



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent


www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
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July 3, 2012

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Request Permission to Place Purchase Order
Mayer Electric Supply Company
State Contract #450-000-07-01

We are requesting permission to place a blanket purchase order to Mayer Electric Supply Company in an amount not to exceed \$75,000, for the period of Board approval through November 13, 2012. This request is for the purchase of electrical supplies (i.e. conduit, electrical boxes, etc.) to be used throughout the District on an "as needed" basis by the Maintenance Department.

Under the Department of Education Rule 6A-1.012(5) and State Statute 287.056, the requesting of bids from three (3) or more sources is waived when purchases are made utilizing state contracts where such materials are purchased directly from the awarded contractor. It is my recommendation that the Board approve the request to place a blanket purchase order to Mayer Electric Supply Company for \$75,000 utilizing State Contract #450-000-07-01.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/acf
Attachments

Date/Time: June 26, 2012 11:50:00



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

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Department of Maintenance & Facilities Services
11835 Treebreeze Drive • New Port Richey, FL 34654
Mark A. Fox, Senior Crew Chief and Acting Director


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MFS-117-12

MEMORANDUM

June 19, 2012

TO: Kendra Goodman, Purchasing Agent
Amy Flack, Buyer
Deb Mateo, Buyer Assistant

FROM: Mark A. Fox, Senior Crew Chief and Acting Director 
Trisha Penabade, Project Planner / Acting Maintenance Operations Manager

SUBJECT: Additional Funds Request – Mayer Electric

Maintenance and Facilities Services is requesting to increase the dollar amount of Mayer Electric Supply Company (vendor 25402) State Contract #450-000-07-01. The term of this contract began on November 14, 2009, and will expire on November 13, 2012. This request of an additional \$75,000 will allow us to continue to purchase miscellaneous electrical supplies as needed and will cover us through the end of the term date, November 13, 2012.

Thank you in advance for your consideration regarding this request. Please feel free to contact the maintenance department at ext. 47900 for any questions you may have.

MAF/tas