



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2111
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

August 2, 2011

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *Kdg/STMB*

RE: Third Year Renewal of Three-Year Contract
Bid #10-042-GF: Gasoline and Diesel Fuel
J. H. Williams Oil Company (Primary)
SSI Lubricants, LLC. (Secondary)

On September 1, 2009 official action (attached) was taken to award the above-referenced bid to J. H. Williams Oil Company (primary) and SSI Lubricants, LLC (secondary). This is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement expired on September 5, 2010. The second year of the agreement was Board approved on July 27, 2010 and will expire on September 5, 2011.

Considering services have been satisfactory, Larry McGary, Commercial Sales Manager for J. H. Williams Oil Company and Robert Young, Chief Financial Officer, for SSI Lubricants, LLC, were contacted to verify their willingness to enter into the third year of the agreement. As such they have agreed to do so (see attached).

At this time, it is my recommendation to enter into the third year of the agreement with J.H. Williams Oil Company and SSI Lubricants, LLC. The third year of the contract will cover the period of September 6, 2011 through September 5, 2012.

Should you have any questions regarding this matter or if I can be of further assistance, please feel free to contact me at your earliest convenience.

Attachments

Date/Time: July 26, 2011 08:53:00

District Wide Accreditation • Southern Association of Colleges and Schools



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July 13, 2011

BID RENEWAL REQUEST

TITLE: Gasoline and Diesel Fuel
Bid #: 10-042-GF

Yes, I agree to renew bid 10-042-GF for Gasoline and Diesel Fuel for the third year under the same terms and conditions as the existing contract. The third year of the contract period will begin September 6, 2011 and expire September 5, 2012.
 No, I do not agree to renew bid 10-042-GF for Gasoline and Diesel Fuel.

COMPANY NAME: J.H. Williams (Primary Award)

SIGNATURE: *Larry M. Lavery*

PRINTED NAME/TITLE: LARRY M-LAVERY DATE: 7-13-11

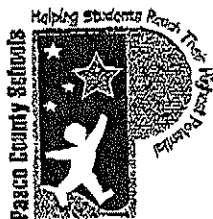
TELEPHONE W/AREA CODE: 800-929-2370x4 FAX W/AREA CODE: 941-708-6849

By agreeing to allow this bid renewal, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business with the District School Board of Pasco County who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds must be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you must have those individuals Level 2 fingerprinted and screened by the District's Human Resources Department prior to commencement of services or work and must provide a list of employees with renewal. Please contact (813) 794-2521 to arrange for an appointment. Costs associated with this background screening are to be borne by the vendor. You may access information regarding this law through the internet link: http://laws.flrules.org/files/Ch_2005-028.pdf. This law is effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this bid renewal request form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO:
DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Kendra Goodman, CPPO, CPPB, Purchasing Agent
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2221 (PHONE)
(813) 794-2111 (FAX)

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July 13, 2011

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 No, I do not agree to renew bid 10-042-GF for Gasoline and Diesel Fuel.

COMPANY NAME: SSI Petroleum (Secondary Vendor)

SIGNATURE: *Robert Young*

PRINTED NAME/TITLE: Robert Young, CFO DATE: 7/20/11

TELEPHONE W/AREA CODE: 863-565-8788 FAX W/AREA CODE: 863-967-6235

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District School Board of Pasco County

Bid Recommendation

Bid Title	GASOLINE & DIESEL FUEL TRANSPORTATION DEPT.	Number of Vendors Notified	41
Bid Number	10-042-GF	Number of Bids Distributed	10
Date Solicited	07/16/2009	Number of Vendors Responding	4
Date Opened	08/6/2009	Number of Vendors Bidding	4
Date Board Presentation	09/01/2009	Funding Source	General
Total Savings	\$39,000.00	Grand Total of Bid	\$6,000,000.00 ESTIMATE

Recommendation: Recommend acceptance of bids from J. H. Williams as the primary supplier and SSI Petroleum as a secondary supplier noted on attached bid tabulation sheet as lowest and best responsive, responsible bids meeting written specifications.

Term of Contract This bid is for the Transportation Department's "as needed" annual, gasoline diesel, and when available, the option to purchase biodiesel fuel. This is a three-year bid renewable annually by mutual consent of both parties. The first year of the contract will commence on September 6, 2009 and terminate on September 5, 2010.

Notations and Exceptions Recommend rejection of bids from Mansfield Oil for failure to be domiciled in the State of Florida. In emergency situations they may not be able to provide fuel in a timely fashion because of their spot market status. Recommend rejection of bid from RKA Petroleum for failure to be a member of the Florida Petroleum Marketers and Convenience Store Association as required in the bid documents. Pricing per gallon is based on the Publication Opus Fax A Rack for Port of Tampa plus the fixed fee bid by the vendors.

Savings based on historical usage.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

District School Board
of Pasco County

SEP 01 2009

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: AUGUST 16, 2009 2:30 PM		J. H. Williams Oil Co.	Mansfield Oil Co.	RKA Petroleum	SSI Lubricants LLC
BID TITLE: GASOLINE & DIESEL - TRANSPORTATION		1237 East Twiggs Street	1025 Airport Pkwy.	28340 Wick Road	5131 Recker Highway
BID #: 10-042-GF		Tampa, FL 33602	Gainesville, GA 30501	Romulus, MI 48174	Winter Haven, FL 33880-1250
ITEM #	DESCRIPTION	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
	OPTION A:				
	ULTRA LOW SULFUR #2 DIESEL(+ OR -)	NB +.0400	+0.0311	+0.0345	+0.082
	REGULAR UNLEADED (+ OR -)	NB +.0400	+0.0323	+0.0345	+0.082
	B20 BIODIESEL (+ OR -)	NB	+2.003	NB	+1.102
	OPTION B:				
	ULTRA LOW SULFUR #2 DIESEL(+ OR -)	NB +.0950	+2.2905	+1.1250	NB
	REGULAR UNLEADED (+ OR -)	NB +.0950	+2.2905	+1.1250	NB
	B20 BIODIESEL (+ OR -)	NB	NB	NB	NB
	OPTION C:				
	ULTRA LOW SULFUR #2 DIESEL(+ OR -)	NB +1.1250	NB	+0.030	NB
	REGULAR UNLEADED (+ OR -)	NB +1.1250	NB	+0.030	NB
	B20 BIODIESEL (+ OR -)	NB	NB	NB	NB

District School Board
 of Pasco County
 Board Approved
 SEP 01 2009