



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing

Kendra Goodman, CPPO, CPPB, Purchasing Agent

813/ 794-2221 Fax: 813/ 794-2111

727/ 774-2221 TDD: 813/ 794-2484

352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

July 24, 2012

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent

Kdg/SMB

RE: Mail Services - Postage
Food & Nutrition Services
Purchase Order 30000631

The above-referenced purchase order issued to the U. S. Post office totaling \$322,000 is being forwarded for your consideration and subsequent approval. This request is for postage for July, 2012 through June 30, 2013.

Per DOE Rule 6A-1.012 (11) (b), the requirement for requesting bids from three (3) or more sources is hereby waived as the services are being purchased directly from a governmental agency.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dr

Attachments

Date/Time: July 17, 2012 11:12:00



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Food and Nutrition Services

Richard P. Kurtz, Director

813/794-2440 Fax: 813/794-2118

727/774-2440 TDD: 813/794-2484


352/524-2440 rkurtz@pasco.k12.fl.us

MEMORANDUM

FNS-001-13

July 2, 2012

TO: Kendra Goodman, Purchasing Agent

FROM: Richard P. Kurtz, Director 
Food, Nutrition and Distribution Services

SUBJECT: MAIL SERVICES - POSTAGE

Please authorize the approval for the 2012-2013 school years postage in the amount of \$325,000.00.

Per DOE Rule 6A-1.102(7), the requirement for requesting bids from three (3) or more sources is hereby waived as the services are being purchased directly from a governmental agency.

Thank you for your assistance with this request.

RPK/jam

DISTRICT SCHOOL BOARD OF PASCO COUNTY
PURCHASING DEPARTMENT
 20430 GATOR LANE LAND O' LAKES, FL 34638
 PHONE: 813.794.2221 FAX: 813.794.2111

PURCHASE ORDER NUMBER
 30000631

INVOICE IN TRIPLICATE
 INCLUDING THIS PURCHASE ORDER NUMBER TO:
 District School Board of Pasco County
 Accounts Payable
 7227 Land O Lakes Blvd
 Land O Lakes FL 34638
 Telephone 813/794-2290

A TAXPAYER IDENTIFICATION NUMBER CERTIFICATION FORM WITH THE VENDOR'S CURRENT EMPLOYER IDENTIFICATION NUMBER OR SOCIAL SECURITY NUMBER MUST BE ON FILE WITH THE PURCHASING DEPARTMENT OR THE PAYMENT WILL NOT BE ISSUED.

Reasonable cost changes may be permitted, provided they are not on a blanket purchase order, bid, quote or contracted item, but must not exceed 5% of the total order without prior approval in writing from the Purchasing Department. We reserve the right to retain any and all shipped merchandise and to deny payment for any charges that are contrary to an awarded contract of this or another governmental agency, or that are beyond the aforementioned 5%.

VENDOR
 U S POST OFFICE

SHIP TO F.O.B. DESTINATION
 Mail Services
 7227 Land O' Lakes Blvd
 Land O' Lakes FL 34638

DATE PRINTED	ORDERED BY/DEPARTMENT	CLASS ITEM NO.	FEDERAL EMPLOYER ID NO.	SALES TAX EXEMPTION NO.
07/12/12	Rick Bartz/mab	96224	59-6000792	85-8013921275C-1

SEQ	DESCRIPTION	PCSB ITEM	QTY	UNIT	UNIT PRICE	EXTENDED AMOUNT
001	Blanket Purchase Order for postage July 2012 - June 30, 2013		1	EACH	322,000.0000	322,000.00
	* * * ITEM TOTAL * * *					322,000.00
	* * * TERMS & CONDITIONS * * *					
	SOLE SOURCE - RULE DOE 6A-1.012(11) (b); effective 2/25/2009 rule reference number changed to 6A-1.012(11) (b)					
	* * * NOTES * * *					
	Equipment ID# A1349 NOT TO EXCEED \$322,000.00					
	PASCO SCHOOL BOARD USE ONLY					
	110.9052.0202.0370.7760.0000					322,000.00
	* * ACCT TOTAL * *					322,000.00
	REQ NBR: 9052 30001 VNDR NBR: V0000002592					

Kendra Dredman
 PURCHASING/AGENT/S/