



## District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent


[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPO, CPPB, Purchasing Agent  
813/ 794-2221 Fax: 813/ 794-2111  
727/ 774-2221 TDD: 813/ 794-2484  
352/ 524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

October 4, 2011

### MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Bid #09-055-GF: Trophies and Awards  
One-Year Extension of Three-Year Agreement: Gulfside Trophies, Inc. and Landmark Awards, Inc.

On November 4, 2008, official action was taken to award Bid #09-055-GF: Trophies and Awards to the above-referenced vendors. This Bid is a three-year contract, renewable annually based upon the mutual consent of the parties. The third year of the agreement will expire on December 3, 2011.

We are requesting a one (1)-year extension to this agreement, in order to preserve continuity of services. The terms of the bid allow for this extension. We have confirmed that services from both firms have been satisfactory during the past contract year. Both companies have agreed in writing (attached) to this extension, under existing terms and conditions, for the period December 4, 2011 - December 3, 2012.

At this time, it is my recommendation to enter into this one-year contract extension with the firms noted above. Should you have any questions or concerns, please feel free to contact me at your earliest convenience.

KDG/mw  
Attachments

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District Wide Accreditation • Southern Association of Colleges and Schools

Date/Time: September 28, 2011 08:25:00

Fax 813-794-2111

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e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)**BID EXTENTION REQUEST BID #09-055-GF****BID TITLE: TROPHIES and AWARDS**

☒ Yes, I agree to extend the above-referenced bid, under existing terms and conditions, with the District School Board of Pasco County. The contract term will be December 4, 2011 – December 3, 2012.

☐ No, I do not agree to renew the above-referenced RFP with the District School Board of Pasco County.

**COMPANY NAME: Gulfside Trophies, INC.**SIGNATURE: Robin Rochovansky DATE: Sept 21, 2011PRINTED NAME/TITLE: Robin Rochovansky President E-MAIL: gtrophy@tampabay.rr.comTELEPHONE W/AREA CODE: 727-847-4884 FAX W/AREA CODE: 727-849-2790

By agreeing to extend, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act." Vendors conducting business with the District School Board of Pasco County (DSBPC) who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds, **must** be Level 2 fingerprinted by DSBPC Human Resources. If any of the above criteria apply to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the DSBPC Human Resources Department **prior** to commencement of services or work, and must provide a list of employees with renewal. Please contact (813) 794-2521 to arrange for a fingerprinting appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law, which became effective September 1, 2005, by reviewing Sections 1012.32 and 1012.465, Florida Statutes.

The contracting company certifies, by submission and signature of this form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

Vendor shall comply with all applicable laws, ordinances, codes and statutes of any and all local, state, or national governing bodies included within this section. Vendor shall comply with the regulations of the Civil Rights Act of 1964, in which no person in the United States shall on the grounds of race, creed, color, or national origin be excluded from participation in or be denied the proceeds of, or be subject to discrimination in the performance of this contract.

**PLEASE RETURN TO:****DISTRICT SCHOOL BOARD OF PASCO COUNTY****ATTENTION: Michael Woodall, Buying Manager****PURCHASING DEPARTMENT****20430 GATOR LANE, LAND O' LAKES, FL 34638****(813) 794-2504 (PHONE)****(813) 794-2111 (FAX)****[mwoodall@pasco.k12.fl.us](mailto:mwoodall@pasco.k12.fl.us)**

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**BID EXTENTION REQUEST BID #09-055-GF  
BID TITLE: TROPHIES and AWARDS**

X  
Yes, I agree to extend the above-referenced bid, under existing terms and conditions, with the District School Board of Pasco County. The contract term will be December 4, 2011 – December 3, 2012.

No, I do not agree to renew the above-referenced RFP with the District School Board of Pasco County.

COMPANY NAME: **Landmark Awards Inc.**SIGNATURE: Greg KarantonisDATE: 9-20-11PRINTED NAME/TITLE: Greg KarantonisE-MAIL: LANDMARK2000@CS.COMTELEPHONE W/AREA CODE: 727-938-1191FAX W/AREA CODE: 727-938-8053

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# District School Board of Pasco County

## Bid Recommendation

<b>Bid Title</b>	Trophies & Awards – School System		<b>Number of Vendors Notified</b>	40
<b>Bid Number</b>	09-055-GF		<b>Number of Bids Distributed</b>	7
<b>Date Solicited</b>	September 2, 2008		<b>Number of Vendors Bidding</b>	6
<b>Date Opened</b>	October 9, 2008		<b>Number of “No Bid” Responses</b>	1
<b>Date Board Presentation</b>	November 4, 2008		<b>Funding Source</b>	General
<b>Total Savings</b>	\$500.00		<b>Grand Total of Bid</b>	“As Needed” Basis \$25,000.00 Estimate

**Recommendation:** Recommend acceptance of bids as noted on attached bid tabulation sheet as lowest and best responsive, responsible bids meeting written specifications.

**Term of Contract:** This is a total “all or none” bid, awarded to two vendors per region. Award was based upon a weighted point system with a maximum of 150 points. Total price was based upon the sum of all categories. Criteria for the weighted points system was based upon the following weights: Location (5), Price (10), Quality (10), and References (5). This is an “as needed” contract, therefore, estimated annual expenditures may vary. Prices for items in categories T-1 through T-4 and discounts will remain firm and in effect throughout the term of the contract, however, catalogs may be updated twice per year for balance of line items. Savings based on historical usage.

This is the first year of a three-year bid renewable annually by mutual consent of both parties. The first year contract period is December 4, 2008 through December 3, 2009.

**Notations and Exceptions:** Recommend rejection of bid from Welch Lazer Engraving for failure to submit addendum with their bid.

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

**Bids Evaluated By:** Trophies & Awards Committee

**Bids Prepared By:** Gail Fowler, CPPB, Buyer

**Reviewed and Authorized By:** Kendra D. Goodman, CPPB, Purchasing Agent