



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

July 3, 2012

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *KDG/aw*

RE: Second Year of a Three-Year Contract
Bid 12-026-AF, Bard Manufacturing A/C Equipment & Parts
Baker Distributing Company, Inc. (Renewal)
Gemaire Distributing, LLC (Non-Renewal)

On August 16, 2011, official action (attached) was taken to award bid to Gemaire Distributing, LLC for Section I – Equipment and to Baker Distributing Company, Inc. for Section II - Parts. This is a three year bid renewable annually based upon mutual consent of both parties. The first year of the contract will expire on September 16, 2012.

Considering services have been satisfactory, Baker Distributing Company, Inc. was contacted to verify their willingness to enter into the second-year of the agreement. As such, Brandon Mitchell, Branch Manager, has agreed in writing (attached), to enter into the second-year term of the contract.

Further, Gemaire Distributing, LLC has chosen not to renew (attached). A new bid will be issued for a “firm-fixed-percentage-off-manufacturer’s price list” for equipment previously awarded to Gemaire Distributing, LLC.

At this time, it is my recommendation to enter into the second-year term of the agreement with Baker Distributing Company, Inc. The second year of the contract will cover the period September 17, 2012 through September 16, 2013.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dam
Attachments



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

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June 1, 2012

BID RENEWAL REQUEST

BID #: 12-026-AF

BID TITLE: Bard Manufacturing A/C Equipment & Parts - Maintenance Department



Yes, I agree to renew for the second year of a three year agreement for 12-026-AF under the same terms and conditions for the period of September 17, 2012 and expire on September 16, 2013.



No, I do not agree to renew 12-026-AF

Company Name: Baker Distributing Company, Inc.

Signature: _____

Date: 6/14/2012

Typed Name and Title: Brandon Mitchell Branch Manager SC# 347

Telephone (w/area code): 727-847-1047 Fax Number (w/area code): 727-842-8045 or writnow@bakerdist.com

DATE DUE: PLEASE FAX TO PURCHASING NO LATER THAN FRIDAY JUNE 8, 2012.

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds must be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you must have those individuals Level 2 fingerprinted and screened by the District's Human Resource Department prior to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: http://election.dos.state.fl.us/laws/0511laws/ch_2005-028.pdf. This law became effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE RETURN TO:

DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTN: Deb Mateo, Buyer Assistant
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2227 (PHONE) (813) 794-2111 (FAX)



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June 1, 2012

BID RENEWAL REQUEST

BID #: 12-026-AF

BID TITLE: Bard Manufacturing A/C Equipment & Parts - Maintenance Department

Yes, I agree to renew for the second year of a three year agreement for 12-026-AF under the same terms and conditions for the period of September 17, 2012 and expire on September 16, 2013.

No, I do not agree to renew 12-026-AF (PLEASE SEE ATTACHED EMAIL)

Company Name: Gemaire Distributors, LLC

Signature: Michael W. Rogers

Date: 06-13-2012

Typed Name and Title: MICHAEL W. ROGERS - DIRECTOR OF ENGINEERED PRODUCTS

Telephone (w/area code): 352-266-3347 Fax Number (w/area code): 352-861-8836 or mrogers@gemaire.com

DATE DUE: PLEASE FAX TO PURCHASING NO LATER THAN FRIDAY JUNE 8, 2012.

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department prior to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: http://election.dos.state.fl.us/laws/051/laws/ch_2005-028.pdf. This law became effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

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District School Board of Pasco County Bid Recommendation

Bid Title	Bard Manufacturing A/C Equipment & Parts	Number of Vendors Notified	280
Bid Number	12-026-AF	Number of Bids Distributed	15
Date Solicited	June 21, 2011	Number of Vendors Bidding	2
Date Opened	July 18, 2011	Number of Formal "No Bid" Responses	0
Date Board Presentation	August 16, 2011	Funding Source	General
Total Savings	N/A	Grand Total of Bid	Estimated \$70,000

Recommendation:

Recommend acceptance of the bids for Section 1 – Bard Manufacturing Equipment and Section 2 – Bard Manufacturing Parts as noted on the attached tabulation sheet, as lowest and best (i.e. largest discount), responsive and responsible bid meeting written specifications.

Term of Contract:

This bid is for a "firm-fixed-percentage-off-manufacturer's list (i.e. discount)" for as needed" Bard Manufacturing Equipment and Parts for the Maintenance Department for use throughout the District. It is estimated that annual purchases will be approximately \$35,000 for equipment and \$35,000 for parts. This is a three-year bid renewable annually based upon mutual agreement of both parties. The first year of this contract shall be effective from September 17, 2011 through September 16, 2012.

Notations and Exceptions:

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.


RFPs Evaluated By:

Sean Mckillen, Assistant Air Conditioning Crew Chief, Maintenance and Facilities Services

RFPs Prepared By:

Amy Flack, Buyer, Purchasing Department

Reviewed and Authorized By:

Kendra Goodman, CPPO, CPPB, Purchasing Agent, Purchasing Department 

District School Board
of Pasco County

AUG 16 2011

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: July 18, 2011 @ 2:30 PM	Baker Distributing Company Inc.	Gemaire Distributors, LLC.
BID TITLE: Bard Manufacturing A/C Equipment and Parts	8410 Redmar Street	2151 West Hillsboro Blvd., Suite 400
BID # 12-026-AF	Port Richey, FL 34668	Deerfield Beach, FL 33442
August 16, 2011 Board Meeting		
DESCRIPTION	UNIT PRICE	UNIT PRICE
SECTION 1 - BARD Manufacturing Equipment		
Equipment Discount	No Bid	43%
Pricer	No	Yes
SECTION 2 - BARD Manufacturing Parts		
Parts Discount	35%	33.50%
Pricer	Yes	Yes

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of Pasco County

AUG 16 2011

Board Approved