



# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

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Department of Purchasing

Kendra Goodman, CPPO, CPPB, Purchasing Agent

813/ 794-2221 Fax: 813/ 794-2111

727/ 774-2221 TDD: 813/ 794-2484

352/ 524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

June 19, 2012

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *KDG/mv*

RE: Second Year of Three-Year Agreement  
Keiser University

The School District has an Occupational Therapy Assistant agreement with Keiser University in order to provide clinical experiences to college students in a school-based setting. There is no cost associated with this agreement. Please reference the attached memo from Melissa Musselwhite, Director of Exceptional Student Education Department.

At this time, we respectfully request your approval to enter into the second year of the three-year agreement with the above-referenced entity. This agreement is renewable annually based upon mutual agreement of both parties. The above-referenced facility has agreed in writing to enter into the second year of the agreement (attached). The second year renewal will cover the period of July 1, 2012 through June 30, 2013.

Should you have any questions regarding this matter, please contact Melissa Musselwhite or me at your earliest convenience.

KDG/mv

Attachments

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District Wide Accreditation • Southern Association of Colleges and Schools

Date/Time: June 13, 2012 09:30:00



**RECEIVED**  
5/24/12 *Qam*

## District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Exceptional Student Education  
April Stephenson, Bookkeeper  
813/794-2764 Fax: 813/794-2117  
727/774-2764 TDD: 813/794-2484  
352/524-2764 email: [astephen@pasco.k12.fl.us](mailto:astephen@pasco.k12.fl.us)

**MEMORANDUM**  
**ESE-11/12-AS-039**

**DATE:** June 19, 2012

**TO:** Kendra Goodman, CPPO, CPPB, Purchasing Agent

**FROM:** April Stephenson, Bookkeeper, Exceptional Student Education  
Melissa Musselwhite, Director of Exceptional Student Education *MM*

**RE:** Agreement Renewal Request (2012-2013) (Year 2 of 3)

The Exceptional Student Education Department is requesting School Board approval of the attached agreement renewal request. This agreement allows college students participating in the Occupational Therapy Assistant Program to obtain clinical experience in a school-based setting while allowing the District to improve its overall educational program by providing opportunities for students to integrate academic theory with practical applications. Renewing will allow these opportunities to continue. The renewal is detailed below.

**Second Year Renewal of a Three-Year Agreement - Second year period: July 1, 2012 through June 30, 2013**

**University - Address**

Keiser University, Tampa Campus - 5225 Memorial Highway, Tampa

There is no dollar amount associated with this renewal. The School Board will need to sign both renewal documents.

Thank you for your assistance with this request.

MM/as

xc: Ruth B. Reilly, Assistant Superintendent for Curriculum and Instructional Services



RECEIVED  
5/24/12 Ben



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## AGREEMENT RENEWAL REQUEST

AGREEMENT (Year 1 of 3) – School Board Approved on August 16, 2011

### AGREEMENT

between

Keiser University, Tampa Campus

5225 Memorial Highway

Tampa, Florida 33634

and

DISTRICT SCHOOL BOARD OF PASCO COUNTY

Yes, I agree to renew the AGREEMENT under the same terms and conditions as the existing agreement.  
The *second year renewal* period shall be from July 1, 2012 through June 30, 2013.

No, I do not agree to renew the AGREEMENT.

Company Name: **Keiser University, Tampa Campus**

Signature: Brandon Barnhill Date: 5/15/12

Typed Name and Title: BRANDON BARNHILL, CAMPUS PRESIDENT

DATE DUE: **PLEASE FAX OR EMAIL NO LATER THAN Monday, May 21, 2012.**

Please return to: DISTRICT SCHOOL BOARD OF PASCO COUNTY  
Attention: **April Stephenson**  
Exceptional Student Education Department  
7227 Land O'Lakes Boulevard  
Land O'Lakes, FL 34638  
(813) 794-2764 (Phone)  
(813) 794-2117 (Fax)

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Date