

District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
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November 1, 2011

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *KDG*

RE: First-Year, Second Semi-Annual Renewal of Three-Year Contract
Bid #11-087-AJ, R22 Refrigerant – Maintenance Department
United Refrigeration, Inc.

On June 21, 2011, official action (attached) was taken to award the above-referenced bid to United Refrigeration, Inc. This bid is a three-year contract, renewable semi-annually based upon mutual consent of both parties. The first-year, first semi-annual term of this agreement will expire on December 20, 2011.

Considering services have been satisfactory, Mickey Stebbing, Sales Representative was contacted to verify his willingness to enter into the first year, second semi-annual period of the agreement. As such, he has agreed in writing (attached), to enter into the first year, second semi-annual period of the contract.

At this time, it is my recommendation to enter into the first year, second semi-annual period of the agreement with United Refrigeration, Inc. The first year, second semi-annual period of the contract will cover the period December 21, 2011 through June 20, 2012. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dam
Attachments

District School Board of Pasco County Bid Recommendation

| | | | |
|------------------------------------|--|--|----------------------------|
| Bid Title | R-22 Refrigerant (Virgin/New) "As Needed" basis for the Maintenance Department | Number of Vendors Notified | 461 |
| Bid Number | 11-087-AJ | Number of Bids Distributed | 17 |
| Date Solicited | May 3, 2011 | Number of Vendors Bidding | 4 |
| Date Opened | May 26, 2011 | Number of Formal "No Bid" Responses | 0 |
| Date Board Presentation | June 21, 2011 | Funding Source | General |
| Total Savings | \$2,323.50 | Grand Total of Bid | \$27,600.00 (Estimated) |

Recommendation:

Recommend acceptance of bid to United Refrigeration, Inc., as noted on the attached bid tabulation sheet, as lowest and best, responsive and responsible "all-or-none" bid meeting written specifications.

Term of Contract:

This bid is for R-22 Refrigerant (Virgin/New) "as needed" by the Maintenance Department for use throughout the District. This is a semi-annual bid renewable at six-month intervals for up to two subsequent years based upon mutual agreement of both parties. The first semi-annual term of this contract shall be effective from June 21, 2011 to December 20, 2011. Total is an estimate only and may vary depending on District's requirements. However, unit prices will remain firm for the first six months and may be adjusted at the six-month renewal based on the Producer Price Index series ID #WPU067903.

Notations and Exceptions:

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Savings were determined by averaging all bids submitted and subtracting the recommended vendor's price.

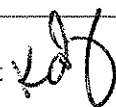
Bids Evaluated By:

Richard McInnis, Crew Chief, Maintenance Department

Bids Prepared By:

Andrea Jackson, Interim Buyer Assistant, Purchasing Department

Reviewed and Authorized By:

Kendra Goodman, CPPO, CPPB, Purchasing Agent 

District School Board
of Pasco County

JUN 21 2011

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

| | | | |
|---|--|--|-----------------------------------|
| DATE OF OPENING: May 26, 2011 @ 2:30 PM | | Airgas Refrigerants, Inc. | RTR Supplies, Inc. |
| BID TITLE: R-22 Refrigerant (Virgin/ New) | | 38-18 33rd Street | 6124 Hanging Moss Road, Suite 360 |
| BID #11-087-AJ | | Long Island City, NY 11101 | Orlando, FL 32807 |
| **Board Meeting 6/21/11** | | | |
| QTY | DESCRIPTION | UNIT PRICE | UNIT PRICE |
| 200 | Refrigerant, Virgin R-22 (30lb. Cylinders) | \$159.47 | \$154.00 |
| | Mfg/ Product # | DuPont; Honeywell; Arkema; Airgas / R-22, 30lbs. | DuPont / R22/D30 |
| | Total "All-Or-None" | \$31,894.00 | \$30,800.00 |

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DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

| | | | |
|---|--|------------------------------------|-----------------------------|
| DATE OF OPENING: May 26, 2011 @ 2:30 PM | | Terry D. Sapp / Baker Distributing | United Refrigeration |
| BID TITLE: R-22 Refrigerant (Virgin/ New) | | 8410 Redmac Street | 11433 U.S. Highway 19 North |
| BID #11-087-AJ | | Port Richey, FL 34668 | Clearwater, FL 33764 |
| **Board Meeting 6/21/11** | | | |
| QTY | DESCRIPTION | UNIT PRICE | UNIT PRICE |
| 200 | Refrigerant, Virgin R-22 (30lb. Cylinders) | \$147.00 | \$138.00 |
| | Mfg/ Product # | DuPont / R2230 | Arkema / 30R22 |
| | Total "All-Or-None" | \$29,400.00 | \$27,600.00 |

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BID RENEWAL REQUEST BID #11-087-AJ BID TITLE: R-22 Refrigerant (Virgin/New)

Yes, I agree to renew Bid #11-087-AJ under the same terms and conditions as the existing bid. The first year, second semi-annual period shall be from **December 21, 2011 through June 20, 2012.**

No, I do not agree to renew Bid #11-087-AJ.

COMPANY NAME: UNITED REFRIGERATION INC.
SIGNATURE: Mickey Stebbing
TYPED NAME AND TITLE: MICKEY STEBBING - SALES REP.
TELEPHONE (WITH AREA CODE): 727-235-1006
FAX NUMBER (WITH AREA CODE): 727-299-9259
E-MAIL: mstebbing2@yahoo.com
DATE: 10/17/11

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Amy Flack, Buyer
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2224 (PHONE)
(813) 794-2111 (FAX)

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