



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2111
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

August 2, 2011

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *Kdg/SMB*

RE: One-Year Extension of Three-Year Contract
Bid #09-040-GF: Lubricants Transportation
SSI Petroleum, Inc.

On September 2, 2008 official action (attached) was taken to award the above-referenced bid to SSI Petroleum, Inc. This is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement expired on September 3, 2008. The second year of the agreement was Board approved on August 18, 2009 and expired on September 3, 2010. The third year was awarded on August 17, 2010 and will expire on September 3, 2011.

Considering services have been satisfactory, Robert Young, CFO, of SSI Petroleum was contacted to verify his willingness to enter into a one-year extension as permitted under the bid's general terms and conditions. As such he has agreed to do so (see attached).

At this time, it is my recommendation to enter into a one-year extension with SSI Petroleum for Lubricants that will be utilized by the Transportation Department. The one-year extension of the contract will cover the period of September 4, 2011 through September 3, 2012.

Should you have any questions regarding this matter or if I can be of further assistance, please feel free to contact me at your earliest convenience.

Attachments

Date/Time: July 26, 2011 08:48:00



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July 13, 2011

BID RENEWAL REQUEST TITLE: Lubricants (Transportation) Bid #: 09-40-GF

Yes, I agree to renew bid 09-40-GF for Lubricants (Transportation) for a one year extension under the same terms and conditions as the existing contract. The one year extension of the contract period will begin September 4, 2011 and expire September 3, 2012.

No, I do not agree to renew bid 09-40-GF for Lubricants (Transportation).

COMPANY NAME: SSI Petroleum

SIGNATURE: [Handwritten Signature]

PRINTED NAME/TITLE: Robert Yang, CFO DATE: 7/20/11

TELEPHONE W/AREA CODE: 863-965-8788 FAX W/AREA CODE: 863-967-6235

By agreeing to allow this bid renewal, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business with the District School Board of Pasco County who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds must be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you must have those individuals Level 2 fingerprinted and screened by the District's Human Resources Department prior to commencement of services or work and must provide a list of employees with renewal. Please contact (813) 794-2521 to arrange for an appointment. Costs associated with this background screening are to be borne by the vendor. You may access information regarding this law through the internet link: http://laws.flrules.org/files/Ch_2005-028.pdf. This law is effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this bid renewal request form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO:
DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Kendra Goodman, CPPO, CPPB, Purchasing Agent
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2221 (PHONE)
(813) 794-2111 (FAX)



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MAY 17, 2011

MEMORANDUM

TO: Honorable Board Members
FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *Kelley*
RE: Bid #09-040-GF Lubricants – Transportation Department
SSI Petroleum

The above referenced bid was Board approved for the third year on August 17, 2010. The third year contract is effective through September 3, 2011.

We have received a request for a price increase from SSI Petroleum due to two manufacturer price increases during the months of March and May. As per the bid specifications a price increase may be requested by the vendor when manufacturer price increases are received and proper documentation has been provided to the District. The price increase will be effective June 1, 2011.

Product	Current Price	03/07/11 Increase	05/02/11 Increase	New Price 06/01/11
Motor Oil Bulk	\$6.56	\$0.42	\$0.66	\$7.64 gal.
Transmission Fluid Drum	\$9.08	\$0.55	\$0.66	\$10.29 gal.
Gear Lube Drum	\$1.20	\$0.09	\$0.09	\$1.38 lb.
Automotive Grease Drum	\$1.81	\$0.05	\$0.11	\$1.97 lb.
Automotive Grease Pail	\$2.33	\$0.05	\$0.11	\$2.49 lb.
Universal Tractor Fluid Drum	\$22.80	\$0.60	\$0.00	\$23.40 gal.

Should you have any questions regarding these services, please contact me.

District School Board
of Pasco County

District Wide Accreditation • Southern Association of Colleges and Schools

MAY 17 2011

Date/Time: May 11, 2011 08:15:00

Board Approved

District School Board of Pasco County

Bid Recommendation

Bid Title	Lubricants – Transportation Dept.		Number of Vendors Notified	55
Bid Number	09-040-GF		Number of Bids Distributed	9
Date Solicited	July 22, 2008		Number of Vendors Bidding	3
Date Opened	August 14, 2008		Number of “No Bid” Responses	6
Date Board Presentation	September 2, 2008		Funding Source	General
Total Savings	\$7,418.54		Grand Total of Bid	\$94,438.25 Estimate

Recommendation: Recommend acceptance of bid as noted on attached bid tabulation sheet from SSI Petroleum, as lowest and best responsive, responsible bid meeting written specifications.

Term of Contract: This bid is for the Transportation Department’s “as needed” lubricants throughout the District. This is the first year of a three-year bid renewable annually by mutual consent of both parties. The first year contract period is September 4, 2008 through September 3, 2009.

Notations and Exceptions: Bid contains an escalation clause allowing the vendor to request a price increase in writing every 120 days during the contract period. Savings determined by averaging all non-awarded vendor prices and subtracting from recommended vendor’s pricing.

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By: Tad Kledzik, Supervisor of Transportation Maintenance

Bids Prepared By: Gail Fowler, CPPB, Buyer

Reviewed and Authorized By: Kendra D. Goodman, CPPB, Purchasing Agent

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AUG 18 2009

SEP 02 2008

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DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: AUGUST 14, 2008 2:30 PM		J. H. Williams Oil Company, Inc.		SSI Petroleum	
BID TITLE: LUBRICANTS - TRANSPORTATION		1237 East Twiggs St.		5131 Recker Highway	
BID #: 09-040-GF		Tampa, FL 33602		Winter Haven, FL 33880	
ITEM #	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
M-1	Motor Oil - SAE 15W40				
	5000 gallons - per gallon	8.545	42,725.00	6.20	31,000.00
	Manufacturer:	Citgo		Castrol Tecton Extra CJ4 15W40	
	Product #:	622720001		18550	
	275 gallons - 55 gallon drum (5)	8.845	2,432.38	7.35	2,021.25
	Manufacturer:	Citgo		Castrol Tecton Extra CJ4 15W40	
	Product #:	622720001		55010	
M-2	Automatic Transmission Fuel				
	275 gallons - 55 gallon drum (5)	6.80	1,870.00	6.98	1,919.50
	Manufacturer:	Citgo		Castrol HD ATF/Dextron III/Mercon	
	Product #:	661433008097		25009	
	1500 gallons - per gallon	6.30	9,450.00	6.40	9,600.00
	Manufacturer:	Citgo		Castrol HD ATF/Dextron III/Mercon	
	Product #:	661433008097		25000	
M-2A	Transynd Synthetic Transmission Fuel				
	275 gallons - 55 gallon drum (5)	17.00	4,675.00	22.20	6,105.00
	1500 gallons - per gallon	16.00	24,000.00	21.45	32,175.00
	Manufacturer:	Amalie		Castrol Autran 295	
	Product #:	160-72863-05		709700	
M-3	Universal Gear Lube - 85W-140 (5)				
	2000 lbs. - 5 - 400# sealed drums	1.6037	3,207.40	1.15	2,300.00
	Manufacturer:	76		Castrol AD Gear 85W140	
	Product #:	01045477		30319	

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DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: AUGUST 14, 2008 2:30 PM		Ward Oil Co. Inc.		Ward Oil Co. Inc.	
BID TITLE: LUBRICANTS - TRANSPORTATION		2701 E. Louisiana Ave.		2701 E. Louisiana Ave.	
BID #: 09-040-GF		Tampa, FL 33610		Tampa, FL 33610	
ITEM #	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
				ALTERNATE PRICING	
M-1	Motor Oil - SAE 15W40				
	5000 gallons - per gallon	9.56	47,800.00	7.86	39,300.00
	Manufacturer:	Fina		Fina	
	Product #:	Kappa Premium CJ4		Kappa Premium CJ4	
	275 gallons - 55 gallon drum (5)	9.99	2,747.25	8.29	2,279.75
	Manufacturer:	Fina		Fina	
	Product #:	Kappa Premium CJ4		Kappa Premium CJ4	
M-2	Automatic Transmission Fuel				
	275 gallons - 55 gallon drum (5)	9.25	2,543.75	7.55	2,076.25
	Manufacturer:	Fina		Fina	
	Product #:	Multi Purpose ATF 12115		Multi Purpose ATF 12115	
	1500 gallons - per gallon	8.77	13,155.00	7.07	10,605.00
	Manufacturer:	Fina		Fina	
	Product #:	Multi Purpose AFT 12115		Multi Purpose AFT 12115	
M-2A	Transynd Synthetic Transmission Fuel				
	275 gallons - 55 gallon drum (5)	18.77	5,161.75	17.07	4,694.25
	1500 gallons - per gallon	18.40	27,600.00	16.70	25,050.00
	Manufacturer:	Fina		Fina	
	Product #:	Synpro ATF Synthetic Fluid Full Synthetic PAO		Synpro ATF Synthetic Fluid Full Synthetic PAO	
M-3	Universal Gear Lube - 85W-140 (5)				
	2000 lbs. - 5 - 400# sealed drums	1.452	2,904.00	1.218	2,436.00
	Manufacturer:	Fina		Fina	
	Product #:	Pontonic MPX 85W140 28159		Pontonic MPX 85W140 28159	

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DATE OF OPENING: AUGUST 14, 2008 2:30 PM		J. H. Williams Oil Company, Inc.		SSI Petroleum	
BID TITLE: LUBRICANTS - TRANSPORTATION		1237 East Twiggs St.		5131 Recker Highway	
BID #: 09-040-GF		Tampa, FL 33602		Winter Haven, FL 33880	
ITEM #	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
M-4	Automotive Grease (NLGI) #2 Grade				
	2000 lbs. - 400# drum (5)	2.00	4,000.00	1.76	3,520.00
	Manufacturer:	Citgo		Castrol Pyroplex Red	
	Product #:	655340001		52259	
	1440 lbs. - 120# drum (12)	2.079	2,993.76	1.97	2,836.80
	Manufacturer:	Citgo		Castrol Pyroplex Red	
	Product #:	655340001		52258	
	280 lbs. - 35# pail (8)	2.134	597.52	1.98	554.40
	Manufacturer:	Citgo		Castrol Pyroplex Red	
	Product #:	655340001		52257	
	14 oz. Cartridge tubes (300)	1.82	546.00	2.39	717.00
	Manufacturer:	Citgo		Castrol Pyroplex Red	
	Product #:	655340001		52253	
M-5	Hydraulic Fluid				
	110 gallons - 55 gallon drums (2)	9.00	990.00	7.43	817.30
	Manufacturer:	76		Castrol Universal Tractor Fluid	
	Product #:	01042393		20169	
	100 gallons - 5 gallon pails (20)	8.75	875.00	8.72	872.00
	Manufacturer:	76		Castrol Universal Tractor Fluid	
	Product #:	01042393		20167	
	TOTAL "ALL OR NONE" BID PRICE:		98,362.06		94,438.25

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DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: AUGUST 14, 2008 2:30 PM		Ward Oil Co. Inc.		Ward Oil Co. Inc.	
BID TITLE: LUBRICANTS - TRANSPORTATION		2701 E. Louisiana Ave.		2701 E. Louisiana Ave.	
BID #: 09-040-GF		Tampa, FL 33610		Tampa, FL 33610	
ITEM #	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
M-4	Automotive Grease (NLGI) #2 Grade				
	2000 lbs. - 400# drum (5)	1.957	3,914.00	1.757	3,514.00
	Manufacturer:	Fina		Fina	
	Product #:	Marson Liplerx 2 39873		Marson Liplerx 2 39873	
	1440 lbs. - 120# drum (12)	1.984	2,856.96	1.784	2,568.96
	Manufacturer:	Fina		Fina	
	Product #:	Marson Liplerx 2 39873		Marson Liplerx 2 39873	
	280 lbs. - 35# pail (8)	1.78	498.40	1.72	481.60
	Manufacturer:	Fina		Fina	
	Product #:	Marson Liplerx 2 39873		Marson Liplerx 2 39873	
	14 oz. Cartridge tubes (300)	2.08	624.00	1.87	561.00
	Manufacturer:	Fina		Fina	
	Product #:	Marson Liplerx 2 39873		Marson Liplerx 2 39873	
M-5	Hydraulic Fluid				
	110 gallons - 55 gallon drums (2)	9.67	1,063.70	7.97	876.70
	Manufacturer:	Fina		Fina	
	Product #:	Universal Transdraulic Fluid 14100		Universal Transdraulic Fluid 14100	
	100 gallons - 5 gallon pails (20)	10.33	1,033.00	8.63	863.00
	Manufacturer:	Fina		Fina	
	Product #:	Universal Transdraulic Fluid 14100		Universal Transdraulic Fluid 14100	
TOTAL "ALL OR NONE" BID PRICE:			111,901.81		95,306.51
				*Pricing for 60 days. After 30 days notice from vendor, prices may change from brand manufacturer.	

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