



## District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

### Department of Purchasing

Kendra Goodman, CPPO, CPPB, Purchasing Agent

813/794-2221 Fax: 813/794-2221

727/774-2221 TDD: 813/794-2484

352/524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

September 6, 2011

### MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPO, CPPB, Purchasing Agent 

**RE:** Third Year Renewal of Three-Year Contract  
Bid #10-043-GF Floor Machine Maintenance  
Janitor's Supply Depot

On September 1, 2009, official action (attached) was taken to award the above-referenced bid to Janitor's Supply Depot. This is a three-year bid, renewable annually, at the mutual agreement of the parties. The second year of the agreement will expire on September 30, 2011.

Considering services have been satisfactory, Janitor's Supply Depot was contacted to verify their willingness to enter into the third year of the agreement. As such, Janitor's Supply Depot has agreed in writing to enter into the third year of the contract. The third year of the contract will cover the period of October 1, 2011 through September 30, 2012. At this time it is my recommendation to enter into the third year of the contract.

If you have any questions, please feel free to contact me at your earliest convenience.

KDG/vj

Attachments

Print Form



# District School Board of Pasco County

20430 Gator Lane, Land O' Lakes, FL 34638 - 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing  
Kendra Goodman, CPPO, CPPB, Purchasing Agent  
813/ 794-2221 Fax: 813/ 794-2111  
727/ 774-2221 TDD: 813/ 794-2484  
352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

### BID RENEWAL REQUEST

Bid#  Bid Title:  Vendor:

The renewal period begins  and expires

- Yes, I agree to renew the above-referenced bid under the same terms and conditions as the existing bid.
- No, I do not agree to renew the above-referenced bid under the same terms and conditions as the existing bid.

Company Name:

Signature: 

Typed Name and Title:

Telephone w/Area Code:

Fax Number w/Area Code:

Email:  Date:

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

Please fax or email to:  
District School Board of Pasco County  
**Attention: Vickie Jones**  
Purchasing Department  
20430 Gator Lane, Land O' Lakes, FL 34638  
P: 813-794-2226 F: 813-794-2713  
vajones@pasco.k12.fl.us



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Department of Purchasing  
Kendra Goodman, CPPO, CPPB, Purchasing Agent  
813/794-2221 Fax: 813/794-2111  
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352/524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

July 20, 2010

### MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Second Year Renewal of Three-Year Contract  
Bid #10-043-GF: Floor Machine Maintenance  
Janitor's Supply Depot

On September 1, 2009, official action (attached) was taken to award the above-referenced bid to Janitor's Supply Depot. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on September 30, 2010.

Considering services have been satisfactory, Dennis Strally, President, Janitor's Supply Depot was contacted to verify his willingness to enter into the second year of the agreement. As such, Dennis Strally has agreed in writing (attached), to enter into the second year of the contract.

At this time, it is my recommendation to enter into the second year of the agreement with Janitor's Supply Depot. The second year of the contract will cover the period of October 1, 2010 through September 30, 2011.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dr

Attachments

District School Board  
of Pasco County

JUL 20 2010

Board Approved



# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
 Kendra Goodman, CPPO, CPPB, Purchasing Agent  
 813/794-2221 Fax: 813/ 794-2111  
 727/ 774-2221 TDD: 813/ 794-2484  
 352/ 524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

Please complete  
and return by  
July 6, 2010.  
Thank you.

**BID RENEWAL REQUEST**  
**BID #10-043-GF**  
**BID TITLE: Floor Machine Maintenance**

\_\_\_\_\_ ✓  
 \_\_\_\_\_

Yes, I agree to renew Bid #10-043-GF under the same terms and conditions as the existing bid. The second year period shall be from **October 1, 2010 through September 30, 2011.**

No, I do not agree to renew Bid #10-043-GF.

COMPANY NAME: Janitor's Supply Depot

SIGNATURE: *Dennis Strally*, PRES.

TYPED NAME AND TITLE: Dennis Strally, President

TELEPHONE (WITH AREA CODE): 727-856-7858

FAX NUMBER (WITH AREA CODE): 727-856-7952

E-MAIL: \_\_\_\_\_

DATE: 6-25-10

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY  
**ATTENTION: Debra Reaves, Buyer Assistant**  
 PURCHASING DEPARTMENT  
 20430 GATOR LANE  
 LAND O' LAKES, FL 34638  
 (813) 794-2219 (PHONE)  
 (813) 794-2111 (FAX)

District School Board  
of Pasco County

JUL 20 2010

Board Approved

## District School Board of Pasco County Bid Recommendation

<b>Bid Title</b>	Floor Machine Main. & Repair – Maintenance Department		<b>Number of Vendors Notified</b>	42
<b>Bid Number</b>	10-043-GF		<b>Number of Bids Distributed</b>	5
<b>Date Solicited</b>	July 15, 2009		<b>Number of Vendors Bidding</b>	1
<b>Date Opened</b>	August 12, 2009		<b>Number of “No Bid” Responses</b>	4
<b>Date Board Presentation</b>	September 1, 2009		<b>Funding Source</b>	General
<b>Total Savings</b>	\$500.00		<b>Grand Total of Bid</b>	<b>\$56,665.44</b> Estimate

**Recommendation:** Recommend acceptance of bid from Janitor’s Supply Depot as noted on attached bid tabulation sheet as lowest and best responsive, responsible meeting written specifications.

**Term of Contract:** This bid is for the quarterly maintenance and repair of various types of floor machines (battery and floor scrubbers, propane and battery burnishers and restroom cleaning machines). This is the first year of a three-year bid renewable annually by mutual consent of both parties. The first year of the contract is effective October 1, 2009 through September 30, 2010.

**Notations and Exceptions:** Although we received only one bid, the Custodial Coordinator has indicated that these prices are in line with previous pricing and competitive in the market place. Savings are based on retail pricing of one each item.

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

**Bids Evaluated By:** Edward Flicker, Custodial Coordinator

**Bids Prepared By:** Gail Fowler, CPPB, Buyer

**Reviewed and Authorized By:** Kendra D. Goodman, CPPB, Purchasing Agent 

District School Board  
of Pasco County  
**SEP 01 2009**  
Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: AUGUST 12, 2009 2:30 PM		Janitors Supply Depot		
BID TITLE: FLOOR MACHINE MAINTENANCE & REPAIR		11932 Manici Way		
BID #: 10-043-GF		New Port Richey, FL 34654		
ITEM #	DESCRIPTION	UNIT PRICE	NUMBER OF UNITS	YEARLY TOTAL
	Firm-fixed price per unit for quarterly service, adjustment and reporting:			
A.	Battery Floor Scrubber Price per Service	46.79	109	5,100.11
B.	Propane Floor Burnisher Price per Service	48.14	95	4,573.30
C.	Battery Floor Burnisher Price per Service	38.85	1	38.85
D.	Restroom Cleaning Machine Price per Service	44.10	101	4,454.10
	Total "All or None" Bid Price for Quarterly Services:			56,665.44
	Additional Repairs			
A.	Parts: OEM list price less %	10%		
	After Market price less %	10%		
	Warranty	3 months		
B.	Labor: Per Hour	40.00		
	Warranty	3 months		
C.	Pick-Up/Delivery Charge:	25.00		

District School Board  
 of Pasco County  
 SEP 01 2009  
 5:01 PM

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: AUGUST 12, 2009 2:30 PM		Janitors Supply Depot			
BID TITLE: FLOOR MACHINE MAINTENANCE & REPAIR		11932 Manici Way			
BID #: 10-043-GF		New Port Richey, FL 34654			
<b>ITEM #</b>	<b>DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>NUMBER OF UNITS</b>	<b>YEARLY TOTAL</b>	<b>UNIT PRICE</b>
	Firm-fixed price per unit for quarterly service, adjustment and reporting:				
A.	Battery Floor Scrubber Price per Service	46.79	109	5,100.11	
B.	Propane Floor Burnisher Price per Service	48.14	95	4,573.30	
C.	Battery Floor Burnisher Price per Service	38.85	1	38.85	
D.	Restroom Cleaning Machine Price per Service	44.10	101	4,454.10	
	Total "All or None" Bid Price for Quarterly Services:			56,665.44	
	Additional Repairs				
A.	Parts: OEM list price less %	10%			
	After Market price less %	10%			
	Warranty	3 months			
B.	Labor: Per Hour	40.00			
	Warranty	3 months			
C.	Pick-Up/Delivery Charge:	25.00			