate: (9 Point Weight Factor):				
	QA Level II, EIE Level I	\$54.00	1) Jessica Harris		
	QA Level III, EIE Level II, EIPA Levels 3.0 - 3.9	\$56.00	2) Accurate Communications		
	EIE Level 3, EIPA Level 4.0-5.0, NRID Level	\$59.00	3) Accessible Communication		
	TOTAL Points Max Points 45	0			
	Section B: Company qualifications/Available Interpreters (2 Point Weight Factor):		4) Deaf Service Bureau		
	Max Points 10	8	5) Language Training Center		
	Section C: Previous satisfactory work for District (1 Point Weight Factor):		6) Professional Interpreting		
	Max Points 5	-5	7) Absolute Quality		
	Section D: Qualification of Interpreters (3 Point Weight Factor):				
	Max Points 15	12			
	Section E: References (5 Point Weight Factor):				
	Max Points 25	25			
	GRAND TOTAL Points		40		

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