



# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPO, CPPB, Purchasing Agent  
813/794-2221 Fax: 813/794-2111  
727/774-2221 TDD: 813/794-2484  
352/524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

July 3, 2012

## MEMORANDUM

**TO:** Honorable Board Members

**FROM:** Kendra Goodman, CPPO, CPPB, Purchasing Agent *KDG/AM.W*

**RE:** Request Permission to "Piggy-Back" Volusia County  
Bid #09-B-15KW, HVAC Supplies  
The Ware Group, Inc. d/b/a Johnstone Supply

We have been requested by the Maintenance Department to seek permission to "piggy-back" Volusia County's bid #09-B-15KW, for HVAC Supplies.

Under DOE Rule 6A-1.012(6), the Board may make purchases at unit prices in contracts awarded by other governmental agencies. Considering a competitive process was conducted through Volusia County that resulted in an award for HVAC Supplies and the vendor who was awarded under this contract, The Ware Group, Inc. d/b/a Johnstone Supply is willing to extend the same terms and conditions of this bid to our District, it is my recommendation to "piggy-back" Volusia County bid #09-B-15KW.

At this time, we are requesting permission to "piggy-back" Volusia County's bid and to place purchase orders not to exceed \$100,000 for the period of July 3, 2012 through December 15, 2012, utilizing general funds. The Purchasing Department will monitor and calculate all purchase orders to the above-referenced vendor to verify that the dollar limit is not exceeded.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dam  
Attachment

Date/Time: June 26, 2012 11:49:00



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**BID PIGGYBACK REQUEST**  
**BID # 09-B-15KW, City of Volusia County**  
**BID TITLE: HVAC Supplies**

\_\_\_\_\_ ✓  
 \_\_\_\_\_

Yes, I agree to allow the District School Board of Pasco County to piggyback Bid # **09-B-15KW, HVAC Supplies** under the same terms and conditions.

No, I do not agree to allow the District School Board of Pasco County to piggyback Bid # **09-B-15KW, HVAC Supplies**.

COMPANY NAME: The Ware Group, Inc. / dba Johnstone Supply

SIGNATURE: \_\_\_\_\_

TYPED NAME AND TITLE Robert DeMatteo, General Sales Manager  
 (Person authorized to bind your company)

TELEPHONE (WITH AREA CODE): 407-849-0573

FAX NUMBER (WITH AREA CODE): 407-849-0978 or [Gene.Knapp@johnstonewaregroup.com](mailto:Gene.Knapp@johnstonewaregroup.com)

DATE: 06/08/2012

The prospective bidder certifies, by submission and signature of this piggyback request form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY  
**ATTENTION: Deb Mateo, Buyer Assistant**  
 PURCHASING DEPARTMENT  
 20430 GATOR LAND  
 LAND O' LAKES, FL 34638  
 (813) 794-2224 (PHONE)  
 (813) 794-2111 (FAX)