



# District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

## Department of Purchasing

Kendra Goodman, CPPO, CPPB, Purchasing Agent

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July 3, 2012

## MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPO, CPPB, Purchasing Agent *KDG*

**RE:** English Speakers of Other Languages (ESOL) Services  
Head Start/Voluntary Prekindergarten (VPK) and Curriculum and Instructional Services

Attached is an agreement between English Speakers of Other Languages (ESOL) and the School District to provide service to the Head Start and Early Head Start in order to effectively deliver required services to the families.

The specific services are outlined in the agreement and are attached for your review. It is anticipated that annual expenditures will be approximately \$150,000. The source of funding will be out of Special Revenue funds. This contract will commence on July 1, 2012 and continue through June 30, 2013. Nancy Alfonso, School Board Attorney, reviewed and approved the agreement on June 3, 2012.

At this time, we respectfully request your approval to retroactively enter into the attached agreement with the above-referenced facilities for the Head Start and Early Head Start ESOL needs.

Should you have any questions regarding this matter, please contact Beth Rawls, Director of Prekindergarten Services. If you have any purchasing related questions regarding this agreement, please contact me.

KDG/vj  
Attachments

Date/Time: June 26, 2012 12:00:00



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Memo # PRK-067-09/10

Contact: Beth E. Rawls *BER*

Ext.# 42732

DATE: June 19, 2012

TO: HONORABLE SCHOOL BOARD MEMBERS

FROM: Heather Fiorentino, Superintendent  
Ruth B. Reilly, Assistant Superintendent for Curriculum and Instructional Services

SUBJECT: **Agreement for English for Speakers of Other Languages (ESOL) Services**

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## History

The Head Start/Early Head Start program serves a significant number of families who are speakers of other languages. It is necessary for Prekindergarten Services to secure English for Speakers of Other Languages (ESOL) services in order to effectively deliver required services to the families.

## Description

The Curriculum and Instructional Services and Prekindergarten Services administrators reviewed and updated the 2011-12 Agreement to reflect current program and funding needs for the 2012-13 school year.

*Strategic Focus: Engage Families, Communities, and Business*

*Strategic Goal: The district and schools will communicate with and engage all stakeholders in the educational process.*

## Action Requested

Approval of the 2012-13 Agreement for English for Speakers of Other Languages (ESOL) Services between the Departments of Curriculum and Instructional Services and Prekindergarten Services is needed in order to effectively deliver required services.

## Recommendation

The staff respectfully requests the approval of the 2012-13 Agreement for English for Speakers of Other Languages (ESOL) Services.



**RECEIVED**  
5/23/12 Dam

**District School Board of Pasco County**  
**AGREEMENT FOR ENGLISH FOR SPEAKERS OF OTHER LANGUAGES SERVICES**  
**Between Curriculum and Instructional Services & Prekindergarten Services**

**2012-2013**

THIS AGREEMENT is made and entered, by and between the Department of Curriculum and Instructional Services and the Department of Prekindergarten Services, which includes the Head Start, Early Head Start and Voluntary Pre-Kindergarten preschool programs.

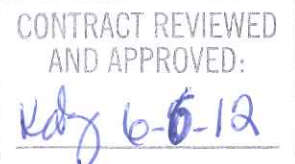
WHEREAS, Curriculum and Instructional Services provides English for Speakers of Other Languages (ESOL), and

WHEREAS, Prekindergarten Services has been awarded grants for the purpose of providing Head Start and Early Head Start services to children enrolled through the Pasco County school system,

NOW, THEREFORE, the parties agree on the following:

**Curriculum and Instructional Services shall provide English for Speakers of Other Languages (ESOL) Services as follows at a cost of \$150,000 for the program year. The fee structure will be reviewed semi-annually to determine needed adjustments.**

- In addition to core services provided by site based ESOL Paraprofessionals, CIS will provide three ESOL Instructional Assistants that are exclusively assigned to providing services to Head Start and Early Head Start children and families according to program needs.
- Identify children who qualify for ESOL services and enter appropriate data into TERMS.
- Establish and monitor school records for identified ESOL children.
- Provide home language assistance with a bilingual interpreter on request.
- Translate high priority program communication documents.
- Translate household communication documents.
- Provide bilingual parent/family involvement print resources as requested.
- Assist with pre-referral meetings related to consideration for exceptional student education placement in cases where the primary language of the child is not English.
- Provide translators at program functions as needed.
- Identify program staff needing to participate in the required ESOL training.
- Offer 18 hours of training for teachers and paraprofessionals in accordance with state of Florida requirements.
- Provide access by the classroom teachers to ESOL Resource Teacher/designated ELL Chair as needed for technical assistance and support
- Make evening family literacy programs such as "Families Learning at School and at Home" (F.L.A.S.H.) available for enrolled families.



**Prekindergarten Services shall pay for services provided to enrollees identified as limited in English proficiency and will insure that ESOL services are provided as follows:**

- Families with limited English proficient children will be identified and documented through the program application process.
- Limited English proficient children will be tracked on the program's data management system.
- A developmentally appropriate curriculum that addresses multicultural and language needs of the children will be implemented in all classrooms.
- Program teachers and paraprofessionals will participate in ESOL training.
- Program support will be provided through substitutes and participant compensation as needed to facilitate completion of necessary training.

Beth E. Rawls 5/17/12  
Beth E. Rawls, Director Date  
Prekindergarten Services

Vanessa Hilton 5/17/12  
Vanessa Hilton, Director Date  
Curriculum and Instructional Services

Ariana Leonard (V&A) 5/17/12  
Ariana L. Leonard, Supervisor Date  
ESOL and World Languages

Bailey McGoldrick 5/16/12  
Bailey McGoldrick, Chairman Date  
Head Start/Early Head Start Policy Council

Joanne Hurley, Chairman Date  
District School Board of Pasco County

